

DATE: November 16, 2021

PROCEDURAL MEMORANDUM #006-21

SUBJECT: Emergency Rental Assistance Program 2 (ERAP 2) Administrative and Housing Stability Cost Allowances

TO: County Commissioners and ERAP Providers

FROM: Cathy Buhrig
Director
Bureau of Policy

PURPOSE

To inform county ERAP providers of the maximum allowable percentage of ERAP 2 funds for administrative expenses and housing stability costs.

BACKGROUND/DISCUSSION

The total of county administrative costs for the ERA2 program shall not exceed 13 percent of the total amount of ERA2 funds allocated. The total housing stability services costs shall not exceed 10 percent of the total amount of ERA2 funds allocated.

These allowances apply only to ERAP 2 funds. The allowable amount of ERAP 1 county administrative costs and housing stability expenses combined may not exceed a total of 9.09 percent of allocation.

NEXT STEPS

1. Share and review this Procedural Memo with appropriate staff.
2. Direct questions regarding this Procedural Memo to RA-PWERAPOIM@pa.gov.
3. This Procedural Memo is in effect until further notice.