



POLICY STATEMENT
Commonwealth of Pennsylvania • Department of Corrections

Policy Subject: Supervision Introduction and Goals – Parole Field Services	Policy Number: 12.4.01.02	
Date of Issue: April 15, 2024	Authority: Signature on File Dr. Laurel R. Harry	Effective Date: April 22, 2024

I. AUTHORITY

The Authority of the Secretary of Corrections to direct the operation of the Department of Corrections is established by Sections 201, 206, 506, and 901-B of the Administrative Code of 1929, 71 P.S. §§61, 66, 186, and 310-1, Act of April 9, 1929, P.L. 177, No. 175, as amended.

II. PURPOSE

The purpose of this policy is to explain the overall goals of probation/parole supervision.

III. APPLICABILITY

This policy applies to all Parole Field Services staff.

IV. DEFINITION

Reentrant: Any person under any form of community supervision by the Department.

V. POLICY

It is the policy of the Department of Corrections that the supervision of reentrants by the Parole Field Services shall be performed in a uniform manner throughout the

Commonwealth. Harassment and discrimination of reentrants based on race, religion, national origin, gender, sexual orientation, disability, or political views shall be prohibited.¹

VI. PROCEDURES

A. Mission

This policy sets forth the procedures to be followed in the supervision of all reentrants under the jurisdiction of the Department. In carrying out the Department's mission, parole supervision staff shall provide professional service to protect the safety of the public, ensure accountability for crimes committed, and connect reentrants with appropriate resources to assist in their successful reintegration into the community.

B. Protecting the Safety of the Public

The public should be afforded safe and secure communities and must be protected during the time reentrants are under supervision. Parole supervision staff must undertake a range of strategies and interventions geared to the varying risks presented by reentrants.

C. Accountability

Those who commit crimes incur an obligation to the victim, to the community, or both. Parole supervision staff must assist victims and communities in getting their losses restored by the actions of reentrants making reparation.

D. Successful Reintegration

1. Reentrants supervised by the Department should successfully complete their probation/parole obligation and exit the system capable of being productive and responsible in the community. Successful reintegration of reentrants into the community includes:
 - a. no further victimization, and
 - b. compliance with conditions of supervision and competency development.
2. Rather than simply receiving treatment and services aimed at suppressing problematic behavior, reentrants should demonstrate measurable improvements. Case planning and referrals for services should target increasing reentrants' stability, which will lead to enhanced public safety.

¹ 4-APPFS-2G-01

VII. SUSPENSION DURING AN EMERGENCY

This policy may be suspended during an emergency at the sole discretion of the Secretary of the Department of Corrections.

VIII. RIGHTS UNDER THIS POLICY

This policy does not create rights in any person nor should it be interpreted or applied in such a manner as to abridge the rights of any individual. This policy should be interpreted to have sufficient flexibility to be consistent with law and to permit the accomplishment of the purpose(s) of the policies of the Department.

IX. RELEASE OF INFORMATION AND DISTRIBUTION OF POLICY

A. Release of Information

This policy is public information and may be released in its entirety or in part, without the prior approval of the secretary/designee. This policy may be released to any Department employee on an as needed basis.

B. Distribution of Policy

1. General Distribution

The Department of Corrections policy and procedures manual (when applicable) shall be distributed to the members of the Central Office Executive Staff, all Facility Managers, Community Corrections Regional Directors, and all Parole Field Services on a routine basis. Distribution of confidential procedures to other individuals and/or agencies is subject to the approval of the secretary/designee.

2. Distribution to Staff

It is the responsibility of those individuals receiving policies and procedures, as indicated in "General Distribution" section above, to ensure that each employee expected or required to perform the necessary procedures/duties is issued a copy of the policy and procedures either in hard copy or via email, whichever is most appropriate.

X. SUPERSEDED POLICY AND CROSS REFERENCES

A. Superseded

Parole Board Procedure 4.01.02, issued 3/23/2012

B. Cross References – Statutes

42 Pa. C.S. § 9728 - Collection of restitution, reparation, fees, costs, fines and penalties

18 P.S. § 11.1101(b)(1) – Costs

C. Department Policies – None

D. Legal – None

E. American Correctional Association Standards

4-APPFS-2G-01