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COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

**STATE ARCHITECTS LICENSURE BOARD
SPECIAL MEETING**

TIME: 9:49 A.M.

Held at

PENNSYLVANIA DEPARTMENT OF STATE
2525 North 7th Street
CoPA HUB, Eaton Conference Room
Harrisburg, Pennsylvania 17110

as well as

VIA MICROSOFT TEAMS

October 10, 2024

1 State Architects Licensure Board
2 Special Meeting
3 October 10, 2024
4
5

6 BOARD MEMBERS:
7

8 Jerry K. Roller, RA, President
9 Arion R. Claggett, Acting Commissioner, Bureau of
10 Professional and Occupational Affairs
11 William J. Bates, RA, Secretary
12 Seth Miller, Esquire, Office of Attorney General,
13 Bureau of Consumer Protection
14 Michael Johns, RA
15 Mary E. McClenaghan, RA, Vice President
16
17

18 BUREAU PERSONNEL:
19

20 Ashley Goshert, Esquire, Board Counsel
21 Ray J. Michalowski, Esquire, Senior Board Prosecutor
22 Angela L. Solomon, Esquire, Board Prosecution Liaison
23 Tyesha C. Miley, Esquire, Board Prosecutor
24 Jessica Harris, Board Administrator
25 Andrew LaFratte, MPA, Deputy Policy Director,
26 Department of State
27 Marc Farrell, Esquire, Regulatory Counsel,
28 Office of Chief Counsel, Department of State
29 Carlton Smith, Deputy Chief Counsel, Prosecution
30 Division
31
32

33 ALSO PRESENT:
34

35 Hannah Weikel, AIA, ASID, LEED AP, Principal,
36 Director of Zavos Architecture+Design, LLC
37 Bruce Zavos, President, Zavos Architecture+Design,
38 LLC
39 Anthony Potter, Esquire, Offit Kurman, Attorneys at
40 Law
41 Jennifer Smeltz, Republican Executive Director,
42 Senate Consumer Protection & Professional Licensure
43 Committee
44 Josh Felix, Senior Project Architect, Building God's
45 Way Architects
46 John (Jack) Wright, Professional Conduct
47 Investigator, Bureau of Enforcement and
48 Investigation, Department of State
49 Laura Thompson, Law Clerk, Department of State
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State Architects Licensure Board
Special Meeting
October 10, 2024

ALSO PRESENT:

Cathy Tully, Esquire, Assistant District Attorney,
Lackawanna County
Roger Himmelberger, JEM Group, LLC
Erin Himmelberger, American Institute of Architects
of Pennsylvania
Bruce Zavos, President, Zavos Architecture+Design,
LLC
Ambrose Chukwunenye, Base Consulting Group
Incorporated
Allison Walker, Sargent's Court Reporting Service,
Inc.

1 ***

2 State Architects Licensure Board

3 Special Meeting

4 October 10, 2024

5 ***

6 [Pursuant to Section 708(a)(5) of the Sunshine Act,
7 at 9:00 a.m. the Board entered into Executive Session
8 with Ashley B. Goshert, Esquire, Board Counsel, for
9 the purpose of conducting quasi-judicial
10 deliberations and to receive the advice of counsel.
11 The Board returned to open session at 9:30 a.m.]

12 ***

13 The State Architects Licensure Board Special
14 Meeting was held on Thursday, October 10, 2024.
15 Jerry K. Roller, RA, President, called the meeting to
16 order at 9:49 a.m.

17 ***

18 Introduction of Board Members/Attendees

19 [President Roller requested an introduction of Board
20 members and attendees. A quorum of Board members was
21 present.]

22 ***

23 [Ashley B. Goshert, Esquire, Board Counsel, reminded
24 everyone that the meeting was being recorded and
25 voluntary participation constituted consent to be

1 recorded.]

2 ***

3 Miscellaneous - Appointment

4 [A Formal Hearing was held from 9:50 a.m. until

5 10:41 a.m. in the Matter of the Application for

6 Licensure of Hannah Weikel, Case No. 24-41-009046.]

7 ***

8 Applications - ARE Approval Applications

9 MS. GOSHERT:

10 Pursuant to Section 708(a)(5) of the
11 Sunshine Act, the Board entered into
12 Executive Session this morning at
13 9 a.m. for the purpose of conducting
14 quasi-judicial deliberations on a
15 number of matters that are currently
16 pending before the Board and to receive
17 advice of counsel.

18 Based on those deliberations, I
19 believe the Board would entertain a
20 motion to grant the Application of
21 Michelle Shuman.

22 PRESIDENT ROLLER:

23 Do I have a motion on that?

24 MR. BATES:

25 I will so move.

1 PRESIDENT ROLLER:

2 Is there a second?

3 ACTING COMMISSIONER CLAGGETT:

4 Second.

5 PRESIDENT ROLLER:

6 Ms. McClenaghan, would you call the
7 roll, please?

8

9 Mr. Roller, yes; Mr. Claggett, aye; Mr.
10 Bates, yes; Mr. Miller, yes; Mr. Johns,
11 aye; Ms. McClenaghan, nay.

12 [The motion carried. Mary McClenaghan opposed the
13 motion.]

14

15 MS. GOSHERT:

16 At agenda item 2, I believe the Board
17 would entertain a motion to grant the
18 Application of Seamus Coyle.

19 PRESIDENT ROLLER:

20 Do I have a motion?

21 MS. MCCLLENAGHAN:

22 I'll make a motion.

23 PRESIDENT ROLLER:

24 Do we have a second?

25 MR. MILLER:

1 Second.

2 PRESIDENT ROLLER:

3 Ms. McClenaghan, would you call the
4 roll?

5

6 Mr. Roller, yes; Mr. Claggett, aye; Mr.
7 Bates, yes; Mr. Miller, yes; Mr. Johns,
8 aye; Ms. McClenaghan, aye.

9 [The motion carried unanimously.]

10

11 MS. GOSHERT:

12 Item 3. I believe the Board would
13 entertain a motion to grant the ARE
14 Approval Application for Applicant Jane
15 Jordan Gravely.

16 PRESIDENT ROLLER:

17 Do I have a motion?

18 MS. MCCLENAGHAN:

19 I'll make a motion.

20 PRESIDENT ROLLER:

21 Do we have a second?

22 MR. BATES:

23 Second.

24 PRESIDENT ROLLER:

25 May I have a roll call, please?

1

2

Mr. Roller, yes; Mr. Claggett, aye; Mr.

3

Bates, yes; Mr. Miller, yes; Mr. Johns,

4

aye; Ms. McClenaghan, yes.

5

[The motion carried unanimously.]

6

7

[The Board recessed from 10:46 a.m. until 11:00 a.m.]

8

9

Pursuant to Section 708(a)(5) of the Sunshine Act, at

10

11:00 a.m. the Board entered into Executive Session

11

with Ashley B. Goshert, Esquire, Board Counsel, for

12

the purpose of conducting quasi-judicial

13

deliberations and to receive the advice of counsel.

14

The Board returned to open session at 11:21 a.m.]

15

16

Applications - Reciprocity without NCARB

17

Certification

18

MS. GOSHERT:

19

The Board entered back into Executive

20

Session at 11:00 a.m. and is now

21

11:20 a.m.

22

I believe, based on Executive

23

Session deliberations, the Board would

24

entertain a motion to grant the

25

Application of Joshua Felix.

1 PRESIDENT ROLLER:

2 Do I have a motion?

3 MR. BATES:

4 I will so move.

5 PRESIDENT ROLLER:

6 Do we have a second?

7 ACTING COMMISSIONER CLAGGETT:

8 Second.

9 PRESIDENT ROLLER:

10 Ms. McClenaghan, would you call the
11 roll, please?

12

13 Mr. Roller, yes; Mr. Claggett, aye; Mr.
14 Bates, yes; Mr. Miller, yes; Mr. Johns,
15 aye; Ms. McClenaghan, nay.

16 [The motion carried. Mary McClenaghan opposed the
17 motion.]

18

19 Miscellaneous - Appointment

20 MS. GOSHERT:

21 Agenda item 5. Do we have a motion to
22 direct counsel to prepare an
23 Adjudication and Order consistent with
24 the discussions in Executive Session
25 granting licensure to Hannah Weikel and

1 issuing a Final Order in that matter?

2 PRESIDENT ROLLER:

3 Do we have a motion?

4 MR. BATES:

5 I will move.

6 PRESIDENT ROLLER:

7 Do we have a second?

8 ACTING COMMISSIONER CLAGGETT:

9 Second.

10 PRESIDENT ROLLER:

11 Ms. McClenaghan, would you call the
12 roll, please?

13

14 Mr. Roller, yes; Mr. Claggett, aye; Mr.
15 Bates, yes; Mr. Miller, yes; Mr. Johns,
16 aye; Ms. McClenaghan, nay.

17 [The motion carried. Mary McClenaghan opposed the
18 motion.]

19

20 Miscellaneous - Appointment

21 [A Formal Hearing was held from 11:25 a.m. until

22 11:53 a.m. in the Matter of the Commonwealth of

23 Pennsylvania Bureau of Professional and Occupational

24 Affairs v. ArtectG PC, Case No. 22-41-006375.]

25

1 Pursuant to Section 708(a)(5) of the Sunshine Act, at
2 11:53 a.m. the Board entered into Executive Session
3 with Ashley B. Goshert, Esquire, Board Counsel, for
4 the purpose of conducting quasi-judicial
5 deliberations and to receive the advice of counsel.
6 The Board returned to open session at 12:03 a.m.]

7 ***

8 Miscellaneous - Appointments

9 MS. GOSHERT:

10 Agenda item 6. After discussion in
11 Executive Session, would the Board
12 entertain a motion to direct counsel to
13 draft an Adjudication and Order
14 following the filing of the transcript
15 in this matter in accordance with
16 discussions in Executive Session?

17 MS. MCCLLENAGHAN:

18 I'll make a motion.

19 PRESIDENT ROLLER:

20 Do I have a second?

21 MR. BATES:

22 Second.

23 PRESIDENT ROLLER:

24 Ms. McClenaghan, please call the roll.

25

1 Mr. Roller, yes; Mr. Claggett, aye; Mr.
2 Bates, yes; Mr. Miller, yes; Mr. Johns,
3 aye; Ms. McClenaghan, aye.

4 [The motion carried unanimously.]

5 ***

6 Next Meeting Dates

7 [Jerry K. Roller, RA, President, noted the next
8 meeting date is November 12, 2024. He also noted
9 2025 meeting dates for the Board's review.

10 President Roller requested an update concerning
11 Board and public member vacancies.

12 Acting Commissioner Claggett informed President
13 Roller that a new professional member was recently
14 appointed to the Board. He also mentioned that Mr.
15 Bates is up for reappointment. He noted that there
16 had not been any movement on the college student he
17 referenced previously for a public member position.

18 President Roller commented that public members
19 add value, and the Board would like to have at least
20 one public member.]

21 ***

22 Adjournment

23 PRESIDENT ROLLER:

24 Motion to adjourn?

25 MS. MCCLENAGHAN:

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Motion.

PRESIDENT ROLLER:

Thank you very much. See everybody in
November.

[There being no further business, the State
Architects Licensure Board Special Meeting adjourned
at 12:06 p.m.]

CERTIFICATE

I hereby certify that the foregoing summary
minutes of the State Architects Licensure Board
meeting, was reduced to writing by me or under my
supervision, and that the minutes accurately
summarize the substance of the State Architects
Licensure Board meeting.



Allison Walker,
Minute Clerk
Sargent's Court Reporting
Service, Inc.

STATE ARCHITECTS LICENSURE BOARD
SPECIAL MEETING
REFERENCE INDEX

October 10, 2024

	TIME	AGENDA
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8		
9		
10	9:00	Executive Session
11	9:30	Return to Open Session
12		
13	9:49	Official Call to Order
14		
15	9:49	Introduction of Board Members
16		
17	9:49	Introduction of Attendees
18		
19	9:50	Miscellaneous - Appointment - Hearing
20	10:41	Hannah Weikel
21		
22	10:42	Applications
23		
24	10:46	Recess
25	11:00	Return to Open Session
26		
27	11:00	Executive Session
28	11:21	Return to Open Session
29		
30	11:22	Applications (cont.)
31		
32	11:22	Miscellaneous (cont.)
33		
34	11:25	Miscellaneous - Appointment - BPOA v.
35	11:53	ArtectG PC
36		
37	11:53	Executive Session
38	12:03	Return to Open Session
39		
40	12:03	Miscellaneous (cont.)
41		
42	12:05	Next Meeting Dates
43		
44	12:06	Adjournment
45		
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