

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

**STATE BOARD OF OCCUPATIONAL THERAPY
EDUCATION AND LICENSURE**

TIME: 10:35 A.M.

Held at

PENNSYLVANIA DEPARTMENT OF STATE

2601 North Third Street

One Penn Center, Board Room C

Harrisburg, Pennsylvania 17110

as well as

VIA MICROSOFT TEAMS

March 8, 2023

1 State Board of Occupational Therapy
2 Education and Licensure
3 March 8, 2023
4
5

6 BOARD MEMBERS:
7

8 Kerri L. Hample, OTD, OTR/L, Chairperson
9 Arion R. Claggett, Acting Commissioner, Bureau of
10 Professional and Occupational Affairs - Absent
11 Joanne M. Baird, Ph.D., OTR/L, Vice Chair
12 Edward J. Mihelcic, Ph.D., OTR/L
13 Lisa Livingston, MS, OTR/L, SCDCM, Secretary
14
15

16 BUREAU PERSONNEL:
17

18 Dean F. Picarella, Esquire, Senior Board Counsel
19 Judith Pachter Schulder, Esquire, Board Counsel
20 Kenneth J. Suter, Esquire, Board Prosecution Liaison
21 J. Karl Geschwindt, Esquire, Board Prosecution
22 Liaison
23 Paul Keller, Board Administrator
24 Christina Townley, Former Board Administrator
25 Carolyn A. DeLaurentis, Esquire, Executive Deputy
26 Chief Counsel, Department of State
27 Deena Parmelee, Legal Office Administrator 1,
28 Department of State
29
30

31 ALSO PRESENT:
32

33 Christine Daeschner, MOT, OTR/L, President,
34 Pennsylvania Occupational Therapy Association
35 Ben Morrow
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50

1 ***

2 State Board of Occupational Therapy

3 Education and Licensure

4 March 8, 2023

5 ***

6 [Pursuant to Section 708(a)(5) of the Sunshine Act,
7 at 10:00 a.m. the Board entered into Executive
8 Session with Judith Pachter Schulder, Esquire, Board
9 Counsel, on behalf of Shana M. Walter, Esquire, Board
10 Counsel, for the purpose of conducting quasi-judicial
11 deliberations on a number of matters currently
12 pending before the Board and to receive the advice of
13 counsel. The Board returned to open session at 10:30
14 a.m.]

15 ***

16 The regularly scheduled meeting of the State
17 Board of Occupational Therapy Education and Licensure
18 was held on Wednesday, March 8, 2023. Kerri L.
19 Hample, OTD, OTR/L, Chairperson, officially called
20 the meeting to order at 10:35 a.m.

21 ***

22 [Paul Keller, Board Administrator, informed everyone
23 that the meeting was being recorded, and voluntary
24 participation constituted consent to be recorded.]

25 ***

1 Introduction of Board Members/Attendees

2 [Kerri L. Hample, OTD, OTR/L, Chairperson, requested
3 an introduction of Board members and attendees.]

4 ***

5 Approval of Minutes

6 CHAIRPERSON HAMPLE:

7 Can we start with approval of the
8 minutes from the past meeting on
9 December 1, 2022.

10 DR. BAIRD:

11 I move to approve those minutes.

12 DR. MIHELICIC:

13 I second.

14 CHAIRPERSON HAMPLE:

15 Any discussion? Hearing none. I'll
16 ask for a vote.

17

18 Hample, aye; Baird, aye; Mihelcic, aye;
19 Livingston, aye.

20 [The motion carried unanimously.]

21 ***

22 Approval of Minutes

23 CHAIRPERSON HAMPLE:

24 I also call for approval of the Special
25 Meeting Minutes from January 3, 2023.

1 DR. BAIRD:

2 I move to approve the minutes from the
3 Special Meeting in January.

4 DR. MIHELICIC:

5 I second.

6 CHAIRPERSON HAMPLE:

7 Call for a vote.

8

9 Hample, aye; Baird, aye; Mihelcic, aye;
10 Livingston, aye.

11 [The motion carried unanimously.]

12

13 Appointment - Prosecution Division Annual Report
14 Presentation

15 [Carolyn A. DeLaurentis, Esquire, Executive Deputy
16 Chief Counsel, Department of State, informed Board
17 members that she is now the executive deputy chief
18 counsel for the Department of State but is presenting
19 to the Board on behalf of the prosecution division in
20 her former role to provide the presentation. She
21 mentioned Karl Geschwindt would be the new deputy for
22 the prosecution division starting on Monday.

23 Ms. DeLaurentis presented to the Board to provide
24 a summary of the prosecution division's role and
25 present annual numbers for 2022. She informed Board

1 members that the Bureau of Professional and
2 Occupational Affairs provides administrative and
3 legal support to all 29 licensing boards and
4 commissions with the mission to protect the health
5 and safety of the public and the integrity of the
6 profession. She noted legal support includes the
7 prosecution division, counsel division, hearing
8 examiners, and support staff.

9 Ms. DeLaurentis explained that the Office of
10 Chief Counsel is under the Governor's Office of
11 General Counsel and assigned to the Department of
12 State, noting the prosecution division is one
13 division under the Office of Chief Counsel and has
14 about 38 attorneys and support staff. She noted the
15 prosecution division works with the Bureau of
16 Enforcement and Investigation (BEI), along with the
17 Professional Compliance Office (PCO).

18 Ms. DeLaurentis stated BEI, PCO, and prosecution
19 are all tasked with receiving complaints,
20 investigating allegations, ensuring public safety,
21 and enforcing compliance with the acts and
22 regulations that govern the 29 licensing boards and
23 commissions.

24 Ms. DeLaurentis stated the prosecution division
25 has five senior prosecuting attorneys, noting Karl

1 Geschwindt is an acting senior prosecutor and
2 responsible for supervising the team that handles the
3 Board's cases. She also noted Paul Jarabeck, Heather
4 McCarthy, Ray Michalowski, and William Newport are
5 senior prosecutors for other boards. She mentioned
6 they currently have 32 prosecuting attorneys and are
7 currently recruiting for 1 more.

8 Ms. DeLaurentis explained that prosecution is a
9 complaint-driven agency, noting complaints are
10 received from any source but prefer complaints be
11 submitted through the Pennsylvania Licensing System
12 (PALS) at pals.pa.gov because it is the most
13 efficient. She noted prosecution also accepts
14 complaints from sister agencies, state and federal,
15 law enforcement, and through media outlets.

16 Ms. DeLaurentis discussed levels of review,
17 including jurisdiction checks to see if the complaint
18 falls under their jurisdiction. She mentioned
19 complaints are referred to the appropriate agency if
20 prosecution does not have jurisdiction.

21 Ms. DeLaurentis stated prosecution works with BEI
22 inspectors and investigators to determine whether
23 there is a violation. She noted BEI interviews
24 witnesses and gathers documents and social media
25 evidence.

1 Ms. DeLaurentis addressed the various levels of
2 review and determining whether there was a violation.
3 She explained that matters could be closed if there
4 is not a violation to focus attention on cases where
5 there may be a violation. She stated everything is
6 submitted to the prosecution division to be reviewed
7 once BEI completes their investigation.

8 Ms. DeLaurentis noted attorneys make charging
9 decisions and determine whether to file an order to
10 show cause, file a citation, or close a case. She
11 addressed due process rights with formal charges
12 through a hearing process, noting it is similar to a
13 regular criminal trial, where both sides are able to
14 present evidence by way of witness testimony,
15 documents, and legal arguments.

16 Ms. DeLaurentis noted hearing examiners generally
17 issue a proposed adjudication and order and then the
18 final decision is made by the Board. She addressed
19 consent agreements, where both sides have negotiated
20 and reached a settlement they wished to present
21 before the Board, but the Board has the final
22 authority of whether to accept or reject the consent
23 agreement.

24 Ms. DeLaurentis addressed the prosecution
25 division's role at Board meetings, including

1 presenting consent agreements and listening to
2 concerns of the Board. She pointed out that
3 prosecution has a confidentiality statute that
4 applies to their files, where all of the contents
5 within their files is confidential under the law and
6 is why prosecution cannot speak on some matters. She
7 noted all of the prosecuting attorneys and staff sign
8 confidentiality affidavits indicating they understand
9 all records are confidential and privileged and may
10 be disciplined for any violations.

11 Ms. DeLaurentis stated BEI conducts interviews
12 and inspections for certain boards to obtain
13 evidence. She noted BEI also serves subpoenas and
14 deliver orders and letters, along with testifying to
15 the results of their investigations and inspections.

16 She noted BEI is not considered law enforcement in
17 Pennsylvania and does not have search warrant
18 authority.

19 Ms. DeLaurentis addressed document authority,
20 where some boards have regulations that require
21 cooperation if a request is made to review their
22 records but not everyone complies, where prosecution
23 may want to look at charging options.

24 Ms. DeLaurentis addressed post-investigation,
25 where BEI is gathering facts and present the evidence

1 to the legal office for review. She stated BEI is
2 not determining whether or not a law has been
3 violated or determining whether someone should be
4 charged because that is the role of the prosecution
5 division. She noted prosecuting attorneys work with
6 legal analysts to determine whether there was a
7 violation to decide whether to close the matter or
8 file charges.

9 Ms. DeLaurentis addressed immediate temporary
10 suspensions, where a license is immediately suspended
11 if someone is an immediate danger to the health and
12 safety of the public. She noted automatic
13 suspensions include 302 commitments, drug act
14 violations, and orders for examination for some
15 boards. She also noted petitions for appropriate
16 relief are when someone has violated a board order.

17 Ms. DeLaurentis stated the levels of discipline
18 include revocations, suspensions, probations,
19 reprimands, fines, remedial education, and cost of
20 the investigation.

21 Ms. DeLaurentis referred to the confidentiality
22 statute under 63 Pa.C.S. § 3109, where prosecution and
23 investigative files are deemed privileged and
24 confidential under the law. She explained that
25 investigative records are deemed noncriminal

1 investigative records and exempt from disclosure
2 under the Right-to-Know Law.

3 Ms. DeLaurentis stated that information could be
4 shared with other agencies in furtherance of
5 investigative efforts but only their final action
6 could be shared publicly, including final
7 adjudications and orders, final consent agreements,
8 and final letters.

9 Ms. DeLaurentis provided data as of January 3,
10 2023, where the number of open cases for the
11 prosecution division was 13,154, which is down from
12 2022 at 15,141. She stated 16,084 cases were opened
13 in 2022 and is down from 2021 at 18,363 cases. She
14 reported closing 17,826 cases in 2022 and is up from
15 2021, where 15,994 cases were closed. She thanked
16 the prosecution division, counsel division, hearing
17 examiners, BEI, and the Board for their group effort.

18 Ms. DeLaurentis informed Board members that an
19 annual report is issued to the General Assembly,
20 which includes a breakdown of case categories.

21 Ms. DeLaurentis addressed specific information
22 for the State Board of Occupational Therapy Education
23 and Licensure as of January 3, 2023, noting 32 cases
24 were opened in 2022 and 26 in 2021. She reported 42
25 cases were closed in 2022 and 33 in 2021. She noted

1 the Board currently has 31 open cases.

2 Ms. DeLaurentis referred to disposition of closed
3 cases, including discipline and non-discipline. She
4 stated their Board is not a high discipline Board and
5 means they have a compliant licensee population. She
6 noted some cases may result in more than one type of
7 discipline and could be counted twice. She reported
8 1 fine, 3 fines related to citations, and 1 voluntary
9 surrender.

10 Ms. DeLaurentis stated non-discipline Z codes are
11 used when closing cases in their system. She
12 referred to Z18 warning letters, noting 13 warning
13 letters, which was a decrease from the prior year at
14 21. She explained that warning letters are not
15 disciplinary but used for de minimis violations. She
16 noted warning letters are a great tool for
17 prosecutors on behalf of the Board to remind
18 licensees to follow the act and regulations to
19 protect the health and safety of the public and
20 maintain the integrity of the profession.

21 Chair Hample asked for more specific information
22 concerning warning letters for occupational therapy
23 (OT). She mentioned the Board had a lot of warning
24 letters concerning malpractice around two years and
25 found that the regulations were not clear so wanted

1 to make sure their language was clear on the current
2 warning letters.

3 Ms. DeLaurentis asked Mr. Suter to look at case
4 categories related to the 13 warning letters and
5 report back at the next meeting.

6 Chair Hample requested information regarding Act
7 48.

8 Mr. Geschwindt commented that OT is one of their
9 lower volume boards in terms of cases and explained
10 that Act 48 citations are mostly lapsed licenses and
11 fairly minor things.

12 Chair Hample thanked Ms. DeLaurentis for the
13 presentation.]

14 ***

15 Report of Board Counsel

16 [Judith Pachter Schulder, Esquire, Board Counsel, on
17 behalf of Shana M. Walter, Esquire, Board Counsel,
18 referred to the final annex and preamble for 16A-6713
19 regarding licensure by endorsement under Act 41. She
20 informed Board members that Ms. Walter wanted to ask
21 the Board to adopt the regulation in final form that
22 addresses the comments by way of the preamble the
23 Board received from the Independent Regulatory Review
24 Commission concerning clarification issues.

25 Ms. Pachter Schulder noted it is an alternate

1 pathway by which a person could be licensed and is an
2 endorsement opportunity for those licensees in other
3 states who are trying to come to Pennsylvania.

4 Dr. Baird commented that Ms. Walter did an
5 excellent job, especially with the final preamble
6 regarding the wording and linking together the
7 comments and Board responses because they struggled
8 with how the legislation came through, where the
9 burden did not fall on the applicant to supply the
10 information and how they would manage that.

11 Dr. Baird mentioned that there is a typo on page
12 three in the first paragraph, where the Board does
13 not think it is necessary to amend the regulations to
14 distinguish between formal discipline and a
15 complaint. She referred to the sentence after a
16 complaint is not formal or informal discipline, where
17 the Board does not wish, noting the word wish is
18 missing a letter.]

19 CHAIRPERSON HAMPLE:

20 With that change, do I have a motion to
21 adopt the annex and preamble for 16A-
22 5713?

23 MS. LIVINGSTON:

24 Motion to approve.

25 DR. MIHELCIC:

1 I second.

2 CHAIRPERSON HAMPLE:

3 We'll do a vote.

4

5 Hample, aye; Baird, aye; Mihelcic, aye;

6 Livingston, aye.

7 [The motion carried unanimously.]

8

9 Report of Board Counsel

10 [Judith Pachter Schulder, Esquire, Board Counsel, on
11 behalf of Shana M. Walter, Esquire, Board Counsel,
12 addressed Custer v. BPOA, noting the Board would be
13 going back to Executive Session at the end of their
14 open session regarding 564 MD 2018 to say that the
15 matter has been settled.]

16

17 Report of Board Prosecution

18 [Kenneth J. Suter, Esquire, Board Prosecution
19 Liaison, had nothing to report from the prosecution
20 division but offered to answer any questions.]

21 Mr. Suter commented that officers are being
22 elected today and requested the Board make sure the
23 Probable Cause Screening Committee is reappointed or
24 appointed to have it on the record that Dr. Mihelcic
25 is the Probable Cause Screening member or whomever is

1 selected.]

2 ***

3 Report of Board Chairperson - No report

4 ***

5 Report of Acting Commissioner - No Report

6 ***

7 Report of Board Administrator

8 [Paul Keller, Board Administrator, referred to the
9 reactivation application in front of the Board for a
10 request to waive retaking of the examination for an
11 individual who has been inactive for more than four
12 years but has an active National Board for
13 Certification in Occupational Therapy (NBCOT)
14 certification.]

15 CHAIRPERSON HAMPLE:

16 I'll ask the Board if there are
17 questions or concerns.

18 DR. BAIRD:

19 I have no questions or concerns. I
20 reviewed the information, and I have no
21 questions or concerns.

22 DR. MIHELICIC:

23 I second.

24 MS. PACHTER SCHULDER:

25 You are taking it that Dr. Baird was

1 making a motion to permit reactivation
2 for Alicia Clymans?

3 CHAIRPERSON HAMPLE:

4 Yes, and Ed is seconding that. We'll
5 go for a vote.

6
7 Hample, aye; Baird, aye; Mihelcic, aye;
8 Livingston, aye.

9 [The motion carried unanimously.]

10 ***

11 [Kerri L. Hample, OTD, OTR/L, Chairperson, added a
12 point of clarification, where the Board traditionally
13 offers applicants who have current NBCOT
14 certification a license without holding them up
15 unless there is something else in their record that
16 would prevent them from doing that.]

17 ***

18 Miscellaneous - American Occupational Therapy
19 Association Conference

20 [Paul Keller, Board Administrator, noted the American
21 Occupational Therapy Association Conference would be
22 held in Kansas City, MO, April 20-23, 2023, and
23 requested expenses be paid for anyone attending.]

24 CHAIRPERSON HAMPLE:

25 Could I have a motion to approve

1 payment of expenses for Joanne Baird to
2 attend the AOTA Conference in Kansas
3 City, Missouri in April 2023?

4 DR. MIHELICIC:

5 I make a motion that Dr. Baird be
6 allotted the appropriate funding to
7 attend the AOTA Conference in Missouri.

8 MS. LIVINGSTON:

9 I second.

10 CHAIRPERSON HAMPLE:

11 We'll do a vote.

12

13 Hample, aye; Baird, abstain; Mihelcic,
14 aye; Livingston, aye.

15 [The motion carried. Joanne Baird abstained from
16 voting on the motion.]

17

18 Miscellaneous - Election of Officers

19 CHAIRPERSON HAMPLE:

20 I would entertain nominations for
21 Chairperson.

22 DR. MIHELICIC:

23 I'd like to nominate Dr. Kerri Hample
24 as Chair of the Licensure Board.

25 CHAIRPERSON HAMPLE:

1 Any other nominations? What I am
2 hearing is a nomination for me for
3 Chairperson, a nomination for Ed for
4 Vice Chairperson, a nomination for Lisa
5 for secretary, and then a nomination
6 for Joanne Baird for probable cause and
7 continuing education.

8 MS. LIVINGSTON:

9 I'll make the motion to approve the so
10 stated election.

11 DR. MIHELICIC:

12 I would second.

13 CHAIRPERSON HAMPLE:

14 Could we have a vote?

15
16 Hample, aye; Baird, aye; Mihelcic, aye;
17 Livingston, aye.

18 [The motion carried unanimously.]

19 ***

20 [Kerri L. Hample, OTD, OTR/L, Chairperson, wanted to
21 go on the record as saying she accepted that
22 reluctantly recognizing that she has been in that
23 position for a long time and welcomed anyone who
24 would like to move forward in the next few years.
25 She commented that she would do her best to honor

1 that position.

2 Dr. Mihelcic stated Dr. Hample did an amazing job
3 and looked forward to continuing to work with the
4 rest of the group.

5 Chair Hample also thanked everyone for their
6 service.]

7 ***

8 Miscellaneous - Proposed 2024 Board Meeting Dates
9 [Kerri L. Hample, OTD, OTR/L, Chairperson, stated the
10 proposed 2024 Board meeting dates would be tabled
11 until the next Board meeting on June 1, 2023.]

12 ***

13 Meeting Dates

14 [Kerri L. Hample, OTD, OTR/L, Chairperson, noted the
15 remaining 2023 Board meeting dates are June 1,
16 September 21, and December 1.]

17 ***

18 Prosecution Annual Report Discussion (cont.)

19 [Kenneth J. Suter, Esquire, Board Prosecution
20 Liaison, provided warning letter information Chair
21 Hample requested earlier, where two-thirds of the
22 warning letters dealt with driving under the
23 influence (DUI) convictions, 1 recordkeeping
24 violation, 1 lapsed license case, and 1 disciplinary
25 action in another state.

1 Mr. Suter commented that the Board is a rarity
2 because it does not have a mental and physical
3 provision like most of the other health boards and
4 would have to be addressed by the General Assembly.

5 Mr. Suter mentioned that he did not believe the
6 warning letters to be a problem of the regulations,
7 and the fact that there is no mental and physical
8 provision in the act is troubling from a prosecution
9 perspective but is not something they could address
10 as a Board.

11 Ms. Pachter Schulder informed Board members that
12 they could have Ms. Walter request a legislative
13 initiative to address the issue.

14 Chair Hample asked whether the DUIs were first
15 convictions.

16 Mr. Suter suspected that the majority of the DUIs
17 were first-time convictions and related to the
18 profession because of the wording of their act. He
19 explained that prosecution reviews the facts and
20 circumstances, where somebody is drinking at work or
21 there is some type of relationship to the office,
22 noting that is not the case the vast majority of the
23 time.

24 Mr. Suter stated the analysis is different for
25 their Board because they look at the time of the day

1 and whether there was an accident with other health
2 boards. He mentioned that the standard is different
3 from a legal perspective because of the wording of
4 the act and the fact the Board has no mental and
5 physical provision contained within the act and is
6 limited in terms of what they could do to look into
7 it.

8 Mr. Suter further explained that the Board does
9 not have the wording in their act or the ability to
10 send someone for a mental evaluation to have them
11 evaluated by a physician who deals in addiction to
12 tell the Board whether the person has an addiction
13 issue.

14 Ms. Pachter Schulder mentioned that she relay the
15 discussion concerning the request of a legislative
16 initiative to Ms. Walter, including the prior
17 discussion and history.

18 Chair Hample noted discussing the issue many
19 times and then goes away with different counsel.

20 Ms. Pachter Schulder explained that she has not
21 seen a lot of success with recommending some of the
22 legislative initiatives in the past and did not
23 believe the change in counsel caused this to go away.
24 She thought it may be a good time to have open
25 discussion again concerning the legislative

1 initiative and would mention it to Ms. Walter.

2 Chair Hample commented that the last time the
3 Board formally went forward was almost 10 years ago
4 and were not the only health board that did not have
5 it but now are one of the only boards that does not
6 have it.

7 Dr. Baird requested clarification as to whether
8 the legislative initiative would mean they are
9 opening their practice act.

10 Mr. Suter explained that it would and is why
11 there is always reluctance to do legislative
12 initiatives because it is not necessarily going to be
13 limited to the request once they open the act.

14 Dr. Baird mentioned that when the Board weighed
15 the risks and benefits previously that they believed
16 the risks outweighed the benefits.

17 Chair Hample commented that the Board is aware
18 that they have an act and regulations that have
19 language that is not as modern as they would like but
20 are also being very due diligent with risks and how
21 they impact their profession.

22 Ms. Pachter Schulder believed their Act 53
23 Regulations included DUI and explained that they do
24 have the ability to have more inquiry with an
25 applicant and licensee even if they do not have the

1 ability to send someone for an examination.

2 Chair Hample commented that the Board had
3 applications of individuals with prior DUIs and ruled
4 on them depending on different circumstances. She
5 stated the Board would leave it alone for now and see
6 what kind of new things may come up in the future.]

7 ***

8 [Lisa Livingston, MS, OTR/L, SCDCM, Secretary, exited
9 the meeting at 11:29 a.m.]

10 ***

11 Miscellaneous - Proposed 2024 Board Meeting

12 Dates - (cont.)

13 [Paul Keller, Board Administrator, noted the proposed
14 2024 Board meeting dates are March 7, June 6,
15 September 5, and December 18. He informed Board
16 members that the dates would be on the next agenda
17 for voting.]

18 ***

19 [Pursuant to Section 708(a)(5) of the Sunshine Act,
20 at 11:30 a.m. the Board entered into Executive
21 Session with Judith Pachter Schulder, Esquire, Board
22 Counsel, on behalf of Shana M. Walter, Esquire, Board
23 Counsel, for the purpose of conducting quasi-judicial
24 deliberations on a number of matters currently
25 pending before the Board and to receive the advice of

1 counsel. The Board returned to open session at 12:15
2 p.m.]

3 ***

4 Adjournment

5 CHAIRPERSON HAMPLE:

6 Motion to adjourn?

7 DR. MIHELCIC:

8 I make a motion to adjourn this
9 meeting.

10 CHAIRPERSON HAMPLE:

11 Do we have a second?

12 DR. BAIRD:

13 I second.

14 CHAIRPERSON HAMPLE:

15 The meeting is adjourned.

16 ***

17 [There being no further business, the State Board of
18 Occupational Therapy Education and Licensure Meeting
19 adjourned at 12:16 a.m.]

20 ***

21

22

23

24

25

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26

CERTIFICATE

I hereby certify that the foregoing summary minutes of the State Board of Occupational Therapy Licensure and Education Meeting, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Board of Occupational Therapy Licensure and Education Meeting.



Ben Morrow,
Minute Clerk
Sargent's Court Reporting
Service, Inc.

STATE BOARD OF OCCUPATIONAL THERAPY
EDUCATION AND LICENSURE
REFERENCE INDEX

March 8, 2023

	TIME	AGENDA
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11	10:00	Executive Session
12	10:30	Open Session
13		
14	10:35	Official Call to Order
15		
16	10:36	Introduction of Board Members/Attendees
17		
18	10:37	Approval of Minutes
19		
20	10:38	Appointment - Carolyn A. DeLaurentis,
21		Esquire, Executive Deputy Chief
22		Counsel, Department of State, Annual
23		Prosecutorial Division Presentation
24		
25	11:06	Report of Board Counsel
26		
27	11:12	Report of Board Administrator
28		
29	11:14	Miscellaneous
30		
31	11:20	Prosecution Annual Report
32		Discussion (cont.)
33		
34	11:29	Miscellaneous - Proposed 2024 Board
35		Meeting Dates (cont.)
36		
37	11:30	Executive Session
38	12:15	Open Session
39		
40	12:16	Adjournment
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		