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COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

STATE BOARD OF NURSING

TIME: 9:00 A.M.

Held at

PENNSYLVANIA DEPARTMENT OF STATE

2525 North 7th Street

CoPA HUB, Eaton Conference Room

Harrisburg, Pennsylvania 17110

as well as

VIA MICROSOFT TEAMS

January 29, 2024

State Board of Nursing
January 29, 2024

BOARD MEMBERS:

Linda L. Kmetz, PhD, RN, Chair
Arion R. Claggett, Acting Commissioner, Bureau of
Professional and Occupational Affairs
Sue E. Hertzler, LPN
Linda A. Kerns, Esquire, Public Member
Colby P. Hunsberger, DNP, RN, CNEcl, Vice Chair
Tina D. Siegel, LPN
Charlene W. Compher, PhD, RD, LDN, FASPEN
Donald H. Bucher, DNP, CRNP, ACNP-BC, FAANP,
Secretary

COMMONWEALTH ATTORNEYS:

Carole Clarke Smith, Esquire, Senior Board Counsel
Judith Pachter Schulder, Esquire, Board Counsel
Ariel E. O'Malley, Esquire, Board Counsel
Todd P. Kriner, Esquire, Board Counsel
Megan E. Castor, Esquire, Board Counsel
Codi M. Tucker, Esquire, Senior Board Prosecutor and
Prosecution Co-Liaison
T'rese Evancho, Esquire, Board Prosecutor and
Prosecution Co-Liaison
Kathryn E. Bellfy, Esquire, Board Prosecutor
Garrett A. Rine, Esquire, Board Prosecutor
Matthew Sniscak, Esquire, Board Prosecutor
Trista M. Boyd, Esquire, Board Prosecutor
Adrienne Doll, Esquire, Board Prosecutor
Carlton Smith, Deputy Chief Counsel, Prosecution
Division
Carolyn A. DeLaurentis, Esquire, Executive Deputy
Chief Counsel, Department of State

DEPARTMENT OF STATE AND BOARD STAFF:

Wendy Miller, MSN, RN, Executive Secretary
Cynthia K. Miller, Board Administrator
Leslie House, MSN, RN, Nursing Practice Advisor
Susan Bolig, MSN, RN, Nursing Practice Advisor
Kelly Hoffman, MSN, RN, Nursing Education Advisor
Tracy Scheirer, PhD, MSN, RN, CMSRN, CNE, Nursing
Education Advisor
Sue Petula, PhD, MSN, RN, NEA-BC, FRE, Nursing
Education Advisor

State Board of Nursing
January 29, 2024

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DEPARTMENT OF STATE AND BOARD STAFF (Cont.)

Alex Capitello, Legal Analyst, Office of Prosecution
Deena Parmelee, Legal Office Administrator,
Department of State
Kevin Knipe, MSW, LSW, CCDP Diplomate, Co-Program
Manager, Professional Health Monitoring Program

ALSO PRESENT:

Maria Grandinetti, PhD, RN, Nursing Department
Director, King's College
Billie Burry, PhD, RN, Nursing Department Chair,
King's College
Christopher O'Brien, PhD, LAT, ATC, Inaugural Dean of
Health Sciences, King's College
Janet Kobylski, CPA, Vice President for Business
Affairs, CFO and Treasurer, King's College
Joseph Evan, PhD, Provost and Vice President of
Academic Affairs, King's College
Lauren Scheetz, MSN, RN, Assistant Director,
Practical Nursing Program, Penn College at
Wellsboro
Jason Zielewicz, DHSc, NRP, Executive Director,
Workforce Development Health Sciences and Emergency
Services, Penn College at Wellsboro
Nicole Neiss, BSN, RN, Dean of Nursing, Fortis School
of Nursing at All Star Career School
Deanna Green, BA, Campus President, Fortis School of
Nursing at All Star Career School
Bernard Marth, BA, Regional Vice President, Fortis
School of Nursing at All Star Career School
Elaine Foster, PhD, MSN, RN, Vice President of
Nursing, Fortis School of Nursing at All Star
Career School
Lauren Stehling, DNP, APRN, FNP-BC, National Director
NCLEX & Retention, Fortis School of Nursing at All
Star Career School
Santa (Sandy) Lake, EdD, RN CNE, Program Director,
UPMC St. Margaret School of Nursing
Brandy Hershberger, DNP, MSN, RN, CEN, Chief Nursing
Officer/Vice President of Academic Affairs, UPMC
Marti Trudeau, RN, MPA, DSW, Program Director,
Manor College
Jonathan Peri, JD, PhD, President, Manor College

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ALSO PRESENT: (Cont.)

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7 Snehal Talati, Finance Department, Manor College
8 Joseph Gillespie, PhD, Provost, Manor College
9 Jaime Simpton, Med, EFDA, CDA, Dean of Allied Health,
10 Manor College
11 Rhonda Maneval, DEd, RN, ANEF, FAAN, Interim Provost
12 & Dean, College of Health and Wellness, Carlow
13 University
14 Deborah Mitchum, DNP, ANP-C, WHNP, Program Director &
15 Associate Professor, Carlow University
16 Tiffany Booher, MA, LPC, CAADC, CIP, CCSM, Director,
17 Peer Assistance Monitoring Programs, Foundation of
18 the Pennsylvania Medical Society
19 Lisa Storck, DNP, RN, Program Director, St. Luke's
20 School of Nursing
21 Stephanie Woodruff, DNP, CRNA, CHSE, Somnia Nurse
22 Anesthesia Program
23 Wesley J. Rish, Esquire, Rish Law Office, LLC
24 Tyler Burke, Milliron & Goodman, LLC
25 Beth Ann Puckett, MSN, RN, GERO-BC, Chester County
26 Intermediate Unit Practical Nursing Program
27 Janyce Collier, MSN, RN, CNE, JLM Consulting
28 Nicole Campbell, Division Chief, Division of Law
29 Enforcement Education and Trade Schools,
30 Pennsylvania Department of Education
31 Jenny Piper, Board Administrator, Board of Private
32 Licensed Schools, Pennsylvania Department of
33 Education
34 Kathleen Rundquist, MSN, RN, CNE, Nurse Administrator
35 and Financial Aid Administrator, Franklin County
36 Practical Nursing Program
37 Michelle Davis, MSN, RN, Director of Nursing, Lincoln
38 Technical Institute - Allentown
39 Deborah Little, EdD, RN, CNE, Corporate Assistant
40 Dean of Nursing, Lincoln Educational Services
41 Laurie Badzek, LLM, JD, MS, RN, Dean, College of
42 Nursing, Pennsylvania State University
43 Misha Patel, Esquire, Government Relations,
44 Pennsylvania Medical Society
45 Bailey Shafer, Adjunct Lecturer, Gannon University
46 Lisa Urban, RN, MSN, Nursing Instructor, Greater
47 Altoona Career and Technology Center
48 Heather Wilson, MSW, CFRE, Executive Director,
49 Pennsylvania Medical Society
50 Jared Young, York County PA Career Link

State Board of Nursing
January 29, 2024

ALSO PRESENT: (Cont.)

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7 Kaylee Gilchrist, Adjunct Faculty, Pittsburgh
8 Technical College
9 Shauna Boscaccy, Esquire, Vice President, GSL
10 Strategies Group
11 Sandy Phillips, Director of Academic Affairs, Penn
12 Commercial Business/Technical School
13 Kimberly Jutca-Taylor, MSN Ed, RN, Director of
14 Nursing, The School of Nursing, Pittsburgh
15 Technical College
16 Pam Hughes, MSN, CRNP, FNP-C, United Career Institute
17 Tiffany Unger, Program Assistant, Keystone
18 Development Partnership
19 Kari L. Orchard, Democratic Executive Director, House
20 Professional Licensure Committee
21 Heather Haines, BSN, RN, Coordinator, Practical
22 Nursing Program, Mifflin County Academy of Science
23 & Technology
24 Corey Dennis, MSNc, BA, BSN, RN, CNE, Director of
25 Nursing, Pennsylvania Institute of Technology
26 Marianne Johnson, President, Lansdale School of
27 Business
28 Amber Piotrowicz
29 Mary Kay Jurovcik
30 Jaime Sinutko
31 Courtney Perry
32 Beverly
33 Cara Davenport
34 Victoria Lantz, Sargent's Court Reporting Services, 8
35 Inc.
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2 State Board of Nursing

3 January 29, 2024

4 ***

5 The regularly scheduled meeting of the State
6 Board of Nursing was held on Monday, January 29,
7 2024. Linda L. Kmetz, PhD, RN, Chair, called the
8 meeting to order at 9:00 a.m.

9 ***

10 Introduction of Board Members

11 [Linda L. Kmetz, PhD, RN, Chair, requested an
12 introduction of Board members.]

13 ***

14 Introduction of Board Staff

15 [Wendy Miller, MSN, RN, Executive Secretary, provided
16 an introduction of Board staff.]

17 ***

18 Introduction of Board Counsel

19 [Carole Clarke Smith, Esquire, Senior Board Counsel,
20 identified Board Counsel.]

21 ***

22 Introduction of Board Prosecution

23 [Codi M. Tucker, Esquire, Senior Board Prosecutor and
24 Prosecution Liaison, introduced Board prosecuting
25 attorneys.]

1 ***

2 Introduction of In-Person Attendees

3 [Linda L. Kmetz, PhD, RN, Chair, requested an
4 introduction of those attending in person.]

5 ***

6 Introduction of Virtual Attendees

7 [Cynthia K. Miller, Board Administrator, identified
8 virtual attendees.]

9 ***

10 Adoption of the Agenda

11 CHAIR KMETZ:

12 The agenda is before us. Do we have any
13 additions or corrections? Hearing none,
14 may I have a motion for approval?

15 DR. BUCHER:

16 So moved.

17 MS. HERTZLER:

18 Second.

19 CHAIR KMETZ: All those in favor? Opposed?

20 Abstentions?

21 [The motion carried unanimously.]

22
23 [Judith Pachter Schulder, Esquire, Board Counsel,
24 informed everyone that the meeting was being recorded
25 and voluntary participation constituted consent to be
26 recorded.]

1 ***

2 Adoption of Minutes

3 CHAIR KMETZ:

4 The minutes of December 11, 2023, are

5 before you.

6 Are there any additions or

7 corrections?

8 May I have a motion for approval?

9 DR. COMPHER:

10 So moved.

11 MS. HERTZLER:

12 Second.

13 CHAIR KMETZ:

14 All those in favor? Opposed?

15 Abstentions?

16 [The motion carried unanimously.]

17 ***

18 Report of Prosecutorial Division

19 [Chair Kmetz noted VRP Consent Agreement items 2

20 through 13.]

21 ***

22 [Chair Kmetz noted Ms. Bellfy's item 14.]

23 ***

24 [Chair Kmetz noted Ms. Boyd's item 15.]

25 ***

1 [Chair Kmetz noted Ms. Doll's item 16.]

2 ***

3 [Chair Kmetz noted Ms. Evancho's items 17 and 18.]

4 ***

5 [Chair Kmetz noted Mr. Rine's item 19.]

6 ***

7 Appointment - Annual Prosecution Division

8 Presentation for FY 23-24

9 [Carlton Smith, Esquire, Deputy Chief Counsel,
10 Prosecution Division, informed Board members that he
11 assumed his role in March 2023 when Carolyn
12 DeLaurentis was promoted to the Executive Deputy
13 Chief Counsel position and provided a brief summary
14 of his professional background.

15 Mr. Smith reported a decrease in the number of
16 Bureau of Professional and Occupational Affairs
17 (BPOA) complaints for all boards and commissions from
18 around 22,000 in 2022 to roughly 19,000 in 2023.

19 Mr. Smith reported a little over 352,000 active
20 Board licensees with 2,668 open cases in 2023, noting
21 those number are close to the number of cases in
22 2022. He also reported under 2,000 open cases and
23 approximately 2,800 cases closed. He stated the
24 average time to close a case was 257 days and noted
25 progress from 2022. He stated that Prosecution's

1 goal is to be able to dispose of a case within a year
2 across all boards.

3 Mr. Smith referred to Closed Cases and reported
4 153 Suspensions, 152 Reinstatements, 98 Probations,
5 and 22 Automatic Suspensions. He reported 14 Fines
6 and Cost of Prosecution at 12. He also noted 39
7 Voluntary Surrenders of a license.

8 Mr. Smith addressed cases where there was no
9 discipline, including Prosecution Not Warranted and
10 Warning Letters. He noted 1,032 Prosecution Not
11 Warranted (Z02) cases and 694 Warning Letters in
12 2023. He stated warning letters are the most
13 appropriate course of action when cases are fairly
14 mundane, where the person does not have an extensive
15 discipline history or there may be problems from an
16 evidentiary standpoint. He reported 97 VRP Z28 Unit
17 1 cases and 74 VRP Discharges.

18 Dr. Bucher commented that it would be helpful for
19 the Board from a demographic perspective to
20 understand the type of nurse or dietitian and
21 proportionately where they are from. He noted it
22 would be helpful to educate nurses on areas where
23 they should be cautious when it comes to their
24 license.

25 Mr. Smith noted having a metric that examines the

1 types of cases being investigated and how many, but
2 it does not break down the gender or geographic areas
3 of the nurses.

4 Mr. Bucher stated the number of male nurses is
5 lesser than female nurses, but there are a
6 significant number of male nurses. He mentioned that
7 it would be good to know whether male nurses have a
8 higher level of areas where they are being
9 disciplined and why.

10 Mr. Smith offered to look into whether they could
11 provide more specific information. He noted enjoying
12 outreach as well as preventing violations.

13 Ms. Hertzler referred to the chart reflecting
14 only 14 fines and believed more than 14 fines had
15 been charged.

16 Mr. Smith explained that given the number of
17 licensees and disciplines coming through, it seemed
18 low. He stated the number was intended to represent
19 the cases in which a fine was imposed and agreed that
20 it was low in comparison to the number of licensees
21 and the number of disciplined licensees.

22 Ms. Pachter Schulder commented that it would be
23 reflected as a separate fine if it was combined with
24 a suspension or a probation.

25 Mr. Smith explained that where a suspension has

1 been imposed as well as a fine, it will have one mark
2 for suspension and one for a fine, so it will show up
3 multiple times. He offered to rerun the numbers for
4 the Board.

5 Ms. O'Malley offered to start a tracking for 2024
6 to see if the numbers match at the end of the year.

7 Chair Kmetz thanked Mr. Smith for the
8 presentation.]

9

10 Regulation Update

11 [Judith Pachter Schulder, Esquire, Board Counsel,
12 noted no status change from last meeting for 16A-5139
13 regarding the Volunteer License but noted that the
14 regulation was being done as a group with other
15 boards.

16 Ms. Pachter Schulder addressed 16A-5141 regarding
17 the Nursing Education Programs regulation. She
18 reported that the proofreading review of the Annex
19 and Preamble was complete, but the proofreading
20 review for the Regulatory Analysis Form was not. She
21 hoped the regulation would move on to the Department
22 of State by the next Board meeting.

23 Ms. Pachter Schulder advised that 16A-5143
24 regarding Continued Competency and Licensure by
25 Endorsement Under 63 Pa.C.S. 6311 was forwarded to

1 the Governor's Offices of General Counsel, Budget and
2 Policy. She noted there were no comments, so the
3 Board adopted it in final-form regulation without any
4 revision to the Annex.

5 Ms. Pachter Schulder reiterated that sections
6 21.30a(a)(3) and 21.156a(a)(3) of the regulations
7 refer to practicing in another state sometime within
8 the last 5 years without setting an amount, while the
9 Act 41 regulations quantify that amount of practice
10 in order to prove competence. This regulation uses
11 the same timeframe for both.

12 Ms. Pachter Schulder noted that the Board does
13 not receive many Act 41 applications because the
14 Board issues temporary practice permits (TPPs) which
15 do not require that the applicant practice in another
16 state for a certain length of time. She explained
17 that under Act 41, the applicant would need to
18 practice two of the last five years in another state
19 to be granted a license by Endorsement. Applicants
20 may obtain TPPs automatically if licensed in another
21 state, and for those trained in a program within the
22 Commonwealth, graduate permits are issued
23 automatically once there is a NEV match. She
24 believed only one Act 41 license was issued in 2023.

25 Ms. Pachter Schulder referred to 16A-5145

1 regarding Certified Registered Nurse Anesthetist
2 (CRNA) Licensure and reminded everyone that the
3 Nursing Education Programs regulation was started
4 earlier, so it was worked on first, but revisions
5 were requested to the CRNA regulations after initial
6 review, and she will be getting back to them.

7 Ms. Pachter Schulder addressed 16A-5146 regarding
8 Opioid Prescription and Education and Organ Donation
9 Education, noting the Board adopted that regulation
10 in final form in June of 2023, and it was forwarded
11 to Regulatory Counsel for review. She noted the
12 organ donation organizations have advised that the
13 modules have been prepared. A meeting will soon be
14 scheduled to determine where the modules would be
15 housed.

16 Ms. Pachter Schulder addressed 16A-5147 regarding
17 the Nurse Licensure Compact (NLC) Statement of Policy
18 (SOP). She noted the Board adopted the SOP at its
19 last meeting, wherein it explains that a privilege to
20 practice under a multistate license is equivalent to
21 being licensed in the Commonwealth.

22 Ms. Pachter Schulder mentioned that it was not
23 necessarily an issue for the Board because the NLC is
24 a part of the statute, but for some other agencies,
25 whether it be the Department of Health or Department

1 of Human Services, it became more of an issue. She
2 noted the SOP had been published jointly in the
3 *Pennsylvania Bulletin*.

4 Ms. Pachter Schulder noted that there is no
5 update on 16A-5148 regarding the Nurse Licensure
6 Compact in general. She stated the Department still
7 had not received approval from the Federal Bureau of
8 Investigation (FBI) for language that was proposed
9 concerning criminal background checks. She noted the
10 next stage, the Legislature's amendment to correspond
11 to the criminal background check language, cannot
12 occur until after FBI approval.

13 Ms. Pachter Schulder discussed ongoing meetings
14 about the technology to make a compact license occur,
15 noting a contract had been signed with a Pennsylvania
16 Licensing System (PALS) vendor to make revisions so
17 that the technology side is not a delay once compact
18 licenses can be issued.

19 Ms. Pachter Schulder also reported that the
20 States Handling Access to Reciprocity for Employment
21 Act (SHARE) federal legislation that would authorize
22 sharing of the FBI information with states belonging
23 to the Compact has not moved through Congress.
24 Either avenue is an option to enable the Board to
25 issue multistate compact licenses.

1 Ms. Pachter Schulder addressed House Bill 1882,
2 which allows for the canceling of licenses stemming
3 from Operation Nightingale. She explained that the
4 bill would not suspend or revoke a license but would
5 cancel a license. She further explained that in
6 order to cancel a license, there had to be notice and
7 an opportunity to be heard before its cancellation.
8 Ms. Pachter Schulder noted that under this bill,
9 Prosecution may not have to file Orders to Show Cause
10 but may draft cancellation letters stating a license
11 is being canceled for certain reasons and advising of
12 the right for a hearing.

13 Ms. Pachter Schulder explained that a revocation
14 removes a license, where someone would have to meet
15 all of the licensing requirements again. She noted
16 that a license being canceled is as if it never
17 existed. She mentioned that the Board has permitted
18 applicants to rescind applications, but the
19 applicants are still required to reapply and provide
20 proof that the issues have been corrected.

21 Ms. Pachter Schulder addressed Senate Bill 25
22 concerning enhanced practice for certified registered
23 nurse practitioners (CRNPs). She explained that the
24 bill merges two theories from prior bills. She
25 mentioned a bill many years ago for direct

1 independent practice that would allow CRNPs to
2 practice without being in collaboration.

3 Ms. Pachter Schulder also mentioned there was a
4 proposal for a small pilot project that sought to
5 encourage CRNPs to practice in areas where there were
6 federally determined less providers. In that pilot,
7 CRNPs would have to prove 3,600 hours of
8 collaboration over three years in order to thereafter
9 practice without collaboration.

10 Ms. Pachter Schulder reported that neither of
11 those bills moved, and the current bill combines the
12 two, where the license would be shifted from one that
13 would be in collaboration to one being independent
14 with proof of 3,600 hours of collaborative practice
15 over the three years.

16 Ms. Pachter Schulder mentioned that the bill does
17 not tie prescriptive authority to the 3,600 hours of
18 practice but may on amendment because it would not be
19 difficult to switch that prescriptive authority over
20 with the switching of current certification. She
21 stated it is a license in the bill rather than a
22 certification, noting CRNPs and clinical nurse
23 specialists (CNSs) currently receive certification in
24 addition to their registered nurse (RN) license.

25 Ms. Pachter Schulder explained that the license

1 would be called an advanced practice registered
2 nurse-certified nurse practitioner (APRN-CNP) license
3 if the bill were to pass. She noted there is a
4 definition for advanced practice nursing; however,
5 that definition is tied to nurse practitioners
6 because they are the only licensees being included in
7 this bill.

8 Ms. Pachter Schulder commented that the
9 definition would need to be amended to include all
10 advanced licensed practitioners if CNSs and CRNAs
11 become advanced practice in this Commonwealth as in
12 several other states. She stated an option would be
13 to draft a definition for advanced practice nursing
14 that is broader and then limit advanced practice as a
15 certified nurse practitioner.

16 Dr. Compher asked how a doctor of nursing
17 practice (DNP) would factor in with that. Ms.
18 Pachter Schulder explained that someone could have a
19 DNP and not be a nurse practitioner.

20 Ms. Pachter Schulder reported that the bill does
21 not take into consideration CRNPs practicing prior to
22 2005, where CRPNs may not have had national
23 certification, and the bill would require all APRN-
24 CNPs to obtain national certification.

25 Ms. Wendy Miller commented that 2005 was prior to

1 the Consensus Model, so there were specialties that
2 existed in that time or prior to that time that no
3 longer exist and no longer have a certification exam.
4 She stated there are specialties for which a nurse
5 practitioner would not be able to obtain
6 certification now.

7 Ms. Wendy Miller referred to another issue
8 concerning their requirements, where a nurse
9 practitioner has completed an academic program or
10 completed education in order to add a second
11 population or a specialty, so somebody who completed
12 an adult program does not have the option of
13 completing a gerontology program. She explained that
14 it may require individuals to go back to school,
15 which would be a hardship because that population
16 would obviously be older nurse practitioners.

17 Dr. Bucher commented that the pilot program that
18 was part of the last legislative bill was studied by
19 a researcher and showed that it would not be able to
20 really represent what would truly happen in the state
21 if advanced practice nurses were given full practice
22 authority. He mentioned the importance of
23 legislators and stakeholders following the research,
24 and it is the reason it was revamped and put that
25 transition of practice within the bill so it would be

1 across the board.]

2

3 Report of Board Chairperson - No Report

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5 Report of Acting Commissioner

6 [Arion R. Claggett, Acting Commissioner, Bureau of
7 Professional and Occupational Affairs, discussed the
8 surveys included with Board renewals and the
9 complaints received regarding the length of the
10 renewal survey and specifically the sexual preference
11 question. He reported that the sexual preference
12 question was removed, and the surveys were reduced
13 from approximately 30 questions to around 14.

14 Ms. Pachter Schulder commented that the survey
15 was taken when licensees renewed, noting the Board
16 does not compile information from the survey. She
17 further noted that the Department of Health chooses
18 the questions and is provided the information from
19 the survey.]

20

21 Report of Committees - Probable Cause Screening

22 Committee

23 [Sue E. Hertzler, LPN, noted the Probable Cause
24 Screening Committee moved on 7 Petitions for
25 Appropriate Relief, 25 Petitions for Mental and

1 Physical Examinations, and 0 Immediate Temporary
2 Suspensions.]

3

4 Report of Committees - Application Review Committee
5 [Linda L. Kmetz, PhD, RN, Chair, reported that the
6 Application Review Committee met virtually several
7 times and acted on several applications.]

8

9 Report of Committees - Advanced Practice (Education,
10 Regulation, & Application) Committee - No Report

11

12 Report of Committees - RN/PN Practice, Education, &
13 Regulation Committee

14 [Linda L. Kmetz, PhD, RN, Chair, noted the Committee
15 provided a report previously.]

16

17 Report of Committees - Dietitian-Nutritionist
18 Committee

19 [Charlene W. Compher, PhD, RD, LDN, FASPEN, advised
20 that as of January 1, 2024, in order to enter the
21 profession of dietetics, a master's degree is
22 required. She stated it would not affect the Board
23 directly, but the Board would observe more dietitians
24 in the workplace with a higher level of training and
25 skill set expecting a higher salary. She noted that

1 dietitians currently practicing with a bachelor's
2 degree would be grandfathered in and not lose their
3 job but would not be as competitive with the new
4 graduates.]

5

6 IT & Communication Issues Committee

7 [Linda L. Kmetz, PhD, RN, Chair, commented on doing
8 well with information technology (IT) and
9 communication issues.]

10

11 Appointment - King's College Proposal for

12 Establishment of an Accelerated Hybrid 12-month
13 Full-time Generic Bachelor of Science in Nursing
14 (AHBSN)

15 [Maria Grandinetti, PhD, RN, Nursing Department
16 Director; Billie Burry, PhD, RN, Nursing Department
17 Chair; Christopher O'Brien, PhD, LAT, ATC, Inaugural
18 Dean of Health Sciences; Janet Kobylski, CPA, Vice
19 President for Business Affairs, CFO and Treasurer;
20 and Joseph Evans, PhD, Provost and Vice President of
21 Academic Affairs, presented on behalf of King's
22 College.]

23 [Dr. Grandinetti advised that King's College
24 currently has a 1-2-1 dual-degree nursing program
25 with a local community college. She reported on

1 having a great relationship with the college in which
2 students can obtain their RN licenses at year three
3 and then complete their bachelor's degree.

4 Dr. Grandinetti further explained that students
5 attend King's College in years one and four and
6 participate in at least one course in each semester
7 in years two and three. She described the program in
8 which the students take the National Council
9 Licensure Examination (NCLEX®), noting the program is
10 not accredited because the students receive their RN
11 license with their associate component of the degree.

12 Dr. Grandinetti also stated King's College has an
13 RN to BSN program that is currently certified by the
14 Commission on Collegiate Nursing Education (CCNE) and
15 looked for the same for the upcoming program. She
16 mentioned that King's College desires to create this
17 program to add more nurses and give adult learners
18 the opportunity to gain a second degree.

19 Dr. Grandinetti noted that it would be a
20 bachelor's degree and applicants would previously
21 have completed a bachelor's degree in another
22 discipline. She mentioned being proud of the
23 curriculum and appreciated the Board's review.

24 Chair Kmetz asked whether the college was having
25 any difficulty finding faculty. Billie Burry, PhD,

1 RN, Department Chair, King's College, reported on
2 recruiting for the new full-time clinical coordinator
3 and having six qualified applicants, but interviews
4 had not yet commenced, waiting for the Board's
5 approval. She also noted having qualified adjuncts
6 to teach.

7 Chair Kmetz expressed a concern with a 12-month
8 program and requested information with regard to the
9 college assuring applicants have professional
10 socialization.

11 Dr. Grandinetti noted going through a 12-month
12 program and teaching previously in a 12-month
13 program, stating it is all about strong nursing
14 educators. She and Dr. Burry would be the
15 responsible faculty. She noted the didactic
16 component would be taught by an individual who just
17 received his master's in psychiatric and mental
18 health nursing and is also the Director of Nursing at
19 a local agency.

20 Chair Kmetz requested information regarding
21 limitations on the number of applicants. Dr.
22 Grandinetti stated the applicants for the first
23 cohort were kept at 8 because students need a lot of
24 attention, with a projection of 16 students in each
25 cohort.

1 Chair Kmetz commented that students would already
2 have a bachelor's degree and requested information
3 concerning challenges related to financial aid and
4 tuition. Dr. O'Brien mentioned being very strategic
5 on the tuition price point. He stated they are the
6 most competitive program in the county with the
7 accelerated programs and believed the program could
8 operate at similar expenses to other health sciences
9 programs at the college.

10 Dr. O'Brien stated it is true that many of the
11 students may have exhausted their financial aid
12 because it is a second-degree program, but they have
13 worked with foundations in the area where possible
14 scholarship money would be available to students to
15 apply for competitively. He noted having students in
16 their RN-BS nursing program being competitive with
17 their scholarships. He mentioned a few being managed
18 by The Luzerne Foundation and the Northeast
19 Healthcare Alliance also offers scholarships. He
20 mentioned that students would also have full access
21 to their financial aid team on campus.

22 Ms. Pachter Schulder informed King's College that
23 the Board will review their proposal during the
24 Executive Session at the end of the meeting. She
25 welcomed them to stay or listen virtually. She noted

1 they would also receive a letter from the Board with
2 the results.]

3 ***

4 [The Board recessed from 9:59 a.m. until 10:13 a.m.]

5 ***

6 Appointment - Penn College at Wellsboro - Extension
7 of Provisional Status

8 [Lauren Scheetz, MSN, RN, Assistant Director,
9 Practical Nursing Program; and Jason Zielewicz, DHSc,
10 NRP, Executive Director, Workforce Development Health
11 Sciences and Emergency Services, presented on behalf
12 of Pennsylvania College of Technology at Wellsboro.]

13 [Judith Pachter Schulder, Esquire, Board Counsel,
14 noted that Penn College was before the Board on an
15 application for an extension of provisional status
16 for Year Three. She reported a pass rate of 64% and
17 requested Penn College discuss what they believed to
18 be the deficiencies with their program and how they
19 plan to satisfy those deficiencies.

20 Ms. Scheetz reported identifying quite a few
21 factors that led to poor scores but still being
22 determined to continue the program. She mentioned
23 being with the program since December 2019 and
24 beginning a full-time MSN program with an emphasis in
25 nursing education in 2021 and graduating in August

1 2023.

2 Ms. Scheetz discussed the challenges of
3 converting the program to remote learning in 2020 but
4 stabilizing the instructional staff in 2022. She
5 discussed difficulties with retaining instructors in
6 the past. She addressed supervised practice
7 experience and weaknesses in their program, including
8 changing the grading to a weighted grading system,
9 utilizing PassPoint to prepare students for the
10 NCLEX®, and utilizing the Assessment Technologies
11 Institute (ATI) comprehensive exams.

12 Ms. Scheetz mentioned the addition of clinical
13 judgment-based case studies to their post-conference
14 period, including debriefing of their day and an
15 instructor-led case study to help students better
16 develop clinical judgment.

17 Ms. Scheetz noted the MSN program allowed her to
18 share that knowledge with instructors so that they
19 could provide better feedback to students in the
20 clinical setting as well as in the the classroom.
21 She reported continuously making changes and
22 evaluating the changes that has led to a pass rate of
23 100%. She referred to their March 2023 class, noting
24 an 80% pass rate with five graduates and four
25 students who passed. She also referred to the

1 current class, noting nine students tested and eight
2 passed.

3 Chair Kmetz asked whether Penn College was able
4 to glean anything from Mountain Measurement in terms
5 of curriculum, but Penn College was not aware of
6 Mountain Measurement. Chair Kmetz explained that
7 Mountain Measurement compares their curriculum
8 outcomes according to national curriculum and
9 outcomes.

10 Dr. Hunsberger asked whether Penn College reviews
11 feedback from ATI and whether they are seeing a trend
12 in students missing the same categories and comparing
13 that to their curriculum.

14 Ms. Scheetz stated ATI provides a data analysis
15 of the four main categories with the subcategories as
16 NCLEX and shows their weakness. She noted the
17 feedback is provided to the students and then they
18 are told to create specific quizzes within PassPoint
19 to strengthen their weaker areas. She mentioned
20 identifying specialties as a weaker area but needs to
21 examine that closer as well.

22 Ms. Scheetz addressed utilizing test banks for
23 exam questions and currently planning on changing
24 over to Platinum Tests. Dr. Hunsberger commented
25 that the majority of programs that present to the

1 Board are using test banks but informed Penn College
2 that instructors are using those to practice, which
3 makes them compromised. He mentioned that Ms.
4 Scheetz may find it very useful to do continuing
5 education on question writing.

6 Ms. Pachter Schulder asked whether Penn College
7 has done any faculty development in terms of writing
8 questions. Ms. Scheetz noted that two of the faculty
9 members have a Master of Education and have written a
10 number of questions, along with utilizing the
11 Programmed Logic for Automatic Teaching Operations as
12 their learning management system. She mentioned
13 having more experienced instructors and having a
14 better team to develop questions.

15 Ms. Scheetz addressed pass rates, noting they
16 need 78% or higher to pass their program and weighted
17 the exam at 40%. She noted 20% were clinical logs,
18 30% were quizzes, and 10% homework. Dr. Hunsberger
19 commented that it seems Penn College has the
20 potential for some major grade inflation, where they
21 could pass the class and fail every exam.

22 Ms. Scheetz explained that they were previously
23 using a point system and students could pass the
24 program and not pass an exam and is why they went to
25 the weighted system in 2022. They need to take a

1 better look at that and set it up toward 50%. She
2 mentioned that they found with a point system,
3 students could fail every exam and pass the class.

4 Dr. Zielewicz commented on canceling those points
5 to avoid that potential issue and also incorporating
6 a review of anything below 80%. He noted using the
7 test analysis to go back through to review every
8 single one.

9 Ms. Pachter Schulder asked when the next
10 graduating class is and how many students were in the
11 class. Ms. Scheetz stated a class of 4 would be
12 graduating in March, and a class of 13 would be
13 graduating in September. She noted informing
14 students of statistics showing the length of time
15 between graduating and taking their exam decreases
16 their chance of passing. She also encourages
17 students to use PassPoint and not take the exam
18 unless they are consistently measuring at the level
19 of a student that would pass their NCLEX® four or five
20 comprehensive exams in a row.

21 Ms. Pachter Schulder informed Penn College that
22 the Board would review and deliberate on their
23 request during Executive Session and get back to them
24 on granting a provisional status extension and the
25 length of that status extension. She explained that

1 the Board sometimes requires a program to return
2 three times a year instead of the four, but it would
3 depend on the pass rate and level of improvement.
4 She welcomed Penn College to listen virtually but
5 informed them that the Board would not be voting
6 until about 12:30 p.m.]

7

8 Appointment - Fortis School of Nursing at All Star
9 Career School - Extension of Provisional Status
10 [Nicole Neiss, BSN, RN, Dean of Nursing; Elaine
11 Foster, PhD, MSN, RN, Vice President of Nursing;
12 Deanna Green, BA, Campus President; Bernard Marth,
13 BA, Regional Vice President; and Lauren Stehling,
14 DNP, APRN, FNP-BC, National Director NCLEX® &
15 Retention, presented on behalf of Fortis.]

16 [Judith Pachter Schulder, Esquire, Board Counsel,
17 remarked that Fortis was before the Board for an
18 extension of provisional status. She noted they had
19 a pass rate of 67.5% and 72.73% in the first quarter
20 of 2023-2024.

21 Ms. Neiss stated the benchmark scores for the
22 first reporting year for the program were 60% but
23 were dealing with the pandemic and moved to virtual
24 learning. She noted it was 73.8% the second year and
25 67.5% last year but had quite a bit of faculty

1 turnover in 2022. She mentioned that students were
2 delaying testing, which is why many of them were not
3 successful.

4 Ms. Neiss noted becoming the Dean at the end of
5 December 2022. She reported incorporating an NCLEX®
6 prep and review as part of the Capstone test for
7 senior students in April 2023 and had a pass rate of
8 88.89% in the third quarter. She also reported
9 utilizing NCLEX® coach in July 2023. She noted
10 actively engaging in building relationships with the
11 students to ensure that they are utilizing resources
12 and testing in a timely manner.

13 Ms. Pachter Schulder asked whether Fortis is
14 utilizing Mountain Measurement or conducting faculty
15 development. Ms. Neiss noted there were
16 opportunities for faculty development. She mentioned
17 that they have a a national curriculum team and
18 utilize Canvas as their learning management system,
19 along with NurseTim.

20 Chair Kmetz asked whether Fortis has been
21 admitting the right people who can pass NCLEX® and
22 whether they are using quantitative measures. Ms.
23 Neiss reported changing the process of interviewing
24 new students and spending much more time in the
25 interview process identifying things that end up

1 being issues for students and reasons why they cannot
2 continue in the program. She mentioned creating a
3 rubric for the quantitative measures to get ahead of
4 issues that may cause them to fail. She noted they
5 also utilize the Wonderlic test.

6 Chair Kmetz requested information regarding how
7 the exam questions were created and the results were
8 being analyzed. Ms. Neiss explained that they have a
9 national curriculum team for exam questions but would
10 take any questions that may need reevaluated back to
11 them.

12 Chair Kmetz asked whether they have difficulty
13 finding faculty and clinical agencies. Ms. Neiss
14 reported finding faculty to be difficult because she
15 wants to build a team that would be as passionate
16 about the students and their outcome. She noted they
17 are looking to continue that, especially clinical
18 instructors.

19 Ms. Neiss noted they were primarily utilizing
20 long-term care facilities as the clinical sites and a
21 rehabilitation center. She mentioned being able to
22 obtain a contract with a local hospital in July, and
23 term four and term five students were going there.

24 Chair Kmetz asked whether there has been a
25 relationship between quality point average of

1 graduates and their ability to pass the NCLEX®. Ms.
2 Neiss mentioned utilizing key grade assessment where
3 students are required to have an average of a 78% or
4 better on all of the unit exams, quizzes, and final
5 or HESI Health Education Systems Incorporated (HESI)
6 exam to pass the class.

7 Ms. Pachter Schulder asked how many nursing
8 programs Fortis has and requested additional
9 information regarding the national curriculum team.
10 Dr. Foster reported having 21 nursing programs. She
11 explained that the national curriculum team works
12 with the campuses. She noted the tests are still
13 under campus control by input back and forth.

14 Dr. Foster mentioned having an active curriculum
15 page for issues. She stated they hire subject matter
16 experts to write exams. She noted each campus would
17 be looking at Mountain Measurements on their own but
18 be provided support, noting any type of data is an
19 interactive procedure. She also addressed theory
20 content, noting one-third is online and two-thirds
21 campus-based.

22 Ms. Neiss addressed classes taught online,
23 including simulation. She addressed how students
24 receive what they need without face-to-face
25 interaction with an instructor, including Noelle and

1 Apollo. She further explained that their didactic
2 instruction is online, but the clinical lab or
3 simulation component is in person.

4 Ms. Neiss stated she meets with the online
5 instructors and online deans biweekly. They noticed
6 the students did not take online classes as serious
7 as they did on campus but now require students to be
8 on camera and not allowed to be anywhere else besides
9 station whether it is at their house or on campus for
10 the online classes.

11 Ms. Neiss mentioned that some students struggle
12 with eBook versus a physical book, and they help them
13 find a hard copy of a textbook. She noted students
14 tend to be fine with the maternity and pediatric
15 community but have a harder time with the population
16 as a whole versus an individual patient.

17 Chair Kmetz asked what percentage of clinical is
18 done via simulation versus live patients. Ms. Neiss
19 stated the percentage of clinical done through
20 simulation varies per course and provided a breakdown
21 of courses, where students are spending less than 50%
22 on simulation compared to face-to-face clinicals.

23 Dr. Hunsberger asked whether they use
24 Comprehensive Predictor along with HESI and review
25 results. Ms. Neiss explained that they require

1 students to utilize Hurst resources, including
2 content review videos, Qbank practice questions, and
3 readiness exams. She also noted seniors have a two-
4 day live Kaplan course where they complete diagnostic
5 readiness and predictor exams. She explained that
6 the results are reviewed, and they incorporate key
7 studies if weaknesses are identified.

8 Ms. Pachter Schulder informed Fortis that the
9 Board would discuss their request during Executive
10 Session and have a decision, including the length of
11 the provisional status if granted, around 12:30 p.m.]

12 ***

13 [Linda L. Kmetz, PhD, RN, Chair, exited the meeting
14 at 11:03 a.m. for recusal purposes.]

15 ***

16 VICE CHAIR HUNSBERGER ASSUMED THE CHAIR

17 ***

18 Appointment - UPMC St. Margaret School of Nursing -
19 Extension of Provisional Status

20 [Santa (Sandy) Lake, EdD, RN, CNE, Program Director;
21 and Brandy Hershberger, DNP, RN, MSN, CEN, Chief
22 Nursing Officer/Vice President of Academic Affairs,
23 presented on behalf of UPMC St. Margaret School of
24 Nursing]

25 [Judith Pachter Schulder, Esquire, Board Counsel,

1 noted that St. Margaret had a 77.78% pass rate at the
2 end of 2022-2023, no testers in the first or the
3 fourth quarter, one the next quarter at 77.14%, and
4 the next was 100%. She requested St. Margaret
5 address their program's pass rate and changes made
6 after identifying any issues.

7 Dr. Lake reported on working on areas of NCLEX
8 improvement within their classes. She addressed Jump
9 Start and NCLEX® prep, along with changes after
10 reviewing 2022 and 2023.

11 Dr. Lake noted that following the Assessment
12 Technology Institute (ATI) Comprehensive Predictor in
13 that semester, they conducted a three-day workshop
14 overview of what they did, how they performed, and
15 helping them prep last year. She also noted bringing
16 in STAT Nursing Consultants last year. She explained
17 that during the past year they decided to bring STAT
18 Nursing in before they take the ATI Comp Predictor,
19 have them take the Comp Predictor, and then ATI come
20 in.

21 Dr. Lake noted they have ATI Virtual and Capstone
22 but found that students do not touch Virtual-ATI
23 following graduation, so they decreased their
24 Capstone modules in that last eight weeks in the
25 Capstone product and brought in more Virtual-ATI

1 early and referred to clinical judgment scores and
2 their performance in the provided documents.

3 Dr. Lake stated their school graduates in
4 December. She noted they offered graduates from last
5 year test-taking workshops after NCLEX® prep after
6 graduation, and five showed up for the workshops.
7 She mentioned offering multiple sessions virtually
8 this year with improved attendance.

9 Dr. Lake noted hiring a program manager in May
10 2023, who looked at student success and engagement
11 and at the ATI Comp Predictor scores. She mentioned
12 the program manager also worked with faculty who were
13 doing the NCLEX® prep after graduation and built a lot
14 of the content around their weaker areas.

15 Dr. Lake addressed strengthening critical
16 thinking and clinical judgment, where in the spring
17 of 2023, STAT Nursing did a Good Thinking workshop
18 focused on that critical thinking and clinical
19 judgment and also decided to put it in the first
20 semester this year. She also reported on
21 strengthening clinical judgment with Socratic
22 methods. She addressed bringing clinical to the
23 classroom and case studies to test judgment.

24 Dr. Lake addressed test rigor and the testing
25 process, noting they write their own questions and

1 have an ad hoc committee. She mentioned that faculty
2 is encouraged to attend item writing workshops
3 through ATI.

4 Dr. Lake addressed changes regarding exams,
5 noting changing where the midterms were in the fall
6 of 2023. She noted also increasing the number of
7 questions on the test, wanting all of their points to
8 be exam-based, but decreasing exam scores from 82-84
9 down to 80-82.

10 Dr. Lake stated their manager of academic support
11 oversees the NCLEX by teaching critical thinking and
12 clinical judgment, along with training all of the
13 faculty as faculty advisors for the students.
14 Students are assigned a faculty advisor on day one.

15 Dr. Lake also mentioned having an employee
16 assistance program available to students for any life
17 skills or life issues. She addressed the tracking
18 process when students score below 77% on any exam
19 from faculty advisors to the program manager.

20 Dr. Lake addressed faculty development, noting
21 all adjunct faculty attend faculty work meetings and
22 faculty development. She noted meeting monthly with
23 all the teams to discuss testing and any issues with
24 any of the assessments. She noted utilizing Mountain
25 Measurement and reviewing that annually where testing

1 falls below the 50th percentile or if there is a dip,
2 the matter is placed on their agenda to be addressed.

3 Dr. Lake discussed classroom teaching and
4 barriers to testing, including financial barriers.
5 She noted working with their foundation as well as
6 recently starting to work with CareerLink for
7 available assistance to students.

8 Dr. Lake reported there were 31 graduates in
9 December of 2023. Eight passed and 2 more self-
10 reported on passing. She addressed standardized
11 testing and identifying this predictor. She reported
12 50% of students are passing on their first attempt.

13 Dr. Hunsberger commented that UPMC has quite a
14 few different schools and requested Dr. Lake share
15 information regarding program directors meeting and
16 discussing issues and the curriculum.

17 Dr. Lake explained that there are six schools of
18 nursing under UPMC, and all the faculty share one
19 common curriculum. She noted there is a cross campus
20 curriculum subcommittee, student support
21 subcommittee, and faculty development. She also
22 noted receiving input from the ad hoc group that
23 works together with content experts.

24 Dr. Hunsberger commented that it is difficult to
25 identify weaknesses because they are doing so much

1 for the students.

2 Dr. Lake noted being one student away from 80%
3 for the last two years.

4 Ms. Pachter Schulder advised that the Board would
5 deliberate on the extension of provisional status
6 during Executive Session and be reporting out
7 somewhere around 12:45 p.m.]

8 ***

9 [Linda L. Kmetz, PhD, RN, Chair, reentered the
10 meeting at 11:20 a.m.]

11 ***

12 CHAIR KMETZ RESUMED THE CHAIR

13 ***

14 Appointment - Manor College Proposal for a Practical
15 Nurse Program

16 [Marti Trudeau, RN, MPA, DSW, Program Director;
17 Jonathan Peri, JD, PhD, President; Joseph Gillespie,
18 PhD, Provost; Snehal Talati, Finance Department; and
19 Jaime Simpson, Med, EFDA, CDA, Dean of Allied Health,
20 presented on behalf of Manor College.]

21 Dr. Trudeau explained that she has been with
22 Manor College since August 2022 when she was hired to
23 develop the practical nursing program and to guide
24 the program through the approval process. Dr. Peri
25 explained serving as the President of Manor College

1 for the last eight years. He provided a brief summary
2 of his professional background.

3 Dr. Peri stated Manor College is the only
4 accredited college in the United States founded by
5 ethnic Ukrainians located in Montgomery County,
6 Pennsylvania. He noted Manor College has an
7 undergraduate student population of roughly 600 with
8 approximately 60% being diverse students. He
9 mentioned being recognized by the *New York Times* for
10 the upward economic mobility of our students.

11 Dr. Peri noted offering more than 35 degree and
12 certificate programs and maintaining a low student-
13 teacher ratio of around 12:1. He stated their
14 students have low debt because among the 15 credits
15 per semester full-time residential institutions,
16 Manor is the best priced private college in
17 Pennsylvania. He also reported that campus safety is
18 among the best in the nation.

19 Dr. Peri explained that their goal is to
20 complement their already robust offerings for
21 students with a practical nursing degree program. He
22 stated the practical nursing program is essential to
23 address regional contemporary healthcare needs and to
24 create career opportunities that meet those needs.

25 Dr. Peri commented that he is fully engaged to

1 ensure that Manor commences and strengthens a
2 practical nursing program through assessment and
3 continuous improvement. He reported that their
4 financial position is likely better than 85-95% of
5 their higher education peers in Pennsylvania. He
6 mentioned having a balanced budget with respectable
7 surpluses for every year of all the eight years that
8 he has been in office.

9 Dr. Peri stated their trademark tagline is
10 everyone belongs there, and they take action to
11 ensure inclusiveness, such as having a campus food
12 pantry and a queer clothing closet.

13 Dr. Peri complemented Dr. Trudeau and noted Manor
14 having the resources to ensure that the practical
15 nursing program succeeds, and students succeed. He
16 mentioned working with the Pennsylvania State Board
17 of Dentistry for their dental hygiene program,
18 expanded function dental assistant program, and
19 dental assisting programs.

20 Dr. Gillespie advised that Manor College is
21 prepared to both hire and support didactic and
22 clinical faculty for the program. He stated their
23 Director has developed the program and is prepared to
24 fully implement it upon approval.

25 Dr. Gillespie noted the importance of students

1 passing the licensure exams upon program completion.
2 He reported their dental hygiene pass rate has been
3 at 100% for the past several years. Manor is fully
4 committed to seeing that happen for their allied
5 health programs, including the program in practical
6 nursing.

7 Dr. Gillespie oversees their admissions
8 enrollment management office and noted there are
9 strong interests in the program. He reported having
10 support from clinical sites as well as assisted
11 living and nursing homes for placement of students in
12 LPN positions.

13 Chair Kmetz asked when Manor College plans to
14 start to admit students because she sees May 20,
15 2024, in the application. Dr. Trudeau stated a group
16 of students have applied and completed all the
17 general education courses. She noted the first
18 semester is all general education courses, so if
19 students have completed that, if they were to put
20 them into that September cohort, they really would
21 not start until the fall. She stated they are
22 prepared to have students start in the summer
23 semester and having them go right into the nursing
24 courses if they have completed all the academic
25 courses.

1 Ms. Pachter Schulder asked how students already
2 applied because programs cannot recruit any students
3 under the regulations until the program is approved.
4 Dr. Trudeau explained that the students were aware
5 that Manor College was working on a practical nursing
6 program and were very interested. She noted it was
7 on their website and in their letters of acceptance
8 that they were not in a practical nursing program but
9 could prepare for the program, which would include
10 taking all of the general education courses that
11 could be used for the practical nursing program,
12 which could be transferred to another college, or
13 could be used in another program within Manor
14 College.

15 Chair Kmetz requested information regarding the
16 Accreditation Commission for Education in Nursing
17 (ACEN) accreditation Manor College anticipates in May
18 2024. Dr. Trudeau explained that they are in the
19 candidacy phase of ACEN and cannot actually apply for
20 accreditation until they have matriculated students
21 into the practical nursing program. She noted the
22 date she provided was very optimistic, but if they
23 are starting students in the nursing program in the
24 summer, then they will be back in contact with ACEN
25 for the completion of that whole process.

1 Ms. Pachter Schulder asked how that works if they
2 applied for candidacy but have not been an approved
3 program yet. Dr. Trudeau explained that once the
4 application had been submitted to the state, she
5 informed ACEN that they have submitted to the state,
6 and ACEN then in turn accepted Manor College in
7 candidacy status.

8 Chair Kmetz asked who would take care of the
9 faculty orientation and what that would resemble.
10 Dr. Trudeau stated the faculty orientation is an
11 orientation to Manor College in general and to the
12 nursing program specifically and would include going
13 through the curriculum, review of their basic
14 textbook, workbook, and NCLEX®-PN training manual.
15 She mentioned that some of the orientation could be
16 done by Human Resources and herself.

17 Dr. Hunsberger asked whether the other faculty
18 member has experience in nursing education. Dr.
19 Trudeau stated she has an MSN, and they have been in
20 negotiations with her to start but cannot hire her
21 until approved. She reported having two people
22 waiting for approval to come on board.

23 Ms. Pachter Schulder again expressed concern that
24 students could apply for a program that has yet to be
25 approved. Dr. Trudeau explained that their website

1 does say that they have a practical nursing program
2 in review but never identified a practical nursing
3 program.

4 Ms. Pachter Schulder commented that it causes
5 concern about other areas of the regulations that
6 might be more liberally interpreted than the Board
7 might think, that they are strictly written, and
8 cautioned them for the future.

9 Dr. Peri stated Manor College would never do
10 anything that would be intentionally outside of
11 regulations or parameters. He mentioned their pre-
12 nursing program and a number of other allied health
13 programs and some other science programs. He noted
14 their work and having students interested in the
15 hopeful anticipation of this opening up.

16 Ms. Pachter Schulder mentioned that it is more of
17 a concern for the students because they could apply.

18 Dr. Peri explained that Manor College has been
19 very clear and can provide evidence that there is no
20 program right now and that it is something under
21 consideration.

22 Ms. Pachter Schulder asked what the pass rate
23 would be for the program. Dr. Trudeau noted the pass
24 rate would be 80% and at least 77% in every course
25 for their final grade.

1 Dr. Hunsberger asked whether the program was
2 mirrored off another program. Dr. Trudeau noted
3 referencing several programs and utilizing the format
4 of Rosdahl's Textbook of Basic Nursing, which is, in
5 itself, a full practical nursing program. She noted
6 it also provides the NCLEX®-PN Manual and NCLEX®-style
7 questions with every unit so that the students will
8 have many opportunities to practice use of the NCLEX®
9 format.

10 Dr. Hunsberger asked how an educator gives a
11 grade on class participation, noting each course had
12 20-40% of their grade as class participation after
13 reviewing the syllabi. He also asked what they would
14 do to ensure they would not have a failing NCLEX® pass
15 rate when only 40% of each course would be an exam.
16 Dr. Trudeau mentioned that it is important for
17 students to be able to answer questions in real life
18 in an appropriate way. She noted they would also be
19 conducting presentations in class. She noted they
20 have many methods for preparing students for taking
21 the NCLEX®.

22 Ms. Pachter Schulder explained that unlike the
23 State Board of Dentistry, the Board of Nursing
24 approves programs and places those who do not meet
25 minimum standards on provisional status. Because the

1 approval status can change based upon the program's
2 performance, the Board advises programs of possible
3 pitfalls to ensure programs do not have to come back
4 in a couple of years. Dr. Trudeau advised that Manor
5 College has a very strong support system for all
6 students within the school, including a learning
7 center.

8 Dr. Peri mentioned Manor College is in the
9 process of purchasing Navigate's early retention
10 software for implementation in the fall.

11 Chair Kmetz asked how their course objectives
12 relate to their mission, vision, values, and
13 philosophy. Dr. Trudeau stated the students are
14 expected to learn a great deal and want that
15 reflected as they review the syllabus and know what
16 the expectations are upfront. She noted the program
17 itself fits with the mission, vision, and values of
18 Manor College.

19 Dr. Peri commented that their purpose is to
20 ensure that their students are well-educated and
21 prepared not only for board-level examinations but
22 also for careers in the workforce. He noted they
23 want to ensure students have character and values
24 that are infused as a part of their curricular and
25 everyday conversational processes of being in college

1 so that when they do achieve their credentials, they
2 are in the workforce as not only thoughtful but also
3 caring individuals.

4 Dr. Trudeau pointed out that they have a very
5 strong focus in the program on addressing and
6 managing social determinants of health, noting 50-80%
7 of someone's health is related to social
8 determinants.

9 Dr. Hunsberger asked whether they ensured that
10 every part of the NCLEX®-PN Test Plan is covered
11 within the program. Dr. Trudeau stated the textbook
12 covers all the areas. She also noted having
13 contracts with a variety of providers, including
14 Bayada Home Health Care, Artman and Cathedral Village
15 for long-term care, and Jefferson Health, which has
16 multiple facilities that can provide all the other
17 areas of clinical experience.

18 Chair Kmetz applauded Manor College for getting
19 into Jefferson Health because of the difficulty. She
20 requested additional information delineating their
21 use of Bayada to teach their simulation program.

22 Dr. Trudeau stated they have a very robust
23 program there and do routine training with various
24 nursing programs. She explained that they would not
25 be considered faculty and it is a component of

1 another course where their faculty will be going with
2 the students. She stated Bayada would be running a
3 component of the simulation program.

4 Dr. Trudeau noted having two manikins that are
5 capable of simulation programs as well, and they will
6 be conducting procedures on site at Manor College.
7 She noted they do not really have a home care
8 component in the program, so this was one way to
9 plant that seed as an option for students. She
10 mentioned that their clinical coordinator has
11 experience in simulation.

12 Ms. Pachter Schulder asked whether the simulation
13 coordinator would be receiving certification by the
14 International Nursing Association for Clinical
15 Simulation and Learning (INACSL) or Society for
16 Simulation and Healthcare (SSH) so that there is an
17 understanding of the nursing simulation. Dr. Trudeau
18 noted that she would be receiving the certification.

19 Dr. Hunsberger requested information concerning
20 offices for her and other faculty. Dr. Trudeau
21 explained that there is an office for herself and the
22 clinical coordinator and then a touchdown space for
23 other faculty.

24 Dr. Hunsberger asked whether there was a plan for
25 meeting alone with the students when discussing exams

1 or other issues. Dr. Trudeau stated there was not a
2 formal plan at this time. She mentioned that it is a
3 campus so there are many conference rooms and space
4 to meet with the students individually.

5 Dr. Hunsberger asked whether they had a plan for
6 mentoring the faculty on exam question writing. Dr.
7 Trudeau noted they would be willing to do that if
8 needed. She noted that Lippincott has many
9 resources, including PowerPoints, lecture guides, and
10 exam questions. Dr. Hunsberger explained that canned
11 exam questions are compromised because there are apps
12 that will give the answer. Ms. Pachter Schulder
13 noted the two programs on provisional status were
14 using test bank questions rather than writing their
15 own questions.

16 Dr. Peri stated Manor College Faculty Senate met
17 and discussed how this issue impacts all curriculum
18 because of artificial intelligence. He noted they
19 are attuned to it, working on solutions, and would
20 not expect any difference in the context of the PN
21 program.

22 Ms. Simpson added that Manor College's Allied
23 Health Division added an instructional design member
24 in academic affairs and professional development.
25 She noted the individual is new to Manor College but

1 has a robust history and experience and will be a
2 liaison for faculty and program directors to make
3 robust questions that cannot be mimicked.

4 Ms. Hertzler asked whether the Bayada simulation
5 would be adult simulation, pediatric simulation, or
6 both. Dr. Trudeau explained that there would be
7 adult and pediatric simulation.

8 Ms. Hertzler also asked whether the pediatric
9 simulation would be the only pediatric part of hands-
10 on education. Dr. Trudeau noted there would be a
11 pediatric rotation through Jefferson. She also noted
12 the clinical coordinator would be teaching the
13 pediatric course and adjuncts were hired for
14 pediatrics. Chair Kmetz noted that the clinical
15 coordinator has no pediatric experience listed in the
16 Application.

17 Ms. Pachter Schulder redirected Manor College to
18 a page on their website that identifies a particular
19 student, the student's age, and prior qualifications,
20 which reads, "begins pursuit of practical nursing
21 degree program." She questioned whether Manor
22 College believed using "pursuit" instead of "begins"
23 provided the program with wiggle room for accepting
24 students. Dr. Peri stated that information would be
25 corrected. He noted it is a pursuit, but it would be

1 clarified.

2 Ms. Clarke Smith asked what happens when someone
3 clicks apply now on their practical nursing page.
4 Dr. Peri explained that they are not applying for a
5 practical nursing program that does not exist, but
6 they are applying to the institution and taking
7 coursework that is general education. He mentioned
8 that that has been constructed so that there would be
9 a significant amount of versatility with the
10 conversations.

11 Acting Commissioner Claggett requested Manor
12 College update their website because much of it reads
13 as if they already have approval. Dr. Peri
14 reiterated Manor College would update its website.

15 Dr. Hunsberger asked whether the college has a
16 skills lab. Dr. Trudeau noted there are pictures of
17 the skills lab within the application, noting it to
18 be a fully functional skills lab with two Laerdal
19 manikins, hospital beds, IV poles, Hoyer lift,
20 wheelchairs, and walkers. She reported receiving
21 support from facilities in obtaining equipment for
22 the skills lab.

23 Ms. Wendy Miller referred to § 21.203(e) of the
24 Board's regulations which requires that the length of
25 a practical nursing program be a minimum of one year

1 in length and 1,500 hours, noting it also recommends
2 that 40% of the curriculum be theoretical with 60%
3 being clinical experience. She asked Manor College
4 to explain their rationale for having reversed that
5 and being heavier on theory side than on the clinical
6 side. Dr. Trudeau commented that she thought it met
7 the standards.

8 Ms. Wendy Miller mentioned that it is a
9 recommendation that it be 40% theoretical and 60%
10 clinical, noting the 1,500 hours and the one year in
11 length is the requirement. She noted it is a
12 practice heavy discipline and asked why they would be
13 heavier on the theory side than on the clinical side.
14 Dr. Trudeau stated she would review her calculations.

15 Ms. Pachter Schulder ask how the scope of
16 practice is embedded in this program and relayed to
17 faculty and whether the students are being taught the
18 differences between their scope of practice and other
19 scope of practices like an LPN or RN. Dr. Trudeau
20 stated the whole program was developed with the scope
21 of practice of a practical nurse.

22 Dr. Peri commented that from Dr. Trudeau's
23 perspective she was not thinking about what other
24 program curriculums contain so much as being focused
25 on the development of a PN program and ensuring that

1 students in the PN program would be fulfilling the
2 scope of a PN program.

3 Dr. Trudeau believed that it is covered within
4 the curriculum through the various courses, including
5 an overview of nursing and the nursing process,
6 because the nursing process for a practical nurse
7 would be different from a registered nurse.

8 Ms. Pachter Schulder asked how Manor College
9 would calculate completion rates and at what point
10 will they determine that the clock starts to tick in
11 terms of completion rates. Dr. Trudeau explained
12 that the completion rate would be compared with the
13 start rate. Dr. Peri explained that Manor College is
14 committed to conducting effective diligence and would
15 hold themselves to their own standards and Board
16 standards.

17 Chair Kmetz commented that SPE does not quite
18 line up with ACEN in the standards and suggested
19 Manor College review those standards. Dr. Peri
20 informed Board members that he serves as a
21 commissioner on the Middle States Commission on
22 Higher Education and understands accreditation very
23 well. He noted maintaining involvement, particularly
24 in emerging programs, to ensure that standards are
25 met because the standards are as important as

1 accreditation standards no matter who the accreditor.
2 Ms. Pachter Schulder informed Manor College that
3 the Board will deliberate during Executive Session on
4 their proposal. She welcomed Manor College to stay
5 and listen to the vote after Executive Session or
6 participate virtually. She noted they would also
7 receive a letter.]

8 ***
9 [Linda L. Kmetz, PhD, RN, Chair, exited the meeting
10 at 12:11 p.m. for recusal purposes.]

11 ***
12 VICE CHAIR HUNSBERGER ASSUMED THE CHAIR

13 ***
14 Appointment - Carlow University Proposal of a
15 Psychiatric Mental Health (PMHNP) Certified
16 Registered Nurse Practitioner (CRNP) Program
17 [Deborah Mitchum, DNP, ANP-C, WHNP, Program Director
18 & Associate Professor; and Rhonda Maneval, DEd, RN,
19 ANEF, FAAN, Interim Provost & Dean, College of Health
20 and Wellness, presented on behalf of Carlow
21 University.]

22 [Judith Pachter Schulder, Esquire, Board Counsel,
23 noted that Carlow University has an approved CRNP
24 program for psychiatric mental health. She noted the
25 Board would have questions about the advertising for

1 students or those they hoped to have as students as
2 well.

3 Dr. Maneval assured the Board that there are not
4 any students in the program nor advertised any such
5 program. Ms. Pachter Schulder explained that their
6 psychiatric mental health nurse practitioner and
7 post-master's certificate program are on their
8 website. Dr. Maneval apologized, noting Carlow
9 University understands the regulation, and it will be
10 removed.

11 Ms. Pachter Schulder asked Dr. Maneval to explain
12 how this program differs from other programs approved
13 by the Board. Dr. Maneval stated that Carlow
14 University School of Nursing celebrated their 75th
15 anniversary and provided a suite of programs.

16 Dr. Mitchum stated the program shares 10 courses
17 with the other 2 nurse practitioner (NP) programs--
18 family nurse practitioner (FNP) and women's health
19 nurse practitioner (WHNP) and that the psychiatric
20 mental health NP students would be together in 10
21 core courses.

22 Dr. Mitchum noted there are also five different
23 program courses for this program, and they are
24 implementing the new National Task Force (NTF)
25 criteria related to clinical practice for this

1 program. She explained that their other programs
2 followed the old criteria requiring 500 clinical
3 hours but exceeded that at 600. She stated the new
4 recommended clinical preparation for this program is
5 750 clinical hours.

6 Dr. Maneval stated they are in the process of
7 revising the curriculum for their other NP programs
8 to align with the Commission on Collegiate Nursing
9 Education (CCNE) accreditation standards, National
10 Task Force for Quality Nurse Practitioner Education,
11 National Organization of Nurse Practitioner Faculties
12 (NONPF) NP role competencies, and the Population-
13 Focused Nurse Practitioner Competencies for
14 psychiatric mental health.

15 Dr. Maneval stated it is an online program that
16 will have synchronous and asynchronous meetings, as
17 well as planned on-campus intensive visits. She
18 mentioned having out-of-state students, but it is
19 primarily regional- and state-level based. She
20 reported receiving letters of support from UPMC and
21 the Allegheny Health Network. She noted having
22 partners at Heritage Valley Health System and
23 Consortium Nurse Practitioners.

24 Ms. Pachter Schulder asked how students not in
25 their area will find their clinical site. Dr.

1 Maneval explained that they have a full-time faculty
2 member who is dedicated to clinical placements and
3 another full-time staff member also associated with
4 that, along with having another hire to assist with
5 this program. She noted their people reach out and
6 develop those contracts and work with the preceptor.

7 Dr. Mitchum explained that they were the only
8 school in Pennsylvania to receive a Health Resources
9 and Services Administration (HRSA) grant for NP
10 trainees. She noted it has a large behavioral health
11 and women's health focus and a \$2.7 million grant
12 over four years. She mentioned having great
13 partnerships with preceptors in medically underserved
14 areas to place students and expand their pool of
15 available resources for the students.

16 Dr. Bucher commented that he was excited to see
17 the increased clinical requirement and also noted the
18 importance of confirming that it is not some random
19 person the student finds to be a clinical preceptor
20 because there is a key to having great education.

21 Dr. Maneval noted that to be one of the major
22 reasons certification pass rates for their FNP
23 program and women's health nurse practitioner program
24 are very strong. She mentioned their classes do not
25 go over 20, and they have full-time faculty

1 commitment to leading the education. She reported
2 having a longstanding core of nurse practitioner
3 faculty and a long history of academic leadership for
4 nurse practitioner education.

5 Ms. Pachter Schulder informed Carlow University
6 that the Board will deliberate during Executive
7 Session. She welcomed them to stay or attend
8 virtually for the Board's decision.]

9

10 [Linda L. Kmetz, PhD, RN, Chair, reentered the
11 meeting at 12:22 p.m.]

12

13 CHAIR KMETZ RESUMED THE CHAIR

14

15 Report of Board Members Who Attended a Meeting on
16 Behalf of the Board - No Report

17 [Linda L. Kmetz, PhD, RN, Chair, informed Board
18 members that she and Dr. Bucher attended the National
19 Council of State Boards of Nursing (NCSBN) Scientific
20 Symposium in Scottsdale, Arizona.

21 Dr. Bucher thanked everyone who allowed them to
22 attend. He noted it was his first time there and the
23 importance of Board members and staff attending
24 because it highlights research being done on nursing
25 regulations.

1 Dr. Bucher mentioned Dr. Linda Aikens discussed
2 the importance of following the research when it
3 comes to regulation and for legislators who are
4 developing bills to really understand the research
5 behind certain items. He also mentioned discussion
6 concerning appropriate simulation and what should be
7 developed from a regulatory standpoint on simulation.

8 Dr. Bucher stated there was a lot on advanced
9 practice and NP and looking at practice restrictions
10 and how that affects the public and scope of practice
11 issues when it comes to nurse practitioners.

12 Chair Kmetz stated Dr. Aiken presented some
13 evidence about nurse-patient ratios and why this
14 country is producing more nurses than ever before but
15 continues to have a shortage. She noted it seems to
16 be retention of new nurses who go into the workforce
17 not prepared and overwhelmed. She mentioned the
18 supply chain is hearty and may not be the issue. She
19 referred to patient ratios, noting there seems to be
20 evidence that a 1:4 or a lower patient ratio result
21 in lower patient mortality.]

22

23 Report of Executive Secretary

24 [Wendy Miller, MSN, RN, Executive Secretary, advised
25 that the April 2024 renewal is coming up for RNs,

1 CRNPs, CNSs, and CRNP Prescriptive Authority. She
2 stated it will open approximately 60 days prior so
3 now is the time to wrap up their continuing
4 education, particularly child abuse, and be sure that
5 their child abuse provider has the name on their
6 license and license number. She encouraged everyone
7 to review their answers on the renewal application
8 before submitting the application.

9 Ms. Miller stated that it is an even year and
10 will have the June renewal of practical nurses and
11 September renewal of licensed dietitian nutritionists
12 (LDNs).

13 Ms. Miller informed nursing education programs
14 who are applying for a new program or schools that
15 are contemplating applying for a nursing education
16 program that there is now a new program application
17 for RNs and PNs and also CRNPs available online in
18 the Pennsylvania Licensing System (PALS). She noted
19 they also need a couple hard copies because it
20 facilitates the review by the advisor. She mentioned
21 with it now being in PALS as opposed to eppiccNURSE
22 that the program needs an application in PALS and
23 would like to see programs apply in PALS at the same
24 time they submit their hard copy application with
25 their fee.

1 Ms. Miller also noted that programs that
2 straddled that transition will be asked to submit a
3 basic version of the electronic application to be
4 able to get them approved and up and running as a
5 functional program in PALS.

6 Ms. Miller stated the Annual Report for
7 prelicensure RN and PN programs and CRNP programs
8 closed on Friday. She reported Friday to be a system
9 maintenance and deployment date that they did not
10 realize ahead of time, so some programs were limited
11 in the hours on Friday in order to get their Annual
12 Reports completed.

13 Ms. Miller mentioned that Practice Advisors for
14 CRNPs and Education Advisors for prelicensure will be
15 following up with programs and assisting them to get
16 their Annual Reports reopened and help them with
17 submission.

18 Ms. Miller addressed new developments in PALS,
19 noting staff and information technology (IT) are
20 working on combined RN-CRNP and RN-CNS applications
21 so that someone who is applying from out of state
22 coming in by endorsement can get them both done at
23 the same time. She mentioned that the CRNP cannot be
24 processed without the RN being issued, but once the
25 RN issued, it would give the person authorization to

1 practice in Pennsylvania as an RN while waiting for
2 the CRNP or the CNS to be issued.

3 Ms. Miller noted they are also working on
4 functionality in PALS to allow someone to apply for
5 CRNP or CNS certification using a multistate license
6 in their home state and also reactivate a CNS or CRNP
7 with a multistate license.

8 Ms. Miller stated they are also working on
9 licensees being able to use their multistate licenses
10 in another state to renew instead of renewing their
11 Pennsylvania RN licenses in order to renew their
12 CRNPs or the CNSs. She noted they hoped to have
13 those become functional in PALS in the spring.

14 Ms. Miller provided an update on staffing, noting
15 Dr. Tracy Scheirer would be starting on Monday as a
16 Nursing Education Advisor, along with Kelly Hoffman,
17 the current Nursing Education Advisor. She reported
18 the third Nursing Education Advisor position posting
19 closed on the 18th, and they will be interviewing
20 candidates for that position. She also noted that
21 the Nursing Practice Advisors are Leslie House and
22 Sue Bolig, and a final offer was extended to a third
23 Nursing Practice Advisor who hopefully would be
24 coming on board in May.]

25

1 New Business - 2024 NLC Commission Midyear Meeting/
2 2024 NCSBN Midyear Meeting

3 MS. PACHTER SCHULDER:

4 You're asking for a motion for two
5 Board members plus Ms. Wendy Miller to
6 attend the NLC Commission Midyear
7 Meeting and the NCSBN Midyear Meeting.

8 CHAIR KMETZ:

9 May I have a motion to send?

10 DR. BUCHER:

11 So moved.

12 DR. HUNSBERGER:

13 Second.

14 CHAIR KMETZ:

15 All in favor? Opposed? Abstentions?

16 [The motion carried unanimously.]

17 ***

18 For the Board's Information

19 [Judith Pachter Schulder, Esquire, Board Counsel,
20 provided the Sunshine Act and Recusal Guidelines
21 PowerPoint presentation for the Board's review. She
22 stated that open meetings need to take place and need
23 to be advertised with a posted agenda.

24 Ms. Pachter Schulder noted the agenda would need
25 to be re-sent to stakeholders if amendments were made

1 to the agenda. She also noted minutes are taken, and
2 the Board reviews and approves those minutes to be
3 placed on the agenda. She stated the meeting may
4 have to be redone if the rules are not followed.

5 Ms. Pachter Schulder addressed mandatory
6 recusals, where someone may have a financial interest
7 or direct personal interest. She noted discretionary
8 recusals may be where somebody works in the same
9 setting or in a town where everybody knows each
10 other. She noted another scenario would be where a
11 Respondent or another person contacted them on behalf
12 of a Respondent. She mentioned that a recusal
13 reduces the quorum and reminded Board members to ask
14 Counsel if they have any question of recusing or not.

15 Ms. Pachter Schulder noted abstention does not
16 affect the quorum, and Board members can still
17 participate in the case. She mentioned that anyone
18 who abstains cannot participate if there is
19 reconsideration and is why it is sometimes better to
20 take a position than not take a position.

21 ***

22 Report of Acting Commissioner
23 [Arion R. Claggett, Acting Commissioner, Bureau of
24 Professional and Occupational Affairs, reminded Board
25 members that serving on statewide associations in

1 leadership positions is not allowed.

2 Dr. Bucher requested discussion concerning the
3 Dr. Lorna Breen Heroes' Foundation PowerPoint at the
4 next meeting. He explained that it is a foundation
5 started by a family of a physician who committed
6 suicide in 2020 based on some mental health issues,
7 where she felt that if she disclosed that she had
8 mental health issues or tried to get treatment that
9 there would be an adverse event on her license.

10 Dr. Bucher mentioned that the Foundation is
11 looking at different state boards and requesting they
12 review some of the questions people are being asked
13 when applying for nursing licensure to make sure that
14 it is evidence-based and not just intrusive
15 information. He offered to share a packet with Board
16 members for further discussion.

17 Ms. Pachter Schulder stated the Board does not
18 ask mental health questions on their applications but
19 does ask about intemperate use of drugs and alcohol.

20 Dr. Bucher commented that reviewing and sharing
21 it with the Foundation would take the state of
22 Pennsylvania from a state that has not looked at it
23 from a nursing perspective to a state that did look
24 at it.]

25

1 [Judith Pachter Schulder, Esquire, Board Counsel,
2 continued the presentation about recusals and the
3 Sunshine Act. She further explained that the Board
4 can only go into Executive Session when they are
5 deliberating on quasi-judicial matters, contractual
6 matters, personnel matters, and on matters having to
7 do with litigation. She stated for the Board and all
8 the boards within the Bureau, contractual matters are
9 not done with the boards, so they cannot go into
10 Executive Session for that. She noted the Department
11 does it as an umbrella for everyone.

12 Ms. Pachter Schulder addressed personnel, where
13 there was a time a couple years ago when the Deputy
14 Chief Counsel in charge of the Counsel's side came to
15 ask the Board questions about how Counsel was doing,
16 and Counsel had to leave. She also noted there are
17 few times when there are conversations regarding
18 personnel issues again because the Board structure is
19 through the Department/Bureau.

20 Ms. Pachter Schulder addressed litigation, noting
21 it must be real litigation or really anticipated
22 litigation and the Board cannot just be going into
23 Executive Session to talk about a topic where they
24 may at some point be sued.]

25

1 [Public Comment – The public was provided an
2 opportunity to offer comment. No member of the
3 public commented.]

4

5 [Pursuant to Section 708(a)(5) of the Sunshine Act,
6 at 12:45 p.m., the Board entered into Executive
7 Session with Judith Pachter Schulder, Esquire, Board
8 Counsel; Carole Clarke Smith, Esquire, Board Counsel;
9 Ariel E. O'Malley, Esquire, Board Counsel; Todd P.
10 Kriner, Esquire, Board Counsel; and Megan E. Castor,
11 Esquire, Board Counsel, for the purpose of conducting
12 quasi-judicial deliberations on the matters on the
13 Agenda under the Report of Board Counsel, Report of
14 Prosecutorial Division, and Appointments. The Board
15 returned to Open Session at 1:56 p.m.]

16

17 MOTIONS

18 MS. PACHTER SCHULDER:

19

During Executive Session, the Board
engaged in quasi-judicial deliberations
on the matters on the Board's Agenda.

20

21

22

If a Board member is recused from
participation in the matter, that
recusal will be noted with each of the
particular motions.

23

24

25

1 Is there a motion to adopt the VRP
2 Consent Agreements at items 2 through
3 13?

4 MS. HERTZLER:

5 So moved.

6 DR. COMPHER:

7 Second.

8 CHAIR KMETZ:

9 All those in favor? Opposed?

10 Abstentions?

11 [The motion carried unanimously.]

12 ***

13 MS. PACHTER SCHULDER:

14 Is there a motion to approve the
15 following Consent Agreements, for which
16 there are no recusals, at Case No. 23-
17 51-006511, Case No. 21-51-000839, Case
18 No. 23-51-006737, and Case No. 23-51-
19 009966?

20 DR. COMPHER:

21 So moved.

22 MS. HERTZLER:

23 Second.

24 CHAIR KMETZ:

25 All those in favor? Opposed?

1 Abstentions?

2 [The motion carried unanimously. The Respondent's
3 name at Case No. 23-51-006511 is Idowu I. Adeola,
4 LPN; Case No. 21-51-000839, Amy Avery, CRNP, RN; Case
5 No. 23-51-006737, Jennifer Ann Grass, RN; and Case
6 No. 23-51-009966, Kiara Patterson, LPN.]

7 ***

8 MS. PACHTER SCHULDER:

9 Is there a motion to adopt the Consent
10 Agreement in the matter of Case No. 23-
11 51-015333, for which members Hertzler,
12 Kerns, and Bucher are recused?

13 DR. COMPHER:

14 So moved.

15 DR. HUNSBERGER:

16 Second.

17 CHAIR KMETZ:

18 All those in favor? Opposed?

19 Abstentions?

20 [The motion carried. Members Hertzler, Kerns, and
21 Bucher recused themselves from deliberations and
22 voting on the motion. The Respondent's name at Case
23 No. 23-51-015333 is Lillian McCaskill Noble, LPN.]

24 ***

25 MS. PACHTER SCHULDER:

1 Is there a motion to adopt the Consent
2 Agreement at Case No. 23-51-016156, for
3 which members Hertzler and Bucher are
4 recused?

5 DR. HUNSBERGER:

6 So moved.

7 CHAIR KMETZ:

8 Is there a second?

9 DR. COMPHER:

10 Second.

11 CHAIR KMETZ:

12 All those in favor? Opposed?

13 Abstentions?

14 [The motion carried. Members Hertzler and Bucher
15 recused themselves from deliberations and voting on
16 the motion. The Respondent's name at Case No. 23-51-
17 016156 is Darla M. Potts, RN.]

18 ***

19 MS. PACHTER SCHULDER:

20 Is there a motion to deny the requests
21 to end probation early for Case No. 19-
22 51-007291 and for Guiddel Chachoute,
23 RN, Case No. 19-51-004695?

24 DR. COMPHER:

25 So moved.

1 DR. BUCHER:

2 Second.

3 CHAIR KMETZ:

4 All those in favor? Opposed?

5 Abstentions?

6 [The motion carried unanimously.]

7 ***

8 MS. PACHTER SCHULDER:

9 Is there a motion to deny the request
10 for early termination for Katie Renee
11 Hostetter, LPN, RN, Case No. 21-51-
12 020283, for which members Hertzler and
13 Kerns are recused?

14 DR. COMPHER:

15 So moved.

16 DR. BUCHER:

17 Second.

18 CHAIR KMETZ:

19 All those in favor? Opposed?

20 Abstentions?

21 [The motion carried. Members Hertzler and Kerns
22 recused themselves from deliberations and voting on
23 the motion.]

24 ***

25 MS. PACHTER SCHULDER:

1 Is there a motion to authorize Counsel
2 to prepare an Adjudication and Order in
3 the matter of the Application for
4 Approval of a Registered Nursing
5 Education Program of Indiana Regional
6 Medical Center, Case No. 23-51-008273,
7 for which member Hunsberger is recused?

8 DR. BUCHER:

9 So moved.

10 MS. HERTZLER:

11 Second.

12 CHAIR KMETZ:

13 All those in favor? Opposed?

14 Abstentions?

15 [The motion carried. Member Hunsberger recused
16 himself from deliberations and voting on the motion.]

17 ***

18 MS. PACHTER SCHULDER:

19 Is there a motion to reinstate the
20 license of Kristyn Shea, RN, Case No.
21 24-51-000257?

22 DR. COMPHER:

23 So moved.

24 DR. BUCHER:

25 Second.

1 CHAIR KMETZ:

2 All those in favor? Opposed?

3 Abstentions?

4 [The motion carried unanimously.]

5 ***

6 MS. PACHTER SCHULDER:

7 Is there a motion to enter default,
8 deem the facts admitted, and authorize
9 Counsel to prepare Adjudications and
10 Orders in the matters of Daryl Edward
11 Brown, LPN, Case No. 19-51-010781;
12 Jason Michael Milliken, LPN, Case No.
13 20-51-013066; Michael Dean McNeely, RN,
14 Case No. 20-51-012921; Danielle Mertz,
15 RN, Case No. 19-51-013131; and Regina
16 Sesay, LPN, Case No. 23-51-006840, for
17 which there are no recusals?

18 DR. BUCHER:

19 So moved.

20 MS. HERTZLER:

21 Second.

22 CHAIR KMETZ:

23 All those in favor? Opposed?

24 Abstentions?

25 [The motion carried unanimously.]

1 ***

2 MS. PACHTER SCHULDER:

3 In the matter of Kelly Zimkowski
4 Hostetler, RN, Case No. 21-51-019999,
5 for which members Hertzler, Kerns and
6 Hunsberger are recused, is there a
7 motion to enter default, deem the facts
8 admitted, and authorize Counsel to
9 prepare an Adjudication and Order?

10 DR. COMPHER:

11 So moved.

12 DR. BUCHER:

13 Second.

14 CHAIR KMETZ:

15 All those in favor? Opposed?

16 Abstentions?

17 [The motion carried. Members Hertzler, Kerns and
18 Hunsberger recused themselves from deliberations and
19 voting on the motion.]

20 ***

21 MS. PACHTER SCHULDER:

22 In the matter of Hearing Examiner
23 Proposals, is there a motion to
24 authorize Counsel to prepare
25 Adjudications and Orders in the matters

1 of Mary Christine Carlin, RN, Case No.
2 18-51-010016; Elizabeth W. Chege, LPN,
3 Case No. 20-51-014132; and Victoria
4 Fink, RN, Case No. 18-51-01331?

5 DR. BUCHER:

6 So moved.

7 MS. HERTZLER:

8 Second.

9 CHAIR KMETZ:

10 All those in favor? Opposed?

11 Abstentions?

12 [The motion carried unanimously.]

13 ***

14 MS. PACHTER SCHULDER:

15 Is there a motion to prepare a
16 Memorandum Order addressing the matter
17 of Tricia J. Mezzacappa, RN, Case No.
18 21-51-004484?

19 DR. COMPHER:

20 So moved.

21 DR. BUCHER:

22 Second.

23 CHAIR KMETZ:

24 All those in favor? Opposed?

25 Abstentions?

1 [The motion carried unanimously.]

2 ***

3 MS. PACHTER SCHULDER:

4 Is there a motion to adopt the Hearing
5 Examiner's Proposals for the matters of
6 Chasity Marie Perez, LPN, Case No. 21-
7 51-003187; and Gabriella Szabo Swanson,
8 RN, Case No. 22-51-007213?

9 DR. BUCHER:

10 So moved.

11 DR. COMPHER:

12 Second.

13 CHAIR KMETZ:

14 All those in favor? Opposed?

15 Abstentions?

16 [The motion carried unanimously.]

17 ***

18 MS. PACHTER SCHULDER:

19 Is there a motion to issue a Memorandum
20 Order adopting in the matter of Brandon
21 Wayne Roland, RN, Case No. 22-51-
22 009649?

23 MS. HERTZLER:

24 So moved.

25 DR. BUCHER:

1 Second.

2 CHAIR KMETZ:

3 All those in favor? Opposed?

4 Abstentions?

5 [The motion carried unanimously.]

6 ***

7 MS. PACHTER SCHULDER:

8 Is there a motion to adopt the Draft
9 Adjudications and Orders for Erin
10 Ailes, RN, Case No. 18-51-006134;
11 Lindsay Marie Anderson, LPN, Case No.
12 20-51-007925; Susan Maholic Arnold,
13 LPN, Case No. 21-51-004613; Molly
14 Munro, LPN, Case No. 21-51-006414;
15 Krista Renee Oltmann, RN, Case No. 22-
16 51-015795?

17 DR. BUCHER:

18 So moved.

19 MS. HERTZLER:

20 Second.

21 CHAIR KMETZ:

22 All those in favor? Opposed?

23 Abstentions?

24 [The motion carried unanimously.]

25 ***

1 MS. PACHTER SCHULDER:

2 Is there a motion to adopt the Draft
3 Adjudication and Order for Jennifer L.
4 Boyer, LPN, Case No. 22-51-004317, for
5 which members Hertzler and Hunsberger
6 are recused?

7 DR. BUCHER:

8 So moved.

9 DR. COMPHER:

10 Second.

11 CHAIR KMETZ:

12 All those in favor? Opposed?

13 Abstentions?

14 [The motion carried. Members Hertzler and Hunsberger
15 recused themselves from deliberations and voting on
16 the motion.]

17 ***

18 MS. PACHTER SCHULDER:

19 Is there a motion to adopt the Draft
20 Adjudications and Orders in the
21 following matters, for which members
22 Hertzler, Kerns, and Hunsberger are
23 recused, for Deana Marie Mort, RN, Case
24 No. 22-51-013622; Thomas Joseph Morley,
25 RN, Case No. 22-51-018952; and Laura

1 Elizabeth Satterfield, LPN, Case No.
2 21-51-003965?

3 DR. BUCHER:

4 So moved.

5 DR. COMPHER:

6 Second.

7 CHAIR KMETZ:

8 All those in favor? Opposed?

9 Abstentions?

10 [The motion carried. Members Hertzler, Kerns, and
11 Hunsberger recused themselves from deliberations and
12 voting on the motion.]

13 ***

14 MS. PACHTER SCHULDER:

15 Is there a motion to adopt the Draft
16 Adjudication and Order in the following
17 matter of Kayla Samantha Thomas, RN,
18 Case No. 20-51-008179, for which
19 Hertzler and Kerns are recused?

20 DR. COMPHER:

21 So moved.

22 DR. BUCHER:

23 Second.

24 CHAIR KMETZ:

25 All those in favor? Opposed?

1 Abstentions?

2 [The motion carried. Members Hertzler and Kerns
3 recused themselves from deliberations and voting on
4 the motion.]

5 ***

6 MS. PACHTER SCHULDER:

7 Is there a motion to approve King's
8 College's Proposal for Establishment of
9 an Accelerated Hybrid 12-month Full-
10 time Generic Bachelor of Science in
11 Nursing Program?

12 DR. BUCHER:

13 So moved.

14 MS. HERTZLER:

15 Second.

16 CHAIR KMETZ:

17 All those in favor? Opposed?

18 Abstentions?

19 [The motion carried unanimously.]

20 ***

21 MS. PACHTER SCHULDER:

22 Is there a motion to grant Penn College
23 at Wellsboro an extension of their
24 provisional status until July 26 with
25 the program attending the July Board

1 meeting at which time it provides trend
2 data?

3 DR. BUCHER:

4 So moved.

5 MS. HERTZLER:

6 Second.

7 CHAIR KMETZ:

8 All those in favor? Opposed?

9 Abstentions?

10 [The motion carried unanimously.]

11 ***

12 MS. PACHTER SCHULDER:

13 Is there a motion to extend provisional
14 status for Fortis School of Nursing at
15 All Star Career School until July 26
16 with the program returning to the Board
17 at the July Board meeting?

18 DR. BUCHER:

19 So moved.

20 DR. COMPHER:

21 Second.

22 CHAIR KMETZ:

23 All those in favor? Opposed?

24 Abstentions?

25 [The motion carried unanimously.]

1 ***

2 MS. PACHTER SCHULDER:

3 Is there a motion in the matter of
4 Manor College's Proposal for a
5 Practical Nurse Program to approve the
6 program subject to documentation
7 received about the scope of practice
8 being incorporated within the syllabi
9 and course plan and, in addition,
10 documentation incorporating information
11 about briefing and debriefing in
12 instances where simulation is used and
13 the faculty members are not on staff?

14 DR. BUCHER:

15 So moved.

16 DR. COMPHER:

17 Second.

18 CHAIR KMETZ:

19 All those in favor? Opposed?

20 Abstentions?

21 [The motion carried unanimously.]

22 ***

23 [Linda L. Kmetz, PhD, RN, relinquished the Chair, at
24 12:07 p.m. for recusal purposes.]

25 ***

1 VICE CHAIR HUNSBERGER ASSUMED THE CHAIR

2 ***

3 MS. PACHTER SCHULDER:

4 For the two for which Dr. Kmetz is
5 recused, is there a motion to grant
6 UPMC St. Margaret School of Nursing's
7 request for an extension of provisional
8 status until July 26 and have them
9 appear before the Board at its July
10 meeting?

11 DR. BUCHER:

12 So moved.

13 MS. HERTZLER:

14 Second.

15 VICE CHAIR HUNSBERGER:

16 All those in favor? Opposed?

17 Abstentions?

18 [The motion carried. Member Kmetz recused herself
19 from deliberations and voting on the motion.]

20 ***

21 MS. PACHTER SCHULDER:

22 Lastly, is there a motion to approve
23 Carlow University's Proposal for a
24 Psychiatric Mental Health CRNP program?

25 DR. BUCHER:

1 So moved.

2 DR. COMPHER:

3 Second.

4 VICE CHAIR HUNSBERGER:

5 All those in favor? Opposed?

6 Abstentions?

7 [The motion carried. Member Kmetz recused herself
8 from deliberations and voting on the motion.]

9 ***

10 [Linda L. Kmetz, PhD, RN, Chair, re-entered the
11 meeting at 12:09 p.m.]

12 ***

13 CHAIR KMETZ RESUMED THE CHAIR

14 ***

15 Adjournment

16 CHAIR KMETZ:

17 Motion to adjourn.

18 DR. COMPHER:

19 So moved.

20 CHAIR KMETZ:

21 All those in favor? Opposed?

22 Abstentions?

23 [The motion carried unanimously.]

24 ***

25 [There being no further business, the State Board of

1 Nursing Meeting adjourned at 2:09 p.m.]

2

3

4

CERTIFICATE

5

6 I hereby certify that the foregoing summary
7 minutes of the State Board of Nursing meeting, was
8 reduced to writing by me or under my supervision, and
9 that the minutes accurately summarize the substance
10 of the State Board of Nursing meeting.

11

12

13



14

Victoria Lantz,

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Minute Clerk

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Sargent's Court Reporting

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Service, Inc.

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STATE BOARD OF NURSING
REFERENCE INDEX

January 29, 2024

TIME	AGENDA
9:00	Official Call to Order
9:00	Introduction of Board Members
9:01	Introduction of Attendees
9:05	Adoption of Minutes
9:05	Adoption of Agenda
9:05	Report of Prosecutorial Division
9:08	Appointment - Carlton Smith, Deputy Chief Counsel, Annual Prosecution Division Report for FY 23-24
9:26	Regulation Update
9:33	Pennsylvania Legislative Update
9:43	Report of Acting Commissioner
9:44	Report of Committees
9:47	Appointment - King's College Proposal for Establishment of an Accelerated Hybrid 12-month Full-time Generic Bachelor of Science in Nursing
9:59	Recess
10:13	Return to Open Session
10:13	Appointment - Penn College at Wellsboro - Extension of Provisional Status
10:38	Appointment - Fortis School of Nursing at All Star Career School- Extension of Provisional Status
11:03	Appointment - UPMC St. Margaret School of Nursing - Extension of Provisional Status

STATE BOARD OF NURSING
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(cont.)
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TIME	AGENDA
11:20	Appointment - Manor College Proposal for a Practical Nurse Program
12:11	Appointment - Carlow University Proposal for a Psychiatric Mental Health (PMHNP) Certified Registered Nurse Practitioner (CRNP) Program
12:22	Report of Board Members Who Attended a Meeting on Behalf of the Board
12:27	Report of Executive Secretary
12:34	New Business
12:36	For the Board's Information
12:40	Report of Acting Commissioner
12:45	Executive Session
1:56	Return to Open Session
1:56	Motions
2:09	Adjournment