

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

STATE REAL ESTATE COMMISSION

TIME: 11:07 A.M.

Held at

PENNSYLVANIA DEPARTMENT OF STATE

2525 North 7th Street

CoPA HUB, Eaton Conference Room

Harrisburg, Pennsylvania 17110

as well as

VIA MICROSOFT TEAMS

January 17, 2024

State Real Estate Commission
January 17, 2024

COMMISSION MEMBERS:

Gaetano P. Piccirilli, Esquire, Chair, Public Member
Kyle Sampson, Vice Chair, Public Member
Annie Hanna Cestra, Secretary, Industry Member -
Absent
Joseph Tarantino, Industry Member
Jeffrey J. Johnson, Industry Member - Absent
Anne M. Rubin, Industry Member
Guy Saxton, Cemetery Member
Jennifer Thomson, Esquire, Attorney General
designee
Arion R. Claggett, Acting Commissioner, Bureau of
Professional and Occupational Affairs

COMMISSION PERSONNEL:

Dean F. Picarella, Esquire, Senior Commission Counsel
Carole Clarke Smith, Esquire, Senior Commission
Counsel
Ray J. Michalowski, Esquire, Senior Commission
Prosecutor
Timothy A. Fritsch, Esquire, Commission Prosecution
Liaison
Caroline A. Bailey, Esquire, Commission Prosecutor
Ashley P. Murphy, Esquire, Commission Prosecutor
Angela L. Solomon, Esquire, Commission Prosecutor
Nathan C. Giunta, Esquire, Commission Prosecutor
Deon Bowers, Commission Administrator
Marc Farrell, Esquire, Regulatory Counsel,
Office of Chief Counsel, Department of State
Carlton Smith, Deputy Chief Counsel, Prosecution
Division
Jessica Zukoski, Senior Legal Analyst, Department of
State
Deena Parmelee, Legal Office Administrator 1,
Department of State
Ben McFadden, Extern, Department of State
Ryan Petchal, Extern, Department of State

ALSO PRESENT:

Henry (Hank) Lerner, Esquire, Chief Legal Officer,
Pennsylvania Association of Realtors

State Real Estate Commission
January 17, 2024

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50

ALSO PRESENT: (cont.)

Preston Moore, President, Pennsylvania Association of Realtors
Timothy Galbraith, Assistant Director, Temple University's Real Estate Institute
Lisa Frey, Licensed Realtor at Berkshire Hathaway HomeServices Fox & Roach Realtors
Kurt Miller, Director of Risk Management, Berkshire Hathaway HomeServices Fox & Roach Realtors
Michel Lautensack, President, Del Val Realty & Property Management
Emme Reiser, Political Programs Manager, Pennsylvania Association of Realtors
Autumn Hicks
Anna, Real Estate Trainee
Gary N.
Kim Shindle, Vice President, Pennsylvania Association of Realtors
Lauren Sams, Exit Realty Shoals
Lisa Aaron, Professional Standards & Education Manager, Pennsylvania Association of Realtors
Lisa Ginsburg, Director of Education, Bucks County Real Estate Institute
Rachel Wilbur-Adams

1 ***

2 State Real Estate Commission

3 January 17, 2024

4 ***

5 [Pursuant to Section 708(a)(5) of the Sunshine Act,
6 at 9:00 a.m. the Commission entered into Executive
7 Session with Dean F. Picarella, Esquire, Senior
8 Commission Counsel, for the purpose of conducting
9 quasi-judicial deliberations on matters currently
10 pending before the Commission that are listed on the
11 agenda. The Commission returned to open session at
12 11:00 a.m.]

13 ***

14 [Dean F. Picarella, Esquire, Senior Commission
15 Counsel, informed everyone that the meeting was being
16 recorded, and voluntary participation constituted
17 consent to be recorded.

18 Mr. Picarella also noted the Commission entered
19 into Executive Session for the purpose of conducting
20 quasi-judicial deliberations on a number of matters
21 currently pending before the Commission and to
22 receive the advice of counsel.]

23 ***

24 The regularly scheduled meeting of the State Real
25 Estate Commission was held on Wednesday, January 17,

1 2024. Gaetano P. Piccirilli, Esquire, Chair, Public
2 Member, officially called the meeting to order at
3 11:07 a.m. Guy Saxton experienced technical
4 difficulties during the commencement of the meeting.

5 ***

6 Roll Call

7 [Gaetano P. Piccirilli, Esquire, Chair, Public
8 Member, requested a roll call of Commission members.]

9 ***

10 Introduction of Attendees

11 [Arion R. Claggett, Acting Commissioner, Bureau of
12 Professional and Occupational Affairs, provided an
13 introduction of attendees.]

14 ***

15 Pledge of Allegiance

16 [The Pledge of Allegiance was recited.]

17 ***

18 Approval of minutes of the December 4, 2023 meeting

19 CHAIR PICCIRILLI:

20 We will entertain a motion relative to
21 the minutes from our last meeting.

22 MR. PICARELLA:

23 I believe the Commission Chair would
24 entertain a motion to adopt the minutes
25 of the December 4, 2023 meeting as

1 presented.

2 CHAIR PICCIRILLI:

3 Is there a motion?

4 ACTING COMMISSIONER CLAGGETT:

5 So moved.

6 CHAIR PICCIRILLI:

7 Second?

8 MS. RUBIN:

9 Second.

10 CHAIR PICCIRILLI:

11 Any discussion on the motion? We'll do
12 the roll call.

13

14 Gaetano Piccirilli, aye; Kyle Sampson,
15 aye; Joseph Tarantino, aye; Jennifer
16 Thompson, aye; Arion Claggett, aye;
17 Anne Rubin, aye.

18 [The motion carried unanimously.]

19

20 Miscellaneous - Appointment - Annual Prosecution

21 Division Presentation

22 [Carlton Smith, Esquire, Deputy Chief Counsel,
23 Prosecution Division, informed Commission members
24 that he assumed his role in March 2023 when Carolyn
25 DeLaurentis was promoted to the Executive Deputy

1 Chief Counsel position and provided a brief summary
2 of his professional background.

3 Mr. Smith presented the 2023 Prosecution
4 Division's Annual Report for the Pennsylvania State
5 Real Estate Commission. He reported 74,676 active
6 licensees with 1,232 opened cases in 2023, noting a
7 decrease from 2022. He also reported 917 open cases
8 and 1,471 closed cases. He stated the average number
9 of days to close a case from the time the complaint
10 is received until disposition was 259 days in 2023
11 and 265 days in 2022. He mentioned their goal is to
12 have a case disposed of within a year or less across
13 all boards.

14 Mr. Smith stated fines under Act 48 were the most
15 common discipline in 2023 and also noted 19
16 probations. He reported 18 reinstatements were
17 granted and 1 denied. He addressed revocations,
18 noting the majority are due to criminal convictions.

19 Mr. Smith addressed cases where there was no
20 discipline and referred to prosecution not warranted
21 under Z02 at 851 cases in 2023 and around 1,100 in
22 2022. He reported 74 withdrawals of complaints in
23 2023 and 109 in 2022. He also addressed warning
24 letters under Z18, noting they are the most
25 appropriate course of action when cases are fairly

1 summer, and fall semester schedule of Temple
2 University and serve approximately 150 to 200
3 students per semester. He mentioned having plenty of
4 notable alumni and instructors at the Real Estate
5 Institute, including members of the Real Estate
6 Commission and Allan Domb.

7 Mr. Galbraith noted they seek to expand
8 educational and career-building opportunities for
9 students, particularly with real estate licensure
10 compared to other forms of education and career
11 building because it is lower cost and a more
12 convenient time commitment as well.

13 Mr. Galbraith mentioned receiving a grant from
14 the School District of Philadelphia to deliver their
15 coursework to students in West Philadelphia High
16 School starting soon. He addressed their strong
17 commitment at the Real Estate Institute to educate
18 the public and inform students on how to be good real
19 estate salespeople and have a strong sense of ethics.

20 Mr. Galbraith addressed ongoing initiatives,
21 noting the assistance of Commissioner Sampson. He
22 stated the Real Estate Institute is currently
23 partnering with another organization at Temple
24 University called Branching Up, which is based at
25 Temple's Harrisburg Campus, and works with

1 populations who are incarcerated or have been
2 incarcerated and currently reentering society.

3 Mr. Galbraith stated they focus primarily on
4 horticulture and greenery jobs and careers for their
5 participants but are seeking to expand their types of
6 programs. He noted the Real Estate Institute is
7 seeking to find ways to deliver coursework to
8 students to provide an additional opportunity for
9 this population to reenter society.

10 Mr. Galbraith again mentioned that real estate
11 licensure is a great outlet for career building and
12 starting over for this population considering the low
13 cost and convenient commitment, where coursework
14 takes weeks and then can take the exam.

15 Mr. Galbraith believed real estate licensure is a
16 great fit for the Branching Up program, noting the
17 Real Estate Institute continues to receive inquiries
18 from students who have a record or have been
19 incarcerated or are currently incarcerated about
20 taking their coursework. He mentioned there is
21 interest among this population in pursuing this
22 career. He was excited to pursue this opportunity
23 and give individuals the opportunity to build their
24 careers and reenter society.

25 Mr. Galbraith noted Commissioner Sampson is also

1 helping them with sharing student data from the Real
2 Estate Institute to assess their program, noting they
3 would like to share their student data with the
4 Commission to see how many of their students have
5 passed the licensing exam, along with how many are
6 currently licensed. He offered to share the data
7 once it becomes available.

8 Mr. Galbraith addressed another ongoing
9 initiative thanks to Commissioner Sampson, noting he
10 suggested the addition of education topics relating
11 to wills, deeds, and even tangled titles given that
12 it is a huge issue in Philadelphia.

13 Mr. Galbraith addressed how the Real Estate
14 Commission could help and explained that Branching Up
15 staff at Temple University have concerns and would
16 like reassurance that students reentering society can
17 pursue this career, along with more clarity on how
18 they can navigate the application process.

19 Mr. Galbraith stated the in-person operations are
20 based at Center City Campus, but they have had
21 operations at Ambler and something to revisit. He
22 noted it was primarily Center City and virtual
23 through Zoom.

24 Chair Piccirilli thanked Mr. Galbraith for the
25 presentation.]

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

Report of Prosecutorial Division
[Ashley P. Murphy, Esquire, Commission Prosecutor,
presented the Consent Agreement for Case No. 23-56-
008006.]

[Angela L. Solomon, Esquire, Commission Prosecutor,
presented the Consent Agreement for Case No. 19-56-
003650.]

[Timothy A. Fritsch, Esquire, Commission Prosecution
Liaison, presented the Consent Agreements for Case
No. 22-56-013383 and Case No. 21-56-002757.]

MR. PICARELLA:

After hearing the presentations of the
prosecution, do any Commission members
believe we need to go back into
Executive Session to discuss any matter
further? Not hearing any.

I believe the Commission Chair
would entertain a motion to approve the
Consent Agreements at Case No. 23-56-
008066, Case No. 19-56-003650, Case No.
22-56-013383, and Case No. 21-56-
002757.

1 CHAIR PICCIRILLI:

2 Is there a motion?

3 ACTING COMMISSIONER CLAGGETT:

4 So moved.

5 CHAIR PICCIRILLI:

6 Is there a second?

7 MS. RUBIN:

8 Second.

9 CHAIR PICCIRILLI:

10 Any discussion on the motion? Let's do
11 the roll call vote.

12

13 Gaetano Piccirilli, aye; Kyle Sampson,
14 aye; Joseph Tarantino, aye; Anne Rubin,
15 aye; Guy Saxton, aye; Jennifer
16 Thompson, aye; Arion Claggett, aye.

17 [The motion carried unanimously. The Respondent's
18 name at Case No. 23-56-008066 is Gary M. Gutshall;
19 Case No. 19-56-003650, Gary D. Nichols; Case No. 22-
20 56-013383, William J. Lehuta; and Case No. 21-56-
21 002757, Karrol A. Lloyd.]

22

23 Report of Commission Counsel - Proposed Adjudication
24 and Order

25 MR. PICARELLA:

1 The first item is a Proposed
2 Adjudication at Case No. 20-56-012513,
3 Michel E. Lautensack.

4 Based upon discussions in Executive
5 Session, I believe the Commission Chair
6 would entertain a motion to adopt the
7 Hearing Examiner's Proposed
8 Adjudication and Order in this matter
9 and direct Counsel to prepare the
10 Commission's Final Order.

11 CHAIR PICCIRILLI:

12 Is there such a motion?

13 ACTING COMMISSIONER CLAGGETT:

14 So moved.

15 MR. SAXTON:

16 Second.

17 CHAIR PICCIRILLI:

18 Any discussion? Let's proceed with the
19 roll call vote.

20
21 Gaetano Piccirilli, aye; Kyle Sampson,
22 aye; Joseph Tarantino, aye; Anne Rubin,
23 aye; Guy Saxton, aye; Jennifer
24 Thompson, aye; Arion Claggett, aye.

25 [The motion carried unanimously.]

1 ***

2 Report of Commission Counsel - Final Adjudications
3 and Orders

4 MR. PICARELLA:

5 The next item on the agenda at item 7
6 is Autumn Hicks, Case No. 23-56-009636.

7 Based upon discussions in Executive
8 Session, I believe the Commission Chair
9 would entertain a motion to adopt the
10 Adjudication and Order in this matter
11 and direct Counsel to issue it as the
12 Final Order of the Commission.

13 CHAIR PICCIRILLI:

14 Is there such a motion?

15 ACTING COMMISSIONER CLAGGETT:

16 So moved.

17 MR. SAXTON:

18 Second.

19 CHAIR PICCIRILLI:

20 Any discussion? Let's proceed with the
21 roll call vote.

22
23 Gaetano Piccirilli, aye; Kyle Sampson,
24 no; Joseph Tarantino, aye; Anne Rubin,
25 aye; Guy Saxton, aye; Jennifer

1 Thompson, aye; Arion Claggett, aye.
2 [The motion carried. Kyle Sampson opposed the
3 motion.]

4 ***

5 MR. PICARELLA:

6 Next is item 8, Weston Wang Saunders,
7 Case Nos. 19-56-016492 & 20-56-001511.

8 Based upon discussions in Executive
9 Session, I believe the Commission Chair
10 would entertain a motion to adopt the
11 Adjudication and Order in this matter
12 and direct Counsel to issue it as the
13 Final Order of the Commission.

14 CHAIR PICCIRILLI:

15 Is there such a motion?

16 ACTING COMMISSIONER CLAGGETT:

17 So moved.

18 CHAIR PICCIRILLI:

19 Is there a second?

20 MR. SAXTON:

21 Second.

22 CHAIR PICCIRILLI:

23 Any discussion? Let's proceed with the
24 roll call vote.

25

1 Gaetano Piccirilli, aye; Kyle Sampson,
2 aye; Joseph Tarantino, aye; Anne Rubin,
3 aye; Guy Saxton, aye; Jennifer
4 Thompson, aye; Arion Claggett, aye.

5 [The motion carried unanimously.]

6 ***

7 MR. PICARELLA:

8 Next is item 9, Marlene Coachi, Case
9 No. 22-56-005072.

10 Based upon discussions in Executive
11 Session, I believe the Commission Chair
12 would entertain a motion to adopt the
13 Adjudication and Order in this matter
14 and direct Counsel to issue it as the
15 Final Order of the Commission.

16 CHAIR PICCIRILLI:

17 Is there such a motion?

18 ACTING COMMISSIONER CLAGGETT:

19 So moved.

20 CHAIR PICCIRILLI:

21 Is there a second?

22 MR. SAXTON:

23 Second.

24 CHAIR PICCIRILLI:

25 Any discussion? Let's proceed with the

1 roll call vote.

2

3 Gaetano Piccirilli, aye; Kyle Sampson,
4 no; Joseph Tarantino, aye; Anne Rubin,
5 aye; Guy Saxton, aye; Jennifer
6 Thompson, aye; Arion Claggett, aye.

7 [The motion carried. Kyle Sampson opposed the
8 motion.]

9

10 MR. PICARELLA:

11 Next is item 10, Robbie Dimatteo, Case
12 No. 21-56-017984.

13 Based upon discussions in Executive
14 Session, I believe the Commission Chair
15 would entertain a motion to adopt the
16 Adjudication and Order in this matter
17 with an edit to the Order being made
18 consistent with comments in Executive
19 Session to clarify the Order regarding
20 probation and direct Counsel after the
21 edit to issue the Adjudication and
22 Order as the Final Order of the
23 Commission.

24 CHAIR PICCIRILLI:

25 Is there a motion?

1 ACTING COMMISSIONER CLAGGETT:

2 So moved.

3 CHAIR PICCIRILLI:

4 Is there a second?

5 MR. SAXTON:

6 Second.

7 CHAIR PICCIRILLI:

8 Any question on the motion? Let's
9 proceed with the roll call vote.

10

11 Gaetano Piccirilli, aye; Kyle Sampson,
12 aye; Joseph Tarantino, aye; Anne Rubin,
13 aye; Guy Saxton, aye; Jennifer
14 Thompson, aye; Arion Claggett, aye.

15 [The motion carried unanimously.]

16

17 MR. PICARELLA:

18 Next is item 11, Samuel Florent, Case
19 No. 21-56-000113. The Commission is
20 going to table that and have Counsel
21 redraft a new Adjudication and Order
22 consistent with discussions in
23 Executive Session.

24

25 Report of Commission Counsel - Motions

1 MR. PICARELLA:

2 Item 12 is Paul J. Bauder, Case No. 22-
3 56-002397; item 13, John K. Katzbeck,
4 Case Nos. 21-56-018852, 23-56-002685, &
5 23-56-005952; and item 14, Salvatore
6 Albert Salvio, Case No. 21-56-007710.

7 Based upon deliberations in
8 Executive Session, I believe the
9 Commission Chair would entertain a
10 motion to grant the Commonwealth's
11 Motion to Deem Facts Admitted in these
12 matters and direct Counsel to draft the
13 Final Adjudication and Order in
14 accordance with the discussions in
15 Executive Session.

16 CHAIR PICCIRILLI:

17 Is there a motion?

18 ACTING COMMISSIONER CLAGGETT:

19 So moved.

20 CHAIR PICCIRILLI:

21 Is there a second?

22 MR. SAXTON:

23 Second.

24 CHAIR PICCIRILLI:

25 Any discussion on the motion? Hearing

1 none. Let's proceed with the roll call
2 vote.

3
4 Gaetano Piccirilli, aye; Kyle Sampson,
5 aye; Joseph Tarantino, aye; Anne Rubin,
6 aye; Guy Saxton, aye; Jennifer
7 Thompson, aye; Arion Claggett, aye.

8 [The motion carried unanimously.]

9 ***

10 Report of Commission Counsel - Regulatory Report
11 [Marc Farrell, Esquire, Regulatory Counsel, Office of
12 Chief Counsel, stated the Counsel division at the
13 Bureau of Professional and Occupational Affairs
14 (BPOA) has had one attorney assigned to regulations
15 full-time but has recently increased to three
16 attorneys to have regulations reviewed, approved, and
17 written. He also noted each board and commission has
18 been assigned their own dedicated regulatory counsel,
19 and he was assigned to the Real Estate Commission.

20 Mr. Farrell stated the Commission currently has
21 three ongoing regulatory packages at different stages
22 in the process. He addressed the broker price
23 opinion regulation, noting the next step is to
24 publish them as proposed regulations after the Office
25 of Attorney General signs off and is hoping to have

1 that published as proposed by the time the Commission
2 meets in April.

3 Mr. Farrell addressed the Act 41 licensure by
4 endorsement rulemaking package. He informed
5 Commission members that the documents have all been
6 prepared and is going through the necessary internal
7 departmental review and then would go to the
8 Governor's Office for review. He hoped to have all
9 those approvals and reviews accomplished also by the
10 April meeting.

11 Mr. Farrell will bring all of the general
12 revisions package documents back to the Commission
13 for a unified review possibly for the May meeting.

14 Ms. Rubin commented that the revisions started
15 six years ago and asked what happens after they
16 review everything in May.

17 Mr. Farrell explained that the next step would be
18 internal departmental reviews, which includes the
19 Policy Office, Budget Office, Office of General
20 Counsel, and then the Office of Attorney General for
21 a proposed rulemaking package.

22 Ms. Rubin expressed frustration with the time the
23 general revisions package is taking but noted
24 appreciation for anything Mr. Farrell could do to
25 move the package forward as quickly as possible.

1 MR. SAMPSON:

2 Second.

3 CHAIR PICCIRILLI:

4 Any discussion on the motion? Let's
5 proceed with the roll call vote.

6

7 Gaetano Piccirilli, aye; Kyle Sampson,
8 aye; Joseph Tarantino, aye; Anne Rubin,
9 aye; Guy Saxton, aye; Jennifer
10 Thompson, aye; Arion Claggett, aye.

11 [The motion carried unanimously.]

12

13 Report of Committees - Education/Examination

14 MR. SAXTON:

15 The Education Committee would like to
16 make a motion to approve the following
17 four CE courses: Real Estate
18 Advertising with Agency, Agency and
19 Advertising, Broker and Licensee
20 Responsibilities, and Roles and Rules
21 for Brokers and Agents.

22 CHAIR PICCIRILLI:

23 Those being 17, 18, 20, and 21 on the
24 agenda.

25 Is there a second?

1 MS. RUBIN:

2 Second.

3 CHAIR PICCIRILLI:

4 Any discussion on the motion? Let's
5 proceed with the roll call vote.

6

7 Gaetano Piccirilli, aye; Kyle Sampson,
8 aye; Joseph Tarantino, aye; Anne Rubin,
9 aye; Guy Saxton, aye; Jennifer
10 Thompson, aye; Arion Claggett, aye.

11 [The motion carried unanimously.]

12

13 MR. SAXTON:

14 The Education Committee would like to
15 make the following motion to deny the
16 Application for CE Credits for Social
17 Media with a K.I.S.S.

18 CHAIR PICCIRILLI:

19 That would be item 19 on the agenda.

20 Is there a second?

21 MS. RUBIN:

22 Second.

23 CHAIR PICCIRILLI:

24 Any discussion on the motion? Hearing
25 none. Let's proceed with the roll call

1 vote.

2

3 Gaetano Piccirilli, aye; Kyle Sampson,
4 aye; Joseph Tarantino, aye; Anne Rubin,
5 aye; Guy Saxton, aye; Jennifer
6 Thompson, aye; Arion Claggett, aye.

7 [The motion carried unanimously.]

8

9 MR. SAXTON:

10 Item 16. The Education Committee would
11 like to make the following motion to
12 provisionally deny the Application of
13 Sonia Castro for a Director of Real
14 Estate Education Provider.

15 CHAIR PICCIRILLI:

16 Is there a second?

17 MS. RUBIN:

18 Second.

19 CHAIR PICCIRILLI:

20 Any question on the motion? Hearing
21 none. Let's proceed with the roll call
22 vote.

23

24 Gaetano Piccirilli, aye; Kyle Sampson,
25 aye; Joseph Tarantino, aye; Anne Rubin,

1 aye; Guy Saxton, aye; Jennifer
2 Thompson, aye; Arion Claggett, aye.

3 [The motion carried unanimously.]

4 ***

5 Report of Committees - Enforcement - Application
6 Review

7 MR. PICARELLA:

8 Item 22. Based upon the discussions in
9 Executive Session, I believe the
10 Commission Chair would entertain a
11 motion to approve the Application of
12 Scott A. Kleinfelter.

13 CHAIR PICCIRILLI:

14 Is there such a second?

15 MS. RUBIN:

16 So moved.

17 CHAIR PICCIRILLI:

18 Is there a second?

19 MR. TARANTINO:

20 Second.

21 CHAIR PICCIRILLI:

22 Any discussion on the motion? Let's
23 proceed with the roll call vote.

24

25 Gaetano Piccirilli, aye; Kyle Sampson,

1 comments and wished him the best of luck during his
2 term.]

3 ***

4 Adjournment

5 CHAIR PICCIRILLI:

6 Is there a motion to adjourn today's
7 meeting?

8 MR. SAXTON:

9 So moved.

10 ***

11 [There being no further business, the State Real
12 Estate Commission Meeting adjourned at 12:17 p.m.]

13 ***

14

15

16

17

18

19

20

21

22

23

24

25

26

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26

CERTIFICATE

I hereby certify that the foregoing summary minutes of the State Real Estate Commission meeting, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Real Estate Commission meeting.



Rachel Wilbur-Adams,
Minute Clerk
Sargent's Court Reporting
Service, Inc.

STATE REAL ESTATE COMMISSION
REFERENCE INDEX

January 17, 2024

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50

TIME	AGENDA
9:00	Executive Session
11:00	Return to Open Session
11:07	Official Call to Order
11:07	Roll Call
11:09	Introduction of Attendees
11:10	Pledge of Allegiance
11:11	Approval of Minutes
11:12	Miscellaneous - Appointment - Carlton Smith, Deputy Chief Counsel, Annual Prosecution Division Report
11:23	Miscellaneous - Appointment - Timothy Galbraith, Assistant Director, Temple University's Real Estate Institute
11:37	Report of Prosecutorial Division
11:47	Report of Commission Counsel
12:04	Report of Commission Chair
12:05	Report of Committees
12:12	Miscellaneous (cont.)
12:12	Public Comment
12:17	Adjournment