

**Agenda for the October 30, 2024  
Meeting of the State Board of Funeral Directors**

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**Bureau of Professional and Occupational Affairs  
Pennsylvania State Board of Funeral Directors**

**Agenda for October 30, 2024**

**Time**

Executive Session: 9:00 A.M.  
Public Session: 10:30 A.M.

**Location**

**In-Person**

CoPA HUB  
Eaton Conference Room – 1<sup>st</sup> Floor  
2525 North 7<sup>th</sup> Street  
Harrisburg, PA 17110

**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)

Meeting ID: 285 942 293 180

Passcode: 2JMu37

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**Or call in (audio only)**

[+1 267-332-8737..612134958#](tel:+12673328737612134958) United States, Philadelphia

Phone Conference ID: 612 134 958#

**Board Members**

*Arion Claggett, Acting Commissioner of  
Professional and Occupational Affairs  
Kenneth Dupree, Chairperson  
Gregory Furlong, Vice Chairperson  
Eric D. Ruggeri, Secretary  
Charles F. Snyder, III, Professional Member  
Christopher Feryo, Professional Member  
Chad M. Lutz, Professional Member  
Jennifer Kirk, Esquire,  
Office of Attorney General, Bureau of  
Consumer Protection Representative  
Public Member, Vacant*

**Board Counsel**

*Shawn Jayman, Esquire*

**Board Prosecution Liaison**

*Timothy Fritsch, Esquire*

**Board Administrator**

*J. Leslie Warner*

***This Board meeting will be recorded for purposes of completing the required minutes. Your voluntary participation in the meeting constitutes consent to be recorded.***

**MEETING CALL TO ORDER**

**ROLL CALL**

**APPROVAL OF MINUTES**

1. Meeting minutes from September 18, 2024

**REPORT OF PROSECUTORIAL DIVISION**

**REPORT OF BOARD COUNSEL**

**Final Adjudication and Order**

2. Henry A. Sobolak, III – Case No. 21-48-016039

**Proposed Adjudication and Order**

3. John Lyle Henson – Case No. 23-48-001023
4. Raphael M. Hunt-Irving – Case No. 19-48-007957
5. John Guy Kelly – Case No. 22-48-007691

**Other**

6. Current Caseload

**REGULATORY ISSUES**

7. 16A-4833 General Revisions – Draft Annex – Marc Farrell, Esq.

**REPORT OF COMMISSIONER**

**REPORT OF BOARD CHAIRPERSON**

**REPORT OF BOARD ADMINISTRATOR**

**MATTERS FOR DISCUSSION**

8. Request to Hold Human Remains – FR013881

**LEGISLATIVE INITIATIVES**

**CONTINUING EDUCATION REPORT**

**APPLICATIONS COMMITTEE**

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**CORRESPONDENCE**

**REQUESTS FOR REVIEW**

**APPOINTMENTS**

**OLD BUSINESS - NEW BUSINESS**

9. Annual Budget Report – Jennifer Papula – Fiscal Management Chief

**PUBLIC COMMENTS**

**ADJOURNMENT**

**Next Board Meeting Date: December 11, 2024  
(Being held In-Person and Virtually)**

**2024 FUNERAL DIRECTOR  
BOARD MEETING DATES**

January 10, 2024  
~~February 21, 2024~~  
~~April 3, 2024 – Cancelled~~  
May 15, 2024  
~~June 26, 2024~~  
~~August 7, 2024~~  
~~September 18, 2024~~  
October 30, 2024  
December 11, 2024

**2024 FUNERAL DIRECTOR  
BOARD MEETING DATES**

February 4, 2025  
March 25, 2025  
May 13, 2025  
July 8, 2025  
September 10, 2025  
November 4, 2025

**Board Telephone number:**  
**Department of State Website:**  
**Board Website:**

**717-783-3397**  
[www.dos.pa.gov](http://www.dos.pa.gov)  
[www.dos.pa.gov/funeral](http://www.dos.pa.gov/funeral)