PROVIDER QUICK TIPS #171

ICD-10 Checklist
Get Ready! Less than 70 Days Left Before the
Mandatory 10/1/2015 Implementation Date
(revised July 2015)

On January 16, 2009, the U.S. Department of Health and Human Services published a final rule under the Administrative Simplification subtitle of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) to adopt ICD-10 as the HIPAA standard code sets to replace the previously adopted ICD-9 codes for diagnosis and surgical procedure codes. The compliance date by the final rule was October 1, 2013. However, given the assessment of industry readiness, the compliance date was extended to October 1, 2014. The Protecting Access to Medicare Act of 2014 (PAMA) (Pub. L. No. 113-93), delayed the implementation date an additional year. The final rule was issued in July, 2014, with an ICD-10 implementation date of October 1, 2015.

Get Ready All entities subject to the HIPAA provisions must transition to ICD-10. The following steps should have been taken to develop your implementation strategy in order to ensure a smooth conversion to ICD-10 by the compliance date of October 1, 2015:

- ☐ Establish an ICD-10 Project Team who will be responsible for overseeing the ICD-10 transition for your organization and identifying how ICD-10 will affect your practice.
- ☐ Develop an ICD-10 Communication and Awareness plan to ensure that all your employees and external business partners understand their roles and responsibilities for ICD-10 implementation.
- ☐ Speak with your business partners, including software/system vendors, clearinghouses, and billing services about their ICD-10 readiness plans.
- ☐ Identify potential changes to work flow and business processes. Consider changes to existing processes including clinical documentation.
- ☐ Assess staff training needs. Identify the staff in your office that code, or have a need to know the new codes. The department will not be offering ICD-10 coding training; however there are a wide variety of training opportunities and materials available through professional associations, online courses, webinars, and the CMS website.

NOTE: The Department of Human Services (the department) worked with a limited number of randomly selected providers who expressed interest in ICD-10 testing via a request posted to the ICD-10 Listserv or through showing interest when completing the department's ICD-10 Survey. The testing period is now closed, and the department will not be offering additional testing opportunities for Medical Assistance enrolled providers prior to the ICD-10 October 1, 2015 implementation. If you are a new submitter, please refer to the following link for steps to follow to become a certified to transaction submitter to PROMISe™: http://www.dhs.pa.gov/provider/promise/certification/index.htm
For additional ICD-10 information and available provider training resources please visit the CMS ICD-10 Website. The Provider Resources section of the website has helpful fact sheets, checklists, timelines, and other resources to help practices transition to ICD-10. Keep up to date on ICD-10 by visiting the department's dedicated web page at the following link:

http://www.dhs.pa.gov/provider/icd10information/P_012571

Check the department's website often at: www.dhs.pa.gov

Thank you for your service to our MA recipients.
We value your participation.

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DEPARTMENT OF HUMAN SERVICES