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COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

STATE ARCHITECTS LICENSURE BOARD

TIME: 10:30 A.M.

Held at

PENNSYLVANIA DEPARTMENT OF STATE

2525 North 7th Street

CoPA HUB, Eaton Conference Room

Harrisburg, Pennsylvania 17110

as well as

VIA MICROSOFT TEAMS

July 11, 2024

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State Architects Licensure Board
July 11, 2024

BOARD MEMBERS:

- Jerry K. Roller, RA, President
- Arion R. Claggett, Acting Commissioner, Bureau of Professional and Occupational Affairs
- William J. Bates, RA, Secretary
- Paul D. Edger, Esquire, Senior Deputy Attorney General in Charge, on behalf of Jonathan Burns, Esquire, Deputy Attorney General, Office of Attorney General
- Michael Johns, RA
- Mary E. McClenaghan, RA, Vice President
- Aram Piligian Jr., RA

BUREAU PERSONNEL:

- Ashley Goshert, Esquire, Board Counsel
- Angela L. Solomon, Esquire, Board Prosecution Liaison
- Tyesha C. Miley, Esquire, Board Prosecutor
- Jessica Harris, Board Administrator
- Andrew LaFratte, MPA, Deputy Policy Director, Department of State
- Marc Farrell, Esquire, Regulatory Counsel, Office of Chief Counsel, Department of State
- Carlton Smith, Deputy Chief Counsel, Prosecution Division

ALSO PRESENT:

- Joseph Healy, AIA, LEED AP BD+C, WRT Design
- Michael Sowinski II, Esquire, Rosenn, Jenkins & Greenwald, LLP
- Wendy Bennett, Esquire, Milber, Makris, Plousadis & Seiden, LLP
- Amal Mahrouki, Director of Legislative Affairs, American Institute of Architects of Pennsylvania
- Jennifer Smeltz, Republican Executive Director, Senate Consumer Protection & Professional Licensure Committee
- Kelley O'Brien, Director of Business Development, Citadel Architectural Products
- Kym Buttschardt, Roosters Brewing Company & Restaurant Group

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State Architects Licensure Board
July 11, 2024

ALSO PRESENT:

- Seamus Coyle, OZ Collaborative
- Milo Tracer
- Scott Welding
- Michael Spangler
- Rachel Wilbur-Adams, Sargent's Court Reporting Service, Inc.

1 ***

2 State Architects Licensure Board

3 July 11, 2024

4 ***

5 [Pursuant to Section 708(a)(5) of the Sunshine Act,
6 at 9:30 a.m. the Board entered into Executive Session
7 with Ashley B. Goshert, Esquire, Board Counsel, for
8 the purpose of conducting quasi-judicial
9 deliberations and to receive the advice of counsel.
10 The Board returned to open session at 10:30 a.m.]

11 ***

12 The regularly scheduled meeting of the State
13 Architects Licensure Board was held on Thursday, July
14 11, 2024. Jerry K. Roller, RA, President, called the
15 meeting to order at 10:30 a.m.

16 ***

17 Introduction of Board Members/Attendees

18 [President Roller requested an introduction of Board
19 members and attendees. A quorum of Board members was
20 present.]

21 ***

22 [Ashley B. Goshert, Esquire, Board Counsel, reminded
23 everyone that the meeting was being recorded and
24 voluntary participation constituted consent to be
25 recorded.]

1 ***

2 Approval of minutes of the May 14, 2024 meeting

3 PRESIDENT ROLLER:

4 Item 1 is approval of the minutes from
5 the May 14, 2024 meeting.

6 Do I have a motion for approval?

7 MS. MCCLENAGHAN:

8 I'll make a motion.

9 MR. BATES:

10 I second that motion.

11 PRESIDENT ROLLER:

12 Any discussion? Ms. McClenaghan, would
13 you call the roll, please?

14
15 Mr. Roller, yes; Mr. Claggett, aye; Mr.
16 Bates, yes; Mr. Edger, abstain; Mr.
17 Johns, aye; Ms. McClenaghan, aye; Mr.
18 Piligian, yes.

19 [The motion carried. Paul Edger abstained from
20 voting on the motion.]

21 ***

22 Report of Prosecutorial Division

23 [Angela L. Solomon, Esquire, Board Prosecution

24 Liaison, presented the Consent Agreement for Case No.

25 21-41-011043.

1 Wendy Bennett, Esquire, Milber, Makris, Plousadis
2 & Seiden, LLP, counsel for the respondent, was
3 present to field any questions.]

4 PRESIDENT ROLLER:

5 Do I have a motion to accept the
6 Consent Agreement in this case?

7 MR. PILIGIAN:

8 I motion.

9 MR. BATES:

10 I'll second.

11 PRESIDENT ROLLER:

12 On item 2, Case No. 21-41-011043, Ms.
13 McClenaghan, would you call the roll?

14
15 Mr. Roller, yes; Mr. Claggett, aye; Mr.
16 Bates, yes; Mr. Edger, aye; Mr. Johns,
17 aye; Ms. McClenaghan, aye; Mr.
18 Piligian, aye.

19 [The motion carried unanimously. The Respondent at
20 Case No. 21-41-011043 is Wallace, Roberts & Todd,
21 LLC.]

22 ***

23 [Angela L. Solomon, Esquire, Board Prosecution
24 Liaison, presented the Consent Agreement for Case No.
25 21-41-010560.]

1 Michael Sowinski II, Esquire, Rosenn, Jenkins &
2 Greenwald, LLP, counsel for the respondent, was
3 present to field any questions.]

4 PRESIDENT ROLLER:

5 Do we have a motion to approve this
6 Consent Agreement?

7 MR. BATES:

8 So moved.

9 PRESIDENT ROLLER:

10 Do I have a second?

11 MS. MCCLENAGHAN:

12 I'll second it.

13 PRESIDENT ROLLER:

14 Ms. McClenaghan, would you please call
15 the roll?

16
17 Mr. Roller, yes; Mr. Claggett, aye; Mr.
18 Bates, yes; Mr. Edger, aye; Mr. Johns,
19 aye; Ms. McClenaghan, aye; Mr.
20 Piligian, aye.

21 [The motion carried unanimously. The Respondent at
22 Case No. 21-41-010560 is Nicholas Cade, RA.]

23 ***

24 Applications - ARE Approval Applications

25 [Ashley B. Goshert, Esquire, Board Counsel, noted

1 item 10 regarding the Application of Michelle Shuman
2 will be tabled until the next meeting for additional
3 information to be obtained.]

4 MS. GOSHERT:

5 As it relates to agenda item 11, I
6 believe, based on Executive Session
7 deliberations, the Board would
8 entertain a motion to grant the
9 Application of Roy Pedro.

10 PRESIDENT ROLLER:

11 Do I have a motion?

12 MS. MCCLENAGHAN:

13 I'll make a motion to grant the
14 Application for Roy Pedro.

15 MR. BATES:

16 I'll second.

17 PRESIDENT ROLLER:

18 Ms. McClenaghan, would you call the
19 roll, please?

20
21 Mr. Roller, yes; Mr. Claggett, aye; Mr.
22 Bates, yes; Mr. Edger, aye; Mr. Johns,
23 aye; Ms. McClenaghan, aye; Mr.
24 Piligian, aye.

25 [The motion carried unanimously.]

1
2 Report of Board Counsel - Regulatory Update
3 [Marc Farrell, Esquire, Regulatory Counsel, Office of
4 Chief Counsel, Department of State, provided an
5 update regarding the general revisions package and
6 rolling clock at 16A-4112.

7 Mr. Farrell stated every regulatory package has
8 three main components. He explained that the annex
9 is the actual language from their regulations with
10 interspersed changes and additions. He noted the
11 preamble tells the story behind the regulations in a
12 narrative format and then the Independent Regulatory
13 Review Commission (IRRC) requires a Regulatory
14 Analysis Form (RAF) for the regulation.

15 Mr. Farrell explained that the Board only has to
16 approve the annex and the preamble. He noted the
17 Board already approved the annex, and the preamble is
18 finished but did not have it ready in time for this
19 month's agenda for a vote. He offered to send the
20 preamble to Board members next week for their review
21 and hopefully a vote at the next meeting. He also
22 noted he would be finishing the RAF portion in the
23 meantime.

24 President Roller commented that the item is on
25 the agenda and asked why the document was not

1 available if it is finished.

2 Mr. Farrell explained that Board members would
3 have been rushed because it was not in the right
4 shape for review.

5 President Roller informed Mr. Farrell that Board
6 members would prefer the option to decide whether it
7 wanted more time to discuss it or were satisfied and
8 could approve it.

9 Acting Commissioner Claggett stated the Board
10 would not move in that fashion. If the Board was not
11 ready for review the matter, it would be added to the
12 next meeting's agenda.

13 President Roller stated it is fine if it is not
14 done, but he heard that it was done but was not done
15 early enough to give it to the Board with enough
16 time. He suggested Board members be the arbiter of
17 whether the Board has d enough time. He again
18 suggested that it be submitted for the Board to
19 decide in the future.

20 Mr. Farrell informed Board members that the only
21 other pending package is 16A-4120 regarding Act 41
22 regulations but that it would not be given any
23 attention, because the Board would need to focus on
24 the general revisions.]

25

1 Report of Acting Commissioner - No Report

2 ***

3 [Arion R. Claggett, Acting Commissioner, Bureau of
4 Professional and Occupational Affairs, exited the
5 meeting at 10:49 a.m.]

6 ***

7 Report of Board President - Experience/Education

8 Chart for Applicants

9 [Jerry K. Roller, RA, President, noted prior Board
10 discussion concerning revising the applications for
11 both initial licensure and reciprocal licensure to
12 provide better clarification to the applicants
13 regarding experience information the Board needs when
14 deciding.

15 President Roller noted Ms. Harris will be
16 circulating the current application to Board members
17 for feedback in terms of making the language clear.
18 He stated the intent is to have a census for a
19 revision to the application for review in September.

20 President Roller explained that they want all
21 architectural experience listed furthest to most
22 recent, where they have requirements for experience
23 beyond the completion of Architectural Experience
24 Program (AXP) and want it to be clear that people can
25 list what experience applied to AXP and what

1 experience in addition was provided, so individuals
2 can see if the individual met the requirements for
3 licensure or reciprocal licensure.

4 President Roller commented that the Board would
5 also like to provide an opportunity for applicants to
6 explain gaps in their experience so that it is clear
7 as to why they may exist. He stated the application
8 will be circulated over the next two months and hoped
9 to have something to discuss in September 2024.]

10

11 Report of Board President - Discussion of NCARB MRAs
12 [Jerry K. Roller, RA, President, announced that the
13 National Council of Architectural Registration Boards
14 (NCARB adopted new members of reciprocal
15 understanding with Australia and New Zealand and
16 revised the memorandum of reciprocal registration
17 with Canada and Mexico) at their annual business
18 meeting in June.

19 President Roller explained that it basically
20 provides a way for foreign-licensed architects to
21 submit their credentials as if they were NCARB
22 certified.

23 Ms. Goshert explained that the Board would need
24 to place a copy of the agreement on the agenda for
25 discussion to see whether the Board wished to adopt

1 it in whole or in part.

2 President Roller asked Ms. Harris to put the
3 agreement on the agenda for September.

4 Ms. Harris commented that the Board does not
5 currently have any applications waiting to be
6 approved based on MRAs.]

7

8 Miscellaneous - Appointment - AIA Pennsylvania Update
9 [Amal Mahrouki, Director of Legislative Affairs,
10 American Institute of Architects Pennsylvania,
11 informed Board members that their emerging
12 professionals' community has been advocating and
13 promoting their Emerging Professionals Committee
14 (EPiC) firms.

15 Ms. Mahrouki explained that EPiC firms are
16 fostering the growth and development of emerging
17 professionals, noting some emerging professionals
18 have been asking firms on their interview whether
19 they are an EPiC firm.

20 Ms. Mahrouki noted their emerging professionals
21 have also been conducting college and school visits
22 for all of the accredited universities within
23 Pennsylvania, and all was going well.

24 Ms. Mahrouki stated the American Institute of
25 Architects (AIA) has awarded scholarships to six

1 women to attend the Women in Leadership Conference
2 that AIA National is hosting. She noted AIA PA is
3 committed to sending people to that conference, and
4 they are happy to provide a lot of leadership
5 opportunities.

6 Ms. Mahrouki announced that they are hosting
7 their Tri-State Fusion Conference in Hershey in
8 November with AIA New York and AIA New Jersey. She
9 reported receiving over 60 submissions for the
10 content of that conference.

11 Ms. Mahrouki addressed updates to the Architects
12 Licensure Law, which would add mandatory continuing
13 education for architects to include 24 credits on
14 health, safety, and welfare upon biennial renewal and
15 to certify interior designers. She reported AIA PA
16 is waiting to hear back from the Interior Design
17 Legislative Coalition of Pennsylvania (IDLCPA) and
18 Senate Consumer Protection and Professional Licensure
19 staff after providing some final comments.

20 Ms. Mahrouki mentioned that they are still
21 discussing things between the two groups before they
22 show anything to the Board or the Bureau of
23 Professional and Occupational Affairs (BPOA). She
24 believed they are moving in the right direction and
25 hopes to see that introduced at some point soon.

1 Ms. Mahrouki addressed the budget, noting AIA is
2 asking for an increase for historic preservation, tax
3 credits, fair funding and the whole home repair fund,
4 and school facilities.

5 President Roller asked whether a copy of changes
6 to the Architects Licensure Law could be provided to
7 the Board for review once it becomes public.

8 Ms. Mahrouki believed it to be the process that
9 the Board would receive a copy but is still a matter
10 of both groups being comfortable with the final
11 language before it could become public.

12 Ms. Goshert informed Board members that she would
13 reach out to them if she receives any requests from
14 Legislative Affairs.]

15 ***

16 [A Formal Hearing was held from 11:18 a.m. until
17 1:07 p.m. in the Matter of the Application for
18 Licensure of Kristin aka Haley Balzano.]

19 ***

20 [Arion R. Claggett, Acting Commissioner, Bureau of
21 Professional and Occupational Affairs, reentered the
22 meeting at 11:30 a.m.]

23 ***

24 Report of Board President - NCARB Correspondence for
25 Review

1 [Jerry K. Roller, RA, President, noted the National
2 Council of Architectural Registration Boards
3 correspondence for the Board's review. He referred
4 to the results of the elections for the Board and
5 believed it to be consistent with the sentiment of
6 the people who attended the annual business meeting
7 on behalf of the Board.

8 President Roller addressed the result of the
9 resolutions, noting the regional realignment seems to
10 have been decided and put to bed for a while.]

11 ***

12 Report of Board Administrator

13 [Jessica Harris, Board Administrator, noted Mr.
14 Piligian is a member of the Application Committee but
15 will be leaving the Board soon, requiring a
16 replacement for the September meeting.

17 President Roller mentioned that his term ends in
18 May 2025 and thought it may be more prudent for Mr.
19 Bates to serve.

20 Mr. Bates agreed to serve on the Application
21 Committee.]

22 PRESIDENT ROLLER:

23 Do we have a motion that Mr. Bates
24 replace Mr. Piligian on the Application
25 Committee?

1 MR. JOHNS:

2 So moved.

3 PRESIDENT ROLLER:

4 We have a motion from Mr. Johns. Do I
5 have a second?

6 MS. MCCLENAGHAN:

7 I'll second it.

8 PRESIDENT ROLLER:

9 Ms. McClenaghan, could we have a roll
10 call, please?

11

12 Mr. Roller, yes; Mr. Claggett, aye; Mr.
13 Bates, yes; Mr. Edger, aye; Mr. Johns,
14 aye; Ms. McClenaghan, aye; Mr.
15 Piligian, aye.

16 [The motion carried unanimously.]

17

18 [Pursuant to Section 708(a)(5) of the Sunshine Act,
19 at 1:13 p.m. the Board entered into Executive Session
20 with Ashley B. Goshert, Esquire, Board Counsel, for
21 the purpose of conducting quasi-judicial
22 deliberations and to receive the advice of counsel.
23 The Board returned to open session at 1:41 p.m.]

24

25 MS. GOSHERT:

1 I believe, in accordance with
2 discussions in Executive Session, the
3 Board would entertain a motion to
4 direct counsel to draft and issue a
5 Final Order granting a License to
6 Kristin aka Haley Balzano.

7 PRESIDENT ROLLER:

8 Do I have a motion?

9 MR. BATES:

10 So moved.

11 PRESIDENT ROLLER:

12 Second?

13 MR. PILIGIAN:

14 Second.

15 PRESIDENT ROLLER:

16 Ms. McClenaghan.

17

18 Mr. Roller, yes; Mr. Claggett, aye; Mr.
19 Bates, yes; Mr. Edger, aye; Mr. Johns,
20 aye; Ms. McClenaghan, aye; Mr.
21 Piligian, yes.

22 [The motion carried unanimously.]

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24 Adjournment

25 PRESIDENT ROLLER:

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This meeting is adjourned.

[There being no further business, the State
Architects Licensure Board Meeting adjourned at
1:42 p.m.]

CERTIFICATE

I hereby certify that the foregoing summary
minutes of the State Architects Licensure Board
meeting, was reduced to writing by me or under my
supervision, and that the minutes accurately
summarize the substance of the State Architects
Licensure Board meeting.



Rachel Wilbur-Adams,
Minute Clerk
Sargent's Court Reporting
Service, Inc.

STATE ARCHITECTS LICENSURE BOARD
REFERENCE INDEX

July 11, 2024

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9	9:30	Executive Session
10	10:30	Return to Open Session
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12	10:30	Official Call to Order
13		
14	10:31	Introduction of Board Members
15		
16	10:31	Introduction of Attendees
17		
18	10:32	Approval of Minutes
19		
20	10:33	Report of Prosecutorial Division
21		
22	10:43	Applications
23		
24	10:45	Report of Board Counsel
25		
26	10:49	Report of Acting Commissioner
27		
28	10:49	Report of Board President
29		
30	10:55	Miscellaneous - Appointment - AIA
31		Pennsylvania Update
32		
33	11:18	Miscellaneous - Appointment - Kristin
34	1:07	aka Haley Balzano Hearing
35		
36	1:07	Report of Board President (cont.)
37		
38	1:08	Report of Board Administrator
39		
40	1:13	Executive Session
41	1:41	Return to Open Session
42		
43	1:41	Motion
44		
45	1:42	Adjournment
46		
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