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COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

STATE BOARD OF CRANE OPERATORS

TIME: 10:34 A.M.

Held at

PENNSYLVANIA DEPARTMENT OF STATE

2525 North 7th Street

CoPA HUB, Eaton Conference Room

Harrisburg, Pennsylvania 17110

as well as

VIA MICROSOFT TEAMS

September 26, 2024

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State Board of Crane Operators
September 26, 2024

BOARD MEMBERS:

Elizabeth Bailey, Esquire, Public Member - Absent
Arion R. Claggett, Acting Commissioner, Bureau of
Professional and Occupational Affairs - Absent
Steven M. Kuncelman, Chair, Professional Member
Daniel J. Mitchell, Vice Chair, Professional Member
Brian M. Schmoyer, Professional Member

BUREAU PERSONNEL:

Dean F. Picarella, Esquire, Board Counsel
Michael Merten, Esquire, Board Counsel
Gregory Liero, Esquire, Board Prosecution Liaison
Jessica Harris, Board Administrator
Marc Farrell, Esquire, Regulatory Counsel,
Office of Chief Counsel, Department of State
Andrew LaFratte, MPA, Deputy Policy Director,
Department of State
Carlton Smith, Deputy Chief Counsel, Prosecution
Division

ALSO PRESENT:

Rachel Wilbur-Adams, Sargent's Court Reporting
Service, Inc.

1 ***

2 State Board of Crane Operators

3 September 26, 2024

4 ***

5 [Pursuant to Section 708(a)(5) of the Sunshine Act,
6 at 10:00 a.m. the Board entered into Executive
7 Session with Dean F. Picarella, Esquire, Board
8 Counsel, for the purpose of conducting quasi-judicial
9 deliberations on a number of matters that are
10 currently pending before the Board and to receive the
11 advice of counsel. The Board returned to open
12 session at 10:30 a.m.]

13 ***

14 [Dean F. Picarella, Esquire, Board Counsel, noted the
15 meeting was being recorded and continued
16 participation constituted consent to be recorded.

17 He also noted the Board entered into Executive
18 Session for the purpose of conducting quasi-judicial
19 deliberations on a number of matters that are
20 currently pending before the Board and to receive the
21 advice of counsel.]

22 ***

23 The regularly scheduled meeting of the State
24 Board of Crane Operators was held on Thursday,
25 September 26, 2024. Steven M. Kuncelman, Chair,

1 Professional Member, called the meeting to order at
2 10:34 a.m.

3 ***

4 Roll Call/Introductions

5 [A roll call of Board members and introduction of
6 attendees was taken by Ms. Harris. A quorum of Board
7 members was present.

8 Mr. Picarella introduced Michael Merten as new
9 counsel for the Counsel Division.]

10 ***

11 Approval of minutes of the March 27, 2024 meeting

12 CHAIR KUNCELMAN:

13 Could I get a motion to approve the
14 minutes from the May 30 meeting?

15 MR. MITCHELL:

16 I'll make the motion.

17 CHAIR KUNCELMAN:

18 I'll second it.

19 MS. HARRIS:

20 Mr. Kuncelman, aye; Mr. Mitchell, aye;
21 Mr. Schmoyer, abstain.

22 [The motion carried. Brian Schmoyer abstained from
23 voting on the motion.]

24 ***

25 Report of Prosecutorial Division

1 [Gregory S. Liero, Esquire, Board Prosecutor,
2 presented the Consent Agreement for Case No. 20-71-
3 007555.]

4 MR. PICARELLA:

5 Does any member of the Board have any
6 questions? Based upon that, does any
7 Board member feel the need to go back
8 into Executive Session?

9 Based upon discussions in Executive
10 Session, I believe the Board Chair
11 would entertain a motion to approve the
12 Consent Agreement and Order at Case No.
13 20-71-007555.

14 CHAIR KUNCELMAN:

15 Can I get a motion to accept Case No.
16 20-71-007555?

17 MR. SCHMOYER:

18 I'll make that motion.

19 MR. MITCHELL:

20 I'll second the motion.

21 MS. HARRIS:

22 Mr. Kuncelman, aye; Mr. Mitchell, aye;
23 Mr. Schmoyer, aye.

24 [The motion carried unanimously. The Respondent's
25 name at Case No. 20-71-007555 is Todd Aaron Henry.]

1 ***

2 Report of Board Counsel - No Report

3 ***

4 Report of Regulatory Counsel

5 [Marc Farrell, Esquire, Regulatory Counsel, Office of
6 Chief Counsel, Department of State, informed Board
7 members that Act 41 licensure by endorsement
8 regulations were approved unanimously on June 20,
9 2024, by the Independent Regulatory Review Commission
10 and published as final regulations in the
11 *Pennsylvania Bulletin* on July 27, 2024. He reported
12 that the Board had no other open regulatory matters.]

13 ***

14 Report of Acting Commissioner - No Report

15 ***

16 Report of Board Chair - No Report

17 ***

18 Report of Board Administrator

19 [Jessica Harris, Board Administrator, informed Board
20 members that everything was going smoothly with
21 renewals. She noted accepting online certified crane
22 operator (CCO) verifications. She mentioned that
23 multiple staff have been trained and are working on
24 those verifications. She reported being halfway
25 through the renewal period, and one-third of

1 licensees have renewed their license. She mentioned
2 another renewal notice will go out at the end of this
3 month and should see another influx of renewals.]

4 ***

5 Applications

6 MR. PICARELLA:

7 Item 4 on the agenda. Regarding the
8 Initial Application of Mason Bowers,
9 based upon discussions in Executive
10 Session, I believe the Board Chair
11 would entertain a motion to approve the
12 Application of Mason Bowers for
13 Licensure as a Crane Operator.

14 CHAIR KUNCELMAN:

15 Can I get a motion to accept the
16 Application of Mason Bowers?

17 MR. SCHMOYER:

18 I'll make that motion we accept the
19 Application of Mr. Bowers.

20 MR. MITCHELL:

21 I'll second the motion.

22 MS. HARRIS:

23 Mr. Kuncelman, aye; Mr. Mitchell, aye;
24 Mr. Schmoyer, aye.

25 [The motion carried unanimously.]

1 ***

2 Miscellaneous

3 [Jessica Harris, Board Administrator, noted 2024 and
4 2025 Board meeting dates for the Board's review.]

5 ***

6 Adjournment

7 CHAIR KUNCELMAN:

8 Can I get a motion to adjourn the
9 meeting, please?

10 MR. SCHMOYER:

11 So moved.

12 ***

13 [There being no further business, the State Board of
14 Crane Operators Meeting adjourned at 10:44 a.m.]

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CERTIFICATE

I hereby certify that the foregoing summary minutes of the State Board of Crane Operators meeting, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Board of Crane Operators meeting.



Rachel Wilbur-Adams,

Minute Clerk

Sargent's Court Reporting
Service, Inc.

STATE BOARD OF CRANE OPERATORS
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TIME	AGENDA
10:00	Executive Session
10:30	Return to Open Session
10:34	Official Call to Order
10:35	Roll Call/Introductions
10:36	Approval of Minutes
10:37	Report of Prosecutorial Division
10:39	Report of Regulatory Counsel
10:41	Report of Board Administrator
10:42	Applications
10:43	Miscellaneous
10:44	Adjournment