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COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

STATE BOARD OF CRANE OPERATORS

TIME: 10:38 A.M.

Held at

PENNSYLVANIA DEPARTMENT OF STATE

2525 North 7th Street

CoPA HUB, Eaton Conference Room

Harrisburg, Pennsylvania 17110

as well as

VIA MICROSOFT TEAMS

November 27, 2024

State Board of Crane Operators
November 27, 2024

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BOARD MEMBERS:

Elizabeth Bailey, Esquire, Public Member
Matthew Eaton, Deputy Commissioner, Bureau of
Professional and Occupational Affairs, on behalf of
Arion R. Claggett, Acting Commissioner
Andrew S. Goulet, Professional Member
Steven M. Kuncelman, Chair, Professional Member
Daniel J. Mitchell, Vice Chair, Professional Member
Brian M. Schmoyer, Professional Member

BUREAU PERSONNEL:

Dean F. Picarella, Esquire, Board Counsel
Michael Merten, Esquire, Board Counsel
Gregory Liero, Esquire, Board Prosecution Liaison
Jessica Harris, Board Administrator
Marc Farrell, Esquire, Regulatory Counsel,
Office of Chief Counsel, Department of State
Andrew LaFratte, MPA, Deputy Policy Director,
Department of State
Carlton Smith, Deputy Chief Counsel, Prosecution
Division
Kimberly Mattis, Director, Bureau of Finance and
Procurement, Department of State
Jennifer Jumper, Fiscal Management Specialist 2,
Bureau of Finance and Procurement, Department of
State
Tamie Laudenslager, Fiscal Management Specialist,
Bureau of Finance and Procurement, Department of
State
Mercedes Newby, Fiscal Management Specialist 1,
Bureau of Finance and Procurement, Department of
State
Taylor Koch, Fiscal Management Specialist 3,
Bureau of Finance and Procurement, Department of
State

ALSO PRESENT:

Neil Tolson, Executive Director, Electrical Industry
Certifications Association
Derek Richmond, Sargent's Court Reporting Service,
Inc.

1 ***

2 State Board of Crane Operators

3 November 27, 2024

4 ***

5 [Pursuant to Section 708(a)(5) of the Sunshine Act,
6 at 10:00 a.m. the Board entered into Executive
7 Session with Dean F. Picarella, Esquire, Board
8 Counsel, for the purpose of conducting quasi-judicial
9 deliberations on a number of matters that are
10 currently pending before the Board and to receive the
11 advice of counsel. The Board returned to open
12 session at 10:30 a.m.]

13 ***

14 [Dean F. Picarella, Esquire, Board Counsel, noted the
15 meeting was being recorded and continued
16 participation constituted consent to be recorded.

17 He also noted the Board entered into Executive
18 Session for the purpose of conducting quasi-judicial
19 deliberations on a number of matters that are
20 currently pending before the Board and to receive the
21 advice of counsel.]

22 ***

23 The regularly scheduled meeting of the State
24 Board of Crane Operators was held on Wednesday,
25 November 27, 2024. Steven M. Kuncelman, Chair,

1 Professional Member, called the meeting to order at
2 10:38 a.m.

3 ***

4 Roll Call/Introductions

5 [A roll call of Board members and introduction of
6 attendees was taken by Ms. Harris. A quorum of Board
7 members was present.]

8 ***

9 Approval of minutes of the September 26, 2024 meeting

10 MR. PICARELLA:

11 The first item on the agenda is
12 approval of the September 26, 2024
13 minutes. I believe Board members
14 Bailey, Goulet, and Matthew Eaton will
15 need to abstain as they were not at the
16 last meeting.

17 Is there a motion to approve the
18 minutes of the September 26, 2024
19 meeting of the State Board of Crane
20 Operators as written?

21 MR. MITCHELL:

22 I make the motion.

23 CHAIR KUNCELMAN:

24 I'll second.

25 MR. PICARELLA:

1 Any discussion? Would the Board
2 administrator please do a roll call?

3 MS. HARRIS:

4 Elizabeth Bailey, abstain; Matthew
5 Eaton, abstain; Andrew Goulet, abstain;
6 Steven Kuncelman, aye; Daniel Mitchell,
7 aye; Brian Schmoyer, aye.

8 [The motion carried. Elizabeth Bailey, Matthew
9 Eaton, and Andrew Goulet abstained from voting on the
10 motion.]

11 ***

12 [Brian M. Schmoyer, Professional Member, exited the
13 meeting at 10:42 a.m. for recusal purposes.]

14 ***

15 Report of Prosecutorial Division

16 [Gregory S. Liero, Esquire, Board Prosecutor,
17 presented the Consent Agreements for Case No. 22-71-
18 004938 and No. 23-71-008266.]

19 ***

20 MR. PICARELLA:

21 Based upon the presentation of
22 prosecution, do any Board members feel
23 the need to go back into Executive
24 Session?

25 Item 2 on the agenda, Case No. 22-

1 71-004938. Based on discussions in
2 Executive Session, I believe the Board
3 Chair would entertain a motion to
4 approve the Consent Agreement and Order
5 at Case No. 22-71-004938.

6 MR. MITCHELL:

7 I'll make a motion.

8 CHAIR KUNCELMAN:

9 I'll second it.

10 MR. PICARELLA:

11 Any discussion? Would the Board
12 administrator please do a roll call?

13 MS. HARRIS:

14 Elizabeth Bailey, aye; Matthew Eaton,
15 aye; Andrew Goulet, aye; Steven
16 Kuncelman, aye; Daniel Mitchell, aye.

17 [The motion carried. Brian Schmoyer recused himself
18 from deliberations and voting on the motion. The
19 Respondent's name is Devon T. Cahall.]

20 ***

21 MR. PICARELLA:

22 Agenda item 4, Case No. 23-71-008266.
23 Based upon discussions in Executive
24 Session, I believe the Board Chair
25 would entertain a motion to approve the

1 Consent Agreement and Order at Case No.
2 23-71-008266.

3 CHAIR KUNCELMAN:

4 That is correct. Can I have a motion
5 as read?

6 MR. MITCHELL:

7 I'll make the motion.

8 MR. GOULET:

9 I second that motion.

10 MR. PICARELLA:

11 Could we have a roll call, please?

12 MS. HARRIS:

13 Elizabeth Bailey, aye; Matthew Eaton,
14 aye; Andrew Goulet, aye; Steven
15 Kuncelman, aye; Daniel Mitchell, aye.

16 [The motion carried. Brian Schmoyer recused himself
17 from deliberations and voting on the motion. The
18 Respondent's name is Richard E. Knowles.]

19 ***

20 [Brian M. Schmoyer, Professional Member, reentered
21 the meeting at 10:52 a.m. for recusal purposes.]

22 ***

23 [Gregory S. Liero, Esquire, Board Prosecutor,
24 presented the Consent Agreement for Case No. 21-71-
25 009076.]

1 ***

2 MR. PICARELLA:

3 Based upon discussions in Executive
4 Session, I believe the Board Chair
5 would entertain a motion to approve the
6 Consent Agreement and Order at Case No.
7 21-71-009076 at item 3 on the agenda.

8 CHAIR KUNCELMAN:

9 That's correct. Can I get a motion as
10 read?

11 MR. MITCHELL:

12 I'll make that motion.

13 MR. GOULET:

14 I'll second.

15 MR. PICARELLA:

16 Any discussion? Madam Board
17 administrator, would you please do the
18 roll call?

19 MS. HARRIS:

20 Elizabeth Bailey, aye; Matthew Eaton,
21 aye; Andrew Goulet, aye; Steven
22 Kuncelman, aye; Daniel Mitchell, aye;
23 Brian Schmoyer, aye.

24 [The motion carried unanimously. The Respondent's
25 name is Todd K. Pettit.]

1 ***

2 Report of Board Counsel - No Report

3 [Dean F. Picarella, Esquire, Board Counsel, welcomed
4 Mr. Goulet back to the Board.]

5 ***

6 Report of Regulatory Counsel - No Report

7 [Marc Farrell, Esquire, Regulatory Counsel, Office of
8 Chief Counsel, Department of State, had nothing to
9 report. He noted the Board had no active
10 regulations.]

11 ***

12 Report of Acting Commissioner

13 [Matthew Eaton, Deputy Commissioner, Bureau of
14 Professional and Occupational Affairs, on behalf of
15 Arion Claggett, Acting Commissioner, announced
16 that System Automation has been chosen to replace the
17 Pennsylvania Licensing System (PALS), and the Bureau
18 of Professional and Occupational Affairs are
19 currently in discussions with System Automation to
20 begin the process of converting to a new licensing
21 system.

22 Deputy Commissioner Eaton reported that the
23 timeline will be multiple years, and more information
24 will be available in the spring as far as full
25 implementation. He also noted the platform of the

1 new licensing system is Evoke.]

2 ***

3 Report of Board Chair - Election of Officers

4 MR. PICARELLA:

5 Are there any nominations for Chair?

6 MR. SCHMOYER:

7 I nominate Steve Kuncelman to continue
8 his role as Board Chair.

9 MR. PICARELLA:

10 Do we have a second on that nomination?

11 MR. SCHMOYER:

12 I nominate Steve Kuncelman to continue
13 his role as Board Chair.

14 MR. MITCHELL:

15 I'll second that.

16 MR. PICARELLA:

17 Any discussion? Any other nominees?

18 We will close the nominations.

19 Mr. Kuncelman, if you are elected,
20 do you agree to serve?

21 CHAIR KUNCELMAN:

22 Yes, I do.

23 MR. PICARELLA:

24 I would ask for a vote on the election
25 of Mr. Steven Kuncelman as Chair for

1 the 2025 term for the Crane Board,
2 madam administrator?

3 MS. HARRIS:

4 Elizabeth Bailey, aye; Matthew Eaton,
5 aye; Andrew Goulet, aye; Steven
6 Kuncelman, aye; Daniel Mitchell, aye;
7 Brian Schmoyer, aye.

8 [The motion carried unanimously.]

9 ***

10 MR. PICARELLA:

11 The other election we have is Vice
12 Chair. I open the floor for
13 nominations for Vice Chair.

14 MS. BAILEY:

15 I nominate Daniel Mitchell to continue
16 in his role as Vice Chair.

17 MR. GOULET:

18 I second that nomination.

19 MR. PICARELLA:

20 Any other nominations? Seeing none. I
21 will close nominations.

22 Mr. Mitchell, if you are elected,
23 do you agree to serve?

24 MR. MITCHELL:

25 Yes, I do.

1 crane operators, and the Board renews in October of
2 even years with the last fee increase in 2014.

3 Ms. Laudenslager discussed revenue, noting
4 revenue is a breakdown of renewal sources, showing
5 renewals and applications make up 98.2% of revenue.
6 She also noted the Board's biennial revenue for the
7 last two fiscal years.

8 Ms. Laudenslager noted expenses can hit the Board
9 through timesheet-based charges, direct charges, and
10 license population. She also noted expenses are
11 calculated on a biennial period and reported on the
12 expenses in the first biennial period and the next
13 biennial period expenses.

14 Ms. Laudenslager stated the increase in expenses
15 for this period is due to a new information
16 technology (IT) system for the legal department, the
17 move from Penn Center to Thea Drive for the legal
18 department, and the Pennsylvania Licensing System
19 (PALS) modernization.

20 Ms. Laudenslager addressed expenses and revenue,
21 noting the Board had a beginning balance, revenue
22 with expenses, and noting the deficit.

23 Ms. Laudenslager stated expenses are exceeding
24 revenue and referred to FY28-29, FY29-30, FY30-31,
25 and FY31-32, where it starts to eat into their

1 restricted funds. She recommended a fee increase
2 because Board expenses cannot exceed revenue. She
3 offered to return to the Board in the spring with a
4 fee package for the Board's review.]

5

6 Report of Board Chair - Digger Derrick Question
7 [Steven M. Kuncelman, Chair, Professional Member,
8 referred to the question asking whether digger
9 derricks can be used for practical exams for
10 licensure in the state of Pennsylvania.]

11 Chair Kuncelman explained that the piece of
12 equipment has to be defined as an ASME B30.5 piece of
13 equipment, noting a digger derrick does not meet that
14 definition and is not accepted for licensure in the
15 state of Pennsylvania.]

16

17 Report of Board Administrator - 2024 Renewal Update
18 [Jessica Harris, Board Administrator, provided a
19 renewal update, noting 72% of licensees renewed,
20 showing a 20% increase from 2022. She also mentioned
21 that they are finishing up a couple reevaluations for
22 people who had discrepancies on their applications.]

23

24 Applications - Certifying Organization
25 [Dean F. Picarella, Esquire, Board Counsel, noted

1 item 8 on the agenda has been tabled for the Board
2 administrator to obtain verification of information
3 on the application.]

4

5 Applications - Initial Application

6 MR. PICARELLA:

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12

Based upon discussions in Executive
Session, I believe the Board Chair
would entertain a motion to approve the
Application of Josue Debeaumont for
Licensure as a Crane Operator in the
Commonwealth of Pennsylvania.

13 CHAIR KUNCELMAN:

14

15

That's correct. Could I get a motion
as stated?

16 MR. MITCHELL:

17

I'll make that motion.

18 MR. GOULET:

19

I'll second that motion.

20 MR. PICARELLA:

21

22

Any discussion? Ms. Harris, would you
do the roll call?

23 MS. HARRIS:

24

25

Elizabeth Bailey, aye; Matthew Eaton,
aye; Andrew Goulet, aye; Steven

1 Kuncelman, aye; Daniel Mitchell, aye;
2 Brian Schmoyer, aye.

3 [The motion carried unanimously.]

4 ***

5 Miscellaneous - 2025 Board Meeting Dates

6 [Jessica Harris, Board Administrator, noted 2025
7 Board meeting dates for the Board's review. She
8 offered to look into rescheduling the November 2025
9 meeting date because it is the day before
10 Thanksgiving and will provide alternative dates at
11 the January meeting.]

12 ***

13 Adjournment

14 CHAIR KUNCELMAN:

15 Can I get a motion to end the meeting?

16 MR. SCHMOYER:

17 I make a motion to adjourn.

18 ***

19 [There being no further business, the State Board of
20 Crane Operators Meeting adjourned at 11:16 a.m.]

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CERTIFICATE

I hereby certify that the foregoing summary minutes of the State Board of Crane Operators meeting, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Board of Crane Operators meeting.



Derek Richmond,
Minute Clerk
Sargent's Court Reporting
Service, Inc.

STATE BOARD OF CRANE OPERATORS
REFERENCE INDEX

November 27, 2024

	TIME	AGENDA
1		
2		
3		
4		
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6		
7		
8	10:00	Executive Session
9	10:30	Return to Open Session
10		
11	10:38	Official Call to Order
12		
13	10:39	Roll Call/Introductions
14		
15	10:41	Approval of Minutes
16		
17	10:42	Report of Prosecutorial Division
18		
19	10:56	Report of Board Counsel
20		
21	10:56	Report of Acting Commissioner
22		
23	10:58	Report of Board Chair
24		
25	11:01	Appointment - Annual Budget
26		Presentation
27		
28	11:09	Report of Board Chair (cont.)
29		
30	11:11	Report of Board Administrator
31		
32	11:12	Applications
33		
34	11:15	Miscellaneous
35		
36	11:16	Adjournment
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