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COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

STATE BOARD OF FUNERAL DIRECTORS

TIME: 10:30 A.M.

Held at

PENNSYLVANIA DEPARTMENT OF STATE

2601 North Third Street

One Penn Center, Board Room C

Harrisburg, Pennsylvania 17110

as well as

VIA MICROSOFT TEAMS

December 6, 2023

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State Board of Funeral Directors
December 6, 2023

BOARD MEMBERS:

Arion R. Claggett, Acting Commissioner, Bureau of Professional and Occupational Affairs
Carmella M. Imburgia, Chairperson, Professional Member
Kenneth C. DuPree, Vice Chairperson, Professional Member
Milian E. Rodriguez, Secretary, Professional Member
Gregory K. Furlong, Professional Member
Eric D. Ruggeri, Public Member
Jennifer Jane Kirk, Esquire, Senior Deputy Attorney General, Antitrust Section, Bureau of Consumer Protection Representative

BUREAU PERSONNEL:

Carole Clarke Smith, Esquire, Senior Board Counsel
Shawn J. Jayman, Esquire, Board Counsel
Ray Michalowski, Esquire, Senior Board Prosecutor
Timothy A. Fritsch, Esquire, Board Prosecution Liaison
J. Leslie Warner, Acting Board Administrator

ALSO PRESENT:

Jason Benion, Esquire, Shareholder and Chair, Death Care, Saxton & Stump, LLC
Kimberly Washington, Forrest Walker Funeral Home
Cindy Eppinger, on behalf of Michael Pykosh, Dethlefs, Pykosh, & Murphy Attorneys at Law
Medrick Turay
Wesley J. Rish, Esquire, Rish Law Office, LLC
Daline Paul
Matthew Ford

1 ***

2 State Board of Funeral Directors

3 December 6, 2023

4 ***

5 [Pursuant to Section 708(a)(5) of the Sunshine Act,
6 at 9:00 a.m. the Board entered into Executive Session
7 with Shawn J. Jayman, Esquire, Board Counsel, for the
8 purpose of conducting quasi-judicial deliberations on
9 a number of matters currently pending before the
10 Board and to receive the advice of counsel. The
11 Board entered into public session at 10:30 a.m.]

12 ***

13 The regularly scheduled meeting of the State
14 Board of Funeral Directors was held on Wednesday,
15 December 6, 2023. Carmella M. Imburgia, Chairperson,
16 Professional Member, called the meeting to order at
17 10:30 a.m.

18 ***

19 Roll Call/Introduction of Attendees

20 [Carmella M. Imburgia, Chairperson, Professional
21 Member, requested a roll call of Board members and
22 introduction of attendees.]

23 ***

24 [Shawn J. Jayman, Esquire, Board Counsel, noted the
25 meeting was being recorded and continued

1 participation constituted consent to be recorded.

2 Mr. Jayman also noted the Board entered into
3 Executive Session with Board Counsel to have
4 attorney-client consultations and for the purpose of
5 conducting quasi-judicial deliberations.]

6 ***

7 Approval of minutes of the October 25, 2023 meeting

8 CHAIR IMBURGIA:

9 Let's have the approval of the minutes.

10 Can we get a motion?

11 MR. FURLONG:

12 So moved.

13 CHAIR IMBURGIA:

14 Second?

15 MR. RUGGERI:

16 Second.

17

18 MS. WARNER:

19 Arion Claggett, aye; Carmella Imburgia,
20 aye; Kenneth DuPree, aye; Milian
21 Rodriguez, aye; Gregory Furlong, aye;
22 Eric Ruggeri, aye; Jennifer Kirk,
23 abstain.

24 [The motion carried. Jennifer Kirk abstained from
25 voting on the motion.]

1 ***

2 Report of Prosecutorial Division

3 [Timothy A. Fritsch, Esquire, Board Prosecution
4 Liaison, had nothing to report from prosecution.]

5 ***

6 Report of Board Counsel - Proposed Adjudication and
7 Order

8 MR. JAYMAN:

9 Number 2 on the agenda. Based on
10 Executive Session deliberations, I
11 believe the Chair would entertain a
12 motion to adopt the Proposed
13 Adjudication and substitute the Board's
14 Order in the matter of Gregory Thomas
15 Burrell and Terry Funeral Home, Inc.,
16 Case Nos. 20-48-008623 & 20-48-008634.

17 CHAIR IMBURGIA:

18 Can I have a motion?

19 MS. RODRIGUEZ:

20 So moved.

21 CHAIR IMBURGIA:

22 Second?

23 MR. FURLONG:

24 Second.

25

1 MS. WARNER:

2 Arion Claggett, aye; Carmella Imburgia,
3 aye; Kenneth DuPree, aye; Milian
4 Rodriguez, aye; Gregory Furlong, aye;
5 Eric Ruggeri, aye; Jennifer Kirk, aye.

6 [The motion carried unanimously.]

7

8 Report of Board Counsel - Final Adjudication and
9 Order

10 MR. JAYMAN:

11 Number 3 on the agenda. Based on
12 Executive Session deliberations, I
13 believe the Chair would entertain a
14 motion to issue the Final Adjudication
15 and Order in the Matter of Antoine
16 Turay, Case No. 21-48-008683.

17 CHAIR IMBURGIA:

18 Can I have a motion?

19 MS. RODRIGUEZ:

20 So moved.

21 CHAIR IMBURGIA:

22 Second?

23 MR. FURLONG:

24 Second.

25

1 MS. WARNER:

2 Arion Claggett, aye; Carmella Imburgia,
3 aye; Kenneth DuPree, aye; Milian
4 Rodriguez, aye; Gregory Furlong, aye;
5 Eric Ruggeri, aye; Jennifer Kirk, aye.

6 [The motion carried unanimously.]

7 ***

8 Report of Board Counsel - Miscellaneous

9 [Shawn J. Jayman, Esquire, Board Counsel, provided a
10 Status of Cases Report for the Board's review. He
11 noted the Board currently has 14 or 15 active cases.]

12 ***

13 Regulatory Issues

14 [Shawn J. Jayman, Esquire, Board Counsel, informed
15 Board members that he would be working on regulations
16 with regulatory counsel, Marc Farrell. He also noted
17 the the Board would have regulatory meetings on a
18 regular basis in the future.]

19 ***

20 Report of Acting Commissioner

21 Arion R. Claggett, Acting Commissioner, Bureau of
22 Professional and Occupational Affairs, informed
23 everyone that all upcoming Board meetings would be
24 held at 2525 North 7th Street in a hybrid format,
25 noting the agenda and website would be updated.]

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Report of Board Chairperson - No Report

Report of Board Administrator - No Report

Applications Committee

MR. JAYMAN:

Number 6 on the agenda. Based on Executive Session deliberations, I believe the Chairperson would entertain a motion to approve the Funeral Trainee Application for Jennifer Lee Jobkar, Application No. AA0004952955.

CHAIR IMBURGIA:

Can I have a motion?

MR. FURLONG:

So moved.

CHAIR IMBURGIA:

Second?

MR. RUGGERI:

Second.

MS. WARNER:

Arion Claggett, aye; Carmella Imburgia, aye; Kenneth DuPree, aye; Milian

1 Rodriguez, aye; Gregory Furlong, aye;
2 Eric Ruggeri, aye; Jennifer Kirk, aye.

3 [The motion carried unanimously.]

4 ***

5 Appointments - Committee Appointments

6 [Carmella M. Imburgia, Chairperson, Professional
7 Member, announced members of the Regulatory Committee
8 are Kenneth DuPree, Gregory Furlong, and Jennifer
9 Kirk. She also noted the Applications Committee
10 members are Milian Rodriguez and Eric Ruggeri.]

11 ***

12 Adjournment

13 CHAIR IMBURGIA:

14 Motion to close the meeting.

15 MS. FURLONG:

16 I make a motion to adjourn.

17 MR. RUGGERI:

18 Second.

19 CHAIR IMBURGIA:

20 The next meeting will be January 10,
21 2024.

22 ***

23 [There being no further business, the State Board of
24 Funeral Directors Meeting adjourned at 10:39 a.m.]

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CERTIFICATE

I hereby certify that the foregoing summary minutes of the State Board of Funeral Directors meeting, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Board of Funeral Directors meeting.



Matthew Ford,
Minute Clerk
Sargent's Court Reporting
Service, Inc.

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STATE BOARD OF FUNERAL DIRECTORS
REFERENCE INDEX

December 6, 2023

TIME	AGENDA
9:00	Executive Session
10:30	Return to Open Session
10:30	Official Call to Order
10:30	Roll Call/Introduction of Attendees
10:31	Approval of Minutes
10:32	Report of Board Counsel
10:35	Regulatory Issues
10:36	Report of Acting Commissioner
10:37	Applications Committee
10:38	Appointment - Committee Appointments
10:39	Adjournment