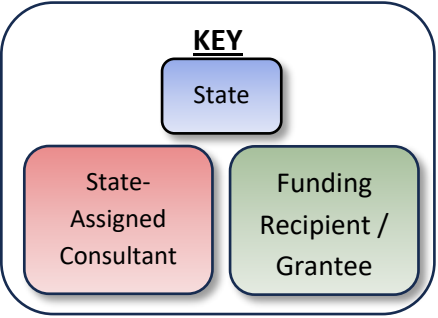


RACP Grant Process Timeline



Month 1-6

Funding Award

Accept Award [30 Days]

Complete and Submit the Project Management Proposal (PMP) [due 6 months from award date]

Month 7-12

PMP Review

State Consultant Assigned to Project [21 days¹]

Kick-off Meeting w/ Consultant [within 4 weeks of assignment]

Submit Scope and Match Funding Documentation to Consultant [within 4 weeks of kick-off meeting]

OB Scope Approval (in theory) & OB Match Funding Review [6 weeks from receipt²]

PMP Exit Conference [3 weeks after OB scope approval to consultant]

PMP Report [up to 4 weeks after exit conference]

Month 13-18

Grant Agreement

Grant Agreement Drafted [8 weeks from PMP Report]

Grantee Signs Agreement [up to 45 days]

Grant Agreement [up to 90 days to complete signature process]

Special Conditions

Complete and Submit Special Conditions [6 months to submit after G.A. is executed]

Specials Packet Review [initial review completed within 4 weeks for review comments]

Month 19-24

Payment Request

Grantee Submits Payment Request [after grant execution]

Initial Review by OB Staff [3 weeks]

Receipt of Payment [may take up to 45 days after OB payment approval]

Notes:

1 – Consultant assignments may be delayed if the estimated construction bid date will not occur within 4 months from the date of the PMP submission.

2 – Office of the Budget will complete its initial review of the proposed RACP scope and match funding documentation within 6 weeks of the submission by the state-assigned consultant. Additional clarifications and requests for more documentation may be made after that initial review period.