

Student Template

(226 Fields, 70 Collected, Delimited)

Target Table(s): STUDENT

Template Description

The Student Template contains one LEA record for each student for each school year. The Student Template can be submitted at all reporting periods other than end of year in either a point-in-time fashion (only including active students) or in a cumulative fashion (all students enrolled in the LEA for the school year).

The end of year Student Template submission must be a cumulative submission. All students, regardless of whether or not they were active on a PDE reporting date, must be included in the end of year submission.

NOTE: Not all fields are required at each submission period.

PIMS Student Template Specifications

Field No.	Max Length	Name	R/O/CR	Code	Definition	Business Rules	eScholar Name	Sample / Valid Value
1	9	SUBMITTING AUN	R	K	The unique, 9-digit Administrative Unit Number (AUN) assigned by PDE for the LEA that is reporting the student.		DISTRICT CODE	All LEA and School Numbers can be found on the EdNA website . Example: 123456789
2	4	SCHOOL NUMBER	R	U	The PDE-defined, 4-digit code identifying the school that is reporting the student. All public schools have a 4-digit school code that is other than 0000 or 9999. NOTES: <ul style="list-style-type: none"> IUs, PRRIs and APSs use School Number 0000. If a student is at a location that does not have a designated school code, use 9999 as the School Number. 	For Child Accounting, a student's average daily attendance (ADA) is attributed to the SCHOOL NUMBER populated in this record. For Special Education – the Special Education Reporting LEA uses 9999 for students educated in other LEAs.	LOCATION CODE	All LEA and School Numbers can be found on the EdNA website . Example: 1234

Field No.	Max Length	Name	R/O/CR	Code	Definition	Business Rules	eScholar Name	Sample / Valid Value
					<ul style="list-style-type: none"> PSSA and Keystone precodes will not be generated for code 9999. 			
3	10	SCHOOL YEAR DATE	R	K	A single date (June 30), the last day of the current school year indicating the whole school year.			Example: 2024-06-30
4	10	PASECUREID	R	K	<p>The unique, 10-digit PAsecureID assigned to the student.</p> <p>Informs various indicators in the Future Ready PA Index.</p>	STUDENT IDs must be unique within an LEA. Therefore, only a single instance of a student is to be supplied in source file.	STUDENT ID	Example: 100000009
5	Not collected							
6	Not collected							
7	Not collected							
8	Not collected							
9	Not collected							
10	3	GRADE	R	U	Indication of the student's grade level.	Special Ed students must be coded with an actual grade level. The appropriate grade level can be found on the student's IEP.	CURRENT GRADE LEVEL	See Appendix K in Volume 2 of the PIMS User Manual for a complete list of valid values.
11	Not collected							
12	Not collected							
13	20	HOME ROOM	O	U	<p>Provide the homeroom number for the student for the given year.</p> <p>This field is used for determining class size in the elementary school grades and in off-site preschool programs.</p>	LEAs with registered Adult Affidavit Programs (AAPs) may code all AAP grade-level students as AAPHR.		Example: 206A
14	10	BIRTH DATE	R	U	Provide the birth date of the student.			Example: 2015-07-15
15	1	GENDER (Federal Reporting)	R	U	<p>Provide a code that represents the gender of the student. This may be the student's preferred gender.</p> <p>This is for federal reporting.</p>		GENDER CODE	<p>Valid Values:</p> <ul style="list-style-type: none"> M – male F – female

Field No.	Max Length	Name	R/O/CR	Code	Definition	Business Rules	eScholar Name	Sample / Valid Value
16	40	ADDRESS 1	CR	U	Provide the street name and number of the student's mailing address.	Address information is needed for CTE secondary students, Perkins funded CTE adult affidavit program students and Special Education students.		Example: 222 Main St.
17	40	ADDRESS 2	CR	U	Provide additional information concerning the street address of the student's mailing address, such as apartment number.	Address information is needed for CTE secondary students, Perkins funded CTE adult affidavit program students and Special Education students.		Example: Apt. 107
18	30	CITY	CR	U	Provide the city of the student's mailing address.	Address information is needed for CTE secondary students, Perkins funded CTE adult affidavit program students and Special Education students.		Example: York
19	2	STATE CODE	CR	U	Provide the official 2-character US Postal Service abbreviation for the student's mailing address.	Address information is needed for CTE secondary students, Perkins funded CTE adult affidavit program students and Special Education students.		See Appendix D of Volume 2 of the PIMS User Manual for the full list of state abbreviations. Example: PA
20	10	ZIP	R	U	Provide the official US Postal Code for the student's mailing address.	If this field is populated, the values should be in the format ##### or ##### -####.	FULL ZIP CODE	Example: 17401 or 17401-1234
21	Not collected							
22	Not collected							
23	Not collected							
24	Not collected							
25	Not collected							
26	Not collected							

Field No.	Max Length	Name	R/O/CR	Code	Definition	Business Rules	eScholar Name	Sample / Valid Value
27	2	RACE / ETHNICITY	R	U, R	A single code indicating the race and ethnicity of the student. Informs various indicators in the Future Ready PA Index .	Refer to "Race/Ethnicity: Federal Race and Ethnicity Standards" in this volume of the manual for an explanation of the federal race and ethnicity codes.	RACE OR ETHNICITY CODE	Valid Values: <ul style="list-style-type: none"> 1 – American Indian/Alaskan Native (not Hispanic) 3 – Black or African American (not Hispanic) 4 – Hispanic (any race) 5 – White (not Hispanic) 6 – Multi-Racial (not Hispanic) 9 – Asian (not Hispanic) 10 – Native Hawaiian or other Pacific Islander (not Hispanic)
28	Not collected							
29	Not collected							
30	Not collected							
31	Not collected							
32	Not collected							
33	1	FOOD PGM PARTICIPATION CODE	R	U	Use this field to indicate if a student participates in free or reduced lunch program.	LEAs with registered AAPs should code all AAP grade-level students as N.		Valid Values: <ul style="list-style-type: none"> F – free R – reduced price N – neither
34	4	CHALLENGE TYPE	CR	U	Student's primary Challenge Type. This often is referred to as Disability throughout PDE. NOTE: This MUST match Field 11 (PRIMARY DISABILITY) of the Special Education Snapshot Template.	This field is required only if Field 38 (SPECIAL EDUCATION) = Y or E.		See Appendix H in Volume 2 of the PIMS User Manual for a complete list of valid values.
35	Not collected							
36	Not collected							
37	Not collected							

Field No.	Max Length	Name	R/O/CR	Code	Definition	Business Rules	eScholar Name	Sample / Valid Value
38	1	SPECIAL EDUCATION	R	U	Provide an indication of whether the student is a special education student. This field is used for tracking presence of IEP for Precode. Informs various indicators in the Future Ready PA Index .	LEAs with registered AAPs should code all AAP grade-level students as N.		Valid Values: <ul style="list-style-type: none"> • Y – has IEP • E – exited IEP and transferred to Regular Ed this school year • N – no IEP
39	Not collected							
40	Not collected							
41	2	EL STATUS <i>(continued next page)</i>	R	U	This field indicates whether the student: <ul style="list-style-type: none"> • is currently identified as an EL; • Is currently identified as an EL who has Limited or Interrupted Formal Education (LIFE); • was formerly EL, has exited, and is being monitored; • was formerly EL, has exited, and no longer is being monitored, or; • was never identified as EL. Informs various indicators in the Future Ready PA Index .	Code AAPs grade-level students as 01 when student has limited ability in speaking, reading, writing or understanding English language and whose native language is other than English or lives in environment in which a language other than English is dominant. Otherwise, code AAP students as 99. Criteria used to determine if the student has Limited or Interrupted Formal Education (LIFE) Valid Value 06: <ul style="list-style-type: none"> • is enrolling after grade 2, and • has a literacy score of less than 3.5 on the WIDA Screener, and • has at least two fewer years of age appropriate schooling than peers or has unenrolled from U.S. Schools to enroll in schools in other countries 	LEP PARTICIPATION	Valid Values: <ul style="list-style-type: none"> • 01 – current EL, not LIFE • 03 – former EL, exited, and in 1st year of monitoring • 04 – former EL, exited, and in 2nd year of monitoring • 05 – former EL, exited, and no longer monitored • 06 – current EL, LIFE (Limited or Interrupted Formal Education) • 07 – former EL, exited, and in 3rd year of monitoring • 08 – former EL, exited, and in 4th year of monitoring • 99 – never EL

Field No.	Max Length	Name	R/O/CR	Code	Definition	Business Rules	eScholar Name	Sample / Valid Value
						(including Puerto Rico) more than two times in the past four years, and <ul style="list-style-type: none"> has limited encoding/decoding skills in native language (as indicated by family interview and/ or native language measures and/or review of academic records) 		
42	Not collected							
43	Not collected							
44	Not collected							
45	2	LIEP TYPE (Language Instruction Educational Program)	CR	U	LIEP Type provided to EL student (if student is in multiple Programs, select the value of the Program providing the highest percentage of instruction) - LIEP Classifications Guidance	Select only one program for each individual student. This field is required for all students where Field 41 (EL STATUS) = 01 or 06. A Flow Chart can be found on page 4 of the hyperlink in the Definition.	SPECIAL PROGRAM CODE	Valid Values: <ul style="list-style-type: none"> 21 – Mixed Bilingual 22 – EL Bilingual 23 – EL Specific Transitional Instruction 24 – Mixed Classes with Native Language Support 25 – EL Specific English-only 26 – Mixed Classes with English-only Support 27 – Parental refusal-mixed classes with English-only support 98 – LIEP type 21-26 provided by another entity – English only support provided at this entity
46	Not collected							
47	Not collected							
48	Not collected							
49	Not collected							

Field No.	Max Length	Name	R/O/CR	Code	Definition	Business Rules	eScholar Name	Sample / Valid Value
50	4	BID SCHOOL NUMBER	CR	U	<p>The School Number within the LEA that is responsible for the student based on Best Interest Determination.</p> <p>If it is determined to be in the child's best interest, the child has the right to remain in the school of origin. If this occurs, the educating (receiving) entity should populate this field with the school number (4-digit building number) of the Best Interest Determination (BID) school.</p>	School Number must exist within BID AUN (Field 51).	PREVIOUS LOCATION CODE	<p>Sample/Valid Values: All LEA and School Numbers can be found on the EdNA website.</p> <p>Example: 1234</p>
51	9	BID AUN	CR	U	<p>The AUN of the LEA that is responsible for the student based on Best Interest Determination.</p> <p>If it is determined to be in the child's best interest, the child has the right to remain in the school of origin. If this occurs, the educating (receiving) entity should populate this field with the AUN of the Best Interest Determination (BID) school district.</p>	Will not match Submitting AUN (Field 1)	PREVIOUS DISTRICT CODE	<p>Sample/Valid Values: All LEA and School Numbers can be found on the EdNA website.</p> <p>Example: 123456789</p>
52	Not collected							
53	Not collected							
54	Not collected							
55	Not collected							
56	Not collected							
57	Not collected							
58	Not collected							
59	Not collected							
60	Not collected							
61	Not collected							
62	Not collected							
63	Not collected							
64	Not collected							

Field No.	Max Length	Name	R/O/CR	Code	Definition	Business Rules	eScholar Name	Sample / Valid Value
65	1	GRAD STATUS	CR	U	Indication of whether a student graduates, drops out, or transfers.	This field pertains to graduation status <i>and</i> dropout status, as well as transfers. Use appropriate code for students for whom one of the situations in the Valid Values list applies. This field does not apply to AAPs students.	GRADUATION STATUS CODE	See Appendix AL in Volume 2 of the PIMS User Manual for a complete list of valid values.
66	3	EXPECTED POST-GRADUATE ACTIVITY	CR	U	Indication of the type of activity the student plans for after graduation or after dropping out.	1.Value 998 is valid for dropouts only. 2.Values 010 – 100 are valid for graduates only. 3.Value 997 is valid for special education students with an IEP only. Required for dropouts and high school graduates only.		See Appendix M in Volume 2 of the PIMS User Manual for a complete list of valid values.
67	1	STUDENT STATUS	CR	U	Indication of the current status of the student.	Required for students that fall into one of the situations described in the valid value list.		See Appendix L in Volume 2 of the PIMS User Manual for a complete list of valid values.
68	10	DATE FIRST ENROLLED IN AN ELD or BILINGUAL EDUCATION PROGRAM	CR	U	The date when the student was initially enrolled in an ELD or bilingual education program in a US school. Use best information available on prior enrollments.	This field does not apply to AAPs students that are coded as “Current EL” in Field 41 (EL STATUS).	LAST STATUS DATE	Example: 2008-09-01
69	Not collected							
70	1	504 PLAN	R	U	This field identifies students who: (1) have a current Section 504 service agreement plan in place AND (2) are considered disabled	Populate this data element, as appropriate, for all students.	ADA STATUS INDICATOR	Valid Values: <ul style="list-style-type: none"> Y – Student has a current Section 504 service agreement plan

Field No.	Max Length	Name	R/O/CR	Code	Definition	Business Rules	eScholar Name	Sample / Valid Value
					and eligible for protection under the Americans with Disabilities Act (ADA) of 1990, as amended by the ADA Amendments Act of 2008. ADA (as amended) defines "disability" as (1) a physical or mental impairment that substantially limits a major life activity; (2) a record of such an impairment; or (3) being regarded as having such an impairment.	Consult appropriate LEA Section 504/ADA compliance officer(s) to determine those students with a current Section 504 service agreement plan in place. NOTE: Populate this field with N for students recorded as having a current/active IEP in Field 38 (SPECIAL EDUCATION) of this template.		in place and is considered disabled per ADA. • N – Student does not have a current Section 504 service agreement plan in place.
71	Not collected							
72	Not collected							
73	1	FOREIGN EXCHANGE STUDENT	R	U	An indication of whether the student has entered the country on a student visa (usually 2-year) and is not intending to remain here permanently.	LEAs with registered AAPs may code all AAP grade-level students as N. Student's age must be 15 or greater.		Valid Value: Y or N
74	Not collected							
75	Not collected							
76	Not collected							
77	Not collected							
78	Not collected							
79	Not collected							
80	2	GIFTED	R	U	Indicates the student's gifted status and participation in a Gifted and Talented program.	LEAs with registered AAPs may code all AAP grade-level students as N.	GIFTED PARTICIPATION CODE	Valid Values: • GY – Gifted, has GIEP • GS - Gifted, receives gifted services through IEP • GX – Gifted, does not receive gifted services • N – Not applicable
81	Not collected							
82	Not collected							
83	Not collected							

Field No.	Max Length	Name	R/O/CR	Code	Definition	Business Rules	eScholar Name	Sample / Valid Value
84	Not collected							
85	Not collected							
86	Not collected							
87	Not collected							
88	1	ECONOMIC DISADVANTAGED STATUS CODE	R	U	<p>This field indicates the economically disadvantaged status of a student and is used to provide the economically disadvantaged disaggregation.</p> <p>Informs various indicators in the Future Ready PA Index.</p>	<p>To determine if a student is economically disadvantaged, poverty data sources such as Temporary Assistance for Needy Families cases, census poor, Medicaid, children living in institutions for the neglected or delinquent, or those supported in foster homes may be used. If such data are not available, use the most recent reliable data available at the time of determination, such as free and reduced-price lunch eligibility. For Community Eligibility Provision (CEP) schools, do not use free and reduced-price lunch eligibility to determine a student's economic status.</p> <p>By definition, all students in CEP schools are to be reported as food program eligible (Field 131 of the Student and Student Snapshot Templates). In addition to using other poverty source data indicators, LEAs with AAPs CTE enrollees should populate with Y if AAP</p>		Valid Value: Y or N

Field No.	Max Length	Name	R/O/CR	Code	Definition	Business Rules	eScholar Name	Sample / Valid Value
						student is eligible to receive a Pell grant or comparable state need-based financial assistance.		
89	Not collected							
90	1	MOBILITY CODE	CR	U	Identification of specific mobility situations.	Use C in the case of a Special Education referral student not being educated by your LEA, where the student is referred to an outside placement that does not report to PIMS.		Valid Values: <ul style="list-style-type: none"> A – “No Show or Drop Out” - student who was never educated by this LEA in the reporting SY B – “Summer Transfer” - student who was never educated by this LEA in the reporting SY C – “Other” – student who was never educated by this LEA during the reporting SY. Example: Special Education student referred to an outside placement who was never educated by your LEA.
91	3	DIPLOMA TYPE CODE	CR	U	The type of diploma/credential that is awarded to a student in recognition of their completion of the curricular requirements.	This field is required for students that have graduated. (Field 65 = “G”).		Valid Values: <ul style="list-style-type: none"> 806 – Regular diploma 816 – General Education Development (GED) credential 826 – Keystone Diploma
92	Not collected							
93	25	ALTERNATE STUDENT ID	R	U	A student ID that is different than the primary identifier associated such as a local student identifier.			
94	Not collected							
95	1	TITLE III EL ELIGIBILITY	CR	U	A Title III Indicator to identify EL students that are Title III served in districts that accept Title III funds. Indicate if the student participates in or benefits from any supplemental	This field is conditionally required for ELs with a Valid Value of 01 or 06 in Field 41 (EL STATUS).	LEP/ELL ELIGIBILITY	Valid Values: <ul style="list-style-type: none"> Y – Title III served N – Not Title III served

Field No.	Max Length	Name	R/O/CR	Code	Definition	Business Rules	eScholar Name	Sample / Valid Value
					activities or receives any supplemental materials funded by Title III. All ELs in a district that accepts Title III funds may not be Title III served.			
96	1	TITLE I PART A	R	U	A Title I Part A indicator to identify students that are Title I Part A participants.	If your Title I Part A Program is delivered school-wide, ensure that all values are Y.	PROGRAM SERVICE CODE	Valid Values: <ul style="list-style-type: none"> Y – Title I Part A N – Not Title I Part A
97	10	GRADE 09 ENTRY DATE	CR	U	The school year in which the student entered 9 th grade for the first time. The school year is represented by a single date indicating the whole school year; June 30 at the end of the standard school year is used to designate a school year.	This field is required for any student enrolled in grades 9 – 12.		Valid Value: If a student enters 9th grade for the first time in the 2023-2024 school year, submit 2024-06-30 as the grade 09 entry date. Example: 2024-06-30
98	10	LEA ENTRY DATE	R	U	The most recent date that the student entered the LEA. If a student withdraws from the LEA then returns, the date of the student's re-enrollment in the LEA.	This should only be the current school year for new students in their first year at an LEA. LEAs with registered AAPs may code all AAP grade-level students with a July 1 reporting year date (2019-07-01).	DISTRICT ENTRY DATE	Example: 2016-07-01
99	10	SCHOOL ENTRY DATE	R	U	The most recent date that the student entered the school. If a student withdraws from the LEA then returns, the date of the student's re-enrollment in the LEA. If the student changes schools within the LEA due to a grade change, during the school year, do not update the school entry date.	For new students in their first year at a school only, this should be the current school year. LEAs with registered AAPs may code all AAP grade-level students with a July 1 reporting year date (2019-07-01).		Example: 2019-07-01
100	Not collected							
101	Not collected							

Field No.	Max Length	Name	R/O/CR	Code	Definition	Business Rules	eScholar Name	Sample / Valid Value
102	Not collected							
103	Not collected							
104	Not collected							
105	Not collected							
106	Not collected							
107	Not collected							
108	Not collected							
109	10	STATE ENTRY DATE	R	U	<p>The first date that the student entered any public LEA in Pennsylvania (Do not use student's date of birth).</p> <p>If a student left PA public education and then returned to any public LEA in PA, the date of the student's re-enrollment in that LEA.</p>	<p>This field must be populated with the actual date.</p> <p>LEAs with registered AAPs may code all AAP grade-level students with a July 1 reporting year date (2019-07-01).</p>		Example: 2016-07-01
110	10	DATE FIRST ENROLLED IN A US SCHOOL	CR	U	<p>The date that the student first enrolled in a US school.</p> <p>For this purpose, enrollment in a school in Puerto Rico does not count as enrollment in a US school.</p> <p>Use best information available on prior enrollments.</p>	<p>This data is needed for EL students only.</p> <p>This field does not apply to AAPs students that are coded as "Current EL" (codes 01 or 06, but not 98 in Field 45) in Field 41 (EL STATUS).</p>	INITIAL US ENTRY DATE	Example: 2013-08-01
111	1	HOMELESS STUDENT <i>(continued next page)</i>	CR	U	<p>(G) Homeless individuals described in section 725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a) Section 725 of the McKinney-Vento Act, as amended by the ESSA, defines the following terms: (a) Homeless children and youths means individuals who lack a fixed, regular, and adequate nighttime residence. The term includes— (1) Children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels,</p>	<p>Report Adult Affidavit (AAP) students only.</p>	HOMELESS STATUS CODE	Valid Value: Y or N

Field No.	Max Length	Name	R/O/CR	Code	Definition	Business Rules	eScholar Name	Sample / Valid Value
					<p>trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; or are abandoned in hospitals.</p> <p>(2) Children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings.</p> <p>(3) Children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and (4) Migratory children (as defined in section 1309 of the Elementary and Secondary Education Act of 1965, as amended), who qualify as homeless because they are living in circumstances described in this definition.</p>			
112	1	MIGRANT STUDENT	CR	U	<p>Migrant student is defined as a student who is a migrant worker or whose parent or spouse is a migrant worker.</p> <p>U.S. Department of Health and Human Services definition identifies a migrant worker as "an individual whose principal employment is in agriculture on a seasonal basis, who has been so employed within the last 24 months, and who establishes for the purpose of such employment a temporary abode."</p>	Report Adult Affidavit (AAP) students only.	MIGRANT STATUS CODE	Valid Value: Y or N
113	Not collected							
114	Not collected							

Field No.	Max Length	Name	R/O/CR	Code	Definition	Business Rules	eScholar Name	Sample / Valid Value
115	Not collected							
116	Not collected							
117	9	DISTRICT OF RESIDENCE AUN	R	U	The AUN of the school district where the parent/legal guardian resides.	<p>This must be one of the following:</p> <ul style="list-style-type: none"> one of the 500 Pennsylvania school districts. the generic PA state code of 999999999. The generic out-of-state code of 888888888. <p>Refer to Appendix N in Volume 2 of the PIMS User Manual for a complete list of Residency Status Codes.</p> <p>This field is checked by the Data Quality Engine (DQE)</p>	DISTRICT CODE OF RESIDENCE	<p>All LEA and School Numbers can be found on the EdNA website.</p> <p>Example: 123456789</p>
118	Not collected							
119	Not collected							
120	1	STUDENT IS A SINGLE PARENT	CR	U	<p>Specifies whether the student is a single parent. A single parent is any individual who is unmarried or legally separated from a spouse and who has a minor child or children for which the parent has either custody or joint custody or is pregnant.</p> <p>This is a Perkins requirement. This is an element required for secondary and adult affidavit program CTE students only.</p>		PARENTAL STATUS CODE	Valid Value: Y or N
121	Not collected							
122	Not collected							

Field No.	Max Length	Name	R/O/CR	Code	Definition	Business Rules	eScholar Name	Sample / Valid Value
123	4	HOME LANGUAGE CODE	CR	U	The NCES Code for the native language a child is/was exposed to that resulted in identification as an English Learner. Conditionally required if native language is other than US English.	LEAs with registered AAPs may leave this field blank for all AAP grade-level students.		See Appendix J in Volume 2 of the PIMS User Manual for a complete list of valid NCES country and language codes.
124	Not collected							
125	4	YEARS IN US SCHOOLS	CR	U	An integer value (1, 2, or 3) that indicates the years that a student meets the Title III immigrant definition as follows: a. A student who: <ul style="list-style-type: none"> • is age 3 – 21; and • was not born in any U.S. state; and • has not been attending one or more schools in any one or more U.S. state for more than three full academic years. b. Students from Puerto Rico are not considered Immigrants. c. Foreign Exchange students should be considered immigrants. This information is used for Title III Immigrant funding purposes only.	In the case of re-entry into US schools, the calculation for YEARS IN US SCHOOLS is cumulative. Calculation of number of months is from date of enrollment to October 1 of the current school year. Use best information available.		Valid Values: 1, 2, or 3 as defined in the Business Rules. If student has been in US schools: <ul style="list-style-type: none"> • 1 = 0 – 12 months • 2 = 13 – 24 months • 3 = 25 – 36 months
126	10	NAME SUFFIX <i>(continued next page)</i>	O	U	An appendage, if any, used to denote an individual's generation in their family (e.g., Jr, Sr, III).	Suffix should be split out from last name, both here and in PAsecureID. If student previously submitted into PAsecureID with suffix in last name field, resubmit into PAsecureID with the suffix split out. NOTE: DO NOT create a new PAsecureID; edit the		Valid Values: Jr, Sr, I, II, III, IV, V, VI, VII, VIII, IX, X

Field No.	Max Length	Name	R/O/CR	Code	Definition	Business Rules	eScholar Name	Sample / Valid Value
						existing one. See the October Student How-To Guide for further information.		
127	Not collected							
128	Not collected							
129	Not collected							
130	Not collected							
131	1	FOOD PROGRAM ELIGIBILITY	R	U	The student's eligibility to participate in the free/reduced lunch program.	All students receiving free or reduced-price lunch in Community Eligibility Provision (CEP) schools are to be reported as food program eligible, regardless of their economic status. Students in non-CEP schools are to be reported as eligible if they are eligible to participate in the free or reduced-price lunch program.		Valid Values: <ul style="list-style-type: none"> • F – Free • R – Reduced price • N – Neither
132	Not collected							
133	60	LAST NAME	R	U	The legal last name (surname) of the student.	See the October Student How-To Guide for new guideline regarding hyphenated last names. Do not include suffix in last name.	LAST NAME LONG	Example: Harley
134	60	FIRST NAME	R	U	The legal first name of the student.		FIRST NAME LONG	Example: George
135	Not collected							
136	Not collected							
137	Not collected							
138	Not collected							
139	Not collected							
140	Not collected							
141	Not collected							

Field No.	Max Length	Name	R/O/CR	Code	Definition	Business Rules	eScholar Name	Sample / Valid Value
142	60	MIDDLE NAME	O	U	The middle name of the student.	Whenever possible, this is to be the FULL middle name, not just the middle initial.		Example: Howard
143	Not collected							
144	Not collected							
145	Not collected							
146	Not collected							
147	Not collected							
148	Not collected							
149	Not collected							
150	Not collected							
151	Not collected							
152	Not collected							
153	Not collected							
154	40	ADDRESS 3	O	U	Additional information concerning the street address of the student's mailing address, such as a building or site number.	Address information is needed for CTE secondary students and Perkins funded CTE adult affidavit program students.		
155	Not collected							
156	Not collected							
157	Not collected							
158	Not collected							
159	Not collected							
160	Not collected							
161	Not collected							
162	Not collected							
163	Not collected							
164	Not collected							
165	4	SCHOOL NUMBER OF RESIDENCE <i>(continued next page)</i>	CR	U	The PDE defined, 4-digit code of the public school that the student would attend, based on (1) their grade level and (2) home address of their parents/legal guardian.	If the district of residence AUN is the PA State Code 999999999 use School Number 9999. If the district of residence AUN is out of state (88888888) use 9999.	LOCATION CODE OF RESIDENCE	All LEA and School Numbers can be found on the EdNA website . Example: 1234

School Enrollment Template

(10 Fields, 10 Collected, Delimited)

Target Table(s): SCHOOL_ENROLL

Template Description

This template contains the student enrollment and withdrawal transactions at each school within each LEA. This template will be used to track student mobility. Submit all mobility transactions for all students throughout the entire year, not just students active at the end of the year, and not just the last transaction for a student. At least one record should exist in this template for every student enrolled in an LEA at any time during the school year.

For each reporting date, submit all enrollment entry and exit transactions that occurred since the prior reporting date. For example, for the December Collection Period, submit all transactions dated since the October Collection period. In the event that an enrollment transaction wasn't entered in the previous reporting period, it is still acceptable to enter the enrollment transaction as long as it occurred within the current school year.

School Enrollment Records are required for all students reported by CTCs with the exceptions of the following:

- Student Template Field 65 Grad Status Code of S or J
- Adult Affidavit Program (AAP) students

All other LEA types must report School Enrollment Records for all students with the following exceptions:

- Student Template Field 65 Grad Status Code of S or J
- Student Template Field 167 Special Ed Referral = Y
- Student Template Field 217 AUN of Enrollment is not equal to Field 1 Submitting AUN (for non-CTCs only) - **Does not apply when field 217 is an APS/LPAS**

NOTE: Entry and withdrawal codes help determine the calculation of Full Academic Year (FAY), which is defined as a student being continuously enrolled on or before October 1, 2021, until the last day of the testing window for each subject-specific PSSA and Keystone Exam dates.

PIMS School Enrollment Template Specifications

Field No.	Max Length	Name	R/O/CR	Code	Definition	Business Rules	eScholar Name	Sample / Valid Value
1	9	SUBMITTING AUN	R	K	The unique, 9-digit Administrative Unit Number (AUN) assigned by the PDE.		DISTRICT CODE	All LEA and School Numbers can be found on the EdNA website . Example: 123456789
2	4	SCHOOL NUMBER	R	K	The PDE defined 4-digit code identifying the school.		LOCATION CODE	All LEA and School Numbers can be found on the EdNA website . Example: 1234

Field No.	Max Length	Name	R/O/CR	Code	Definition	Business Rules	eScholar Name	Sample / Valid Value
3	10	SCHOOL YEAR DATE	R	K	A single date (June 30), the last day of the current school year indicating the whole school year.			Example: 2024-06-30
4	10	PASECUREID	R	K	The unique, 10-digit PAsecureID assigned to the student. Informs various indicators in the Future Ready PA Index .		STUDENT ID	Example: 1000000009
5	10	ACTIVITY DATE	O	U	The date on which the enrollment activity transaction was recorded in the SIS. This applies to both entry and exit transactions.	The date cannot be greater than the current date (no future transaction dates are allowed). If unknown, leave blank or populate with the enrollment date.		Example: 2024-04-30
6	10	ENROLLMENT DATE	R	K	The date on which the enrollment activity occurred. This applies to both entry and exit transactions.	The date cannot be greater than the current date (no future transaction dates are allowed).		Example: 2023-11-01
7	4	ENROLLMENT CODE	R	K	The enrollment code that indicates the type of enrollment transaction; applies to both entry and exit transactions.			See Appendix E in Volume 2 of the PIMS User Manual for a complete list of valid values and sequence of Enrollment Codes.
8	6	ENROLLMENT COMMENT	O	U	Deletes the erroneous record from School Enrollment. Copies the erroneous record to an audit table within PIMS.	All information on the enrollment record to be deleted must match the erroneous record in PIMS. Comment should contain DELETE in all capital letters; no spaces or punctuation.		Valid Value: DELETE

Field No.	Max Length	Name	R/O/CR	Code	Definition	Business Rules	eScholar Name	Sample / Valid Value
9	3	ENROLLMENT GRADE LEVEL	R	U	The grade level of the student involved in the enrollment transaction.			See Appendix K in Volume 2 of the PIMS User Manual for a complete list of valid values.
10	1	RESIDENCE STATUS CODE	R	U	The residency status of the student as of the enrollment date of the enrollment or withdrawal transaction. NOTE: Further details on RESIDENCE STATUS CODES are in the Section "Students to be Reported in PIMS."			See Appendix N in Volume 2 of the PIMS User Manual for a complete list of valid values.

Rules *See the Rules Section of the Template Domain for rules consistent throughout all templates

Load Sequences/Dependencies

Load Sequence/Dependency
STUDENT

Field No.	Max Length	Name	R/O/CR	Code	Definition	Business Rules	eScholar Name	Sample / Valid Value
					This must be a School Number related to the reported Field 117 (DISTRICT OF RESIDENCE AUN).	<p>If the district of residence does not have a school with the appropriate grade level for the student (a 12th grade student whose district of residence does not have a high school), use 0000.</p> <p>Required for all LEA types EXCEPT Charter Schools.</p> <p>For charter school students (optional) use the School Number of the school the student would attend in the district of residence if not in the charter school.</p> <p>LEAs with registered AAPs may code all AAP grade-level students as 9999.</p>		
166	1	OUT OF WORKFORCE INDIVIDUAL	CR	U	An indication of whether the student is considered an Out of Workforce Individual (Displaced Homemaker). The term Out of Workforce Individual means an individual who, "(A)(i) has worked primarily without remuneration to care for a home and family, and for that reason has diminished marketable skills; (ii) has been dependent on the income of another family member but is no longer supported by that income; or (iii) is a parent whose youngest dependent child will become ineligible to receive assistance under part A of title IV of the Social Security Act (42 U.S.C. 601	This field is needed for secondary and adult affidavit CTE students only.		Valid Value: Y or N

Field No.	Max Length	Name	R/O/CR	Code	Definition	Business Rules	eScholar Name	Sample / Valid Value
					et seq.) not later than 2 years after the date on which the parent applies for assistance under such title"; and "(B) is unemployed or underemployed and is experiencing difficulty in obtaining or upgrading employment."			
167	1	SPECIAL EDUCATION REFERRAL (Special Education Services Provided Outside the LEA)	R	U	Special Education students that are receiving 100% of their services from the following PIMS Reporting agencies (SD, IU, CS, CTC, PRRI, SJC) instead of their Special Education Reporting Entity (School District or Charter School). If the Special Education Reporting Agency is also the educating LEA, this field must equal N. If the student is referred to a Licensed Private, APS or other similar entities this field must also equal N.	Must be a Special Education student. Valid Value in Field 38 (SPECIAL EDUCATION) must be "Y" or "E" to value this field with a "Y." District of Residence and Charter Schools are the only entities allowed to have "Y" in this field.	SPED REFERRAL CODE	Valid Value: Y or N
168	Not collected							
169	Not collected							
170	Not collected							
171	Not collected							
172	Not collected							
173	Not collected							
174	Not collected							
175	Not collected							
176	Not collected							
177	Not collected							
178	Not collected							
179	Not collected							
180	Not collected							
181	Not collected							
182	2	HOME ADDRESS STATE COUNTY CODE	O	U	The 2-digit county code of the student's mailing address; counties in PA are numbered 01 – 67 in alphabetical order.			See Appendix D in Volume 2 of the PIMS User Manual for the full list of state abbreviations.
183	Not collected							

Field No.	Max Length	Name	R/O/CR	Code	Definition	Business Rules	eScholar Name	Sample / Valid Value
184	Not collected							
185	Not collected							
186	Not collected							
187	Not collected							
188	Not collected							
189	9	FUNDING DISTRICT AUN	R	U	<p>The AUN of the school district that is financially responsible for the student.</p> <p>In most cases, this will be the same district as reported under Field 117 (DISTRICT OF RESIDENCE AUN), EXCEPT in the case of non-resident foster or institutionalized students.</p>	<p>This must be one of the Pennsylvania school districts.</p> <p>Refer to section "Students to be Reported in PIMS."</p> <p>Also, refer to Appendix N in Volume 2 of the PIMS User Manual for a full list of Residency Status Codes.</p> <p>LEAs with registered AAPs may code all AAP grade-level students with the AUN of the school district where the CTE AAP education entity is located.</p>	FUNDING DISTRICT CODE	<p>All LEA and School Numbers can be found on the EdNA website.</p> <p>Example: 123456789</p>

Field No.	Max Length	Name	R/O/CR	Code	Definition	Business Rules	eScholar Name	Sample / Valid Value
190	1	CTE INDICATOR	CR	U	<p>This field is only required for students educated by LEA schools classified as either “occupational” or “comprehensive” Career and Technical Centers (CTCs) on PDE’s EdNA website</p> <p>This field indicates whether or not a normal full complement of “primary academics” is administered and provided to this student by the reported CTC school identified in Field 2 (SCHOOL NUMBER) of this template.</p> <p>For this data element, “primary academics” include English, Reading/Language Arts, Language Instruction Education Program (LIEP), Mathematics, Sciences, and Social Studies (history, economics, geography, and civics and government).</p> <p>Note: According to the Attribution Map used for assessment and accountability, if an assessed subject is taught, the occupational or comprehensive CTC will be attributed with the student’s participation and performance.</p>	<p>This field must be populated for all students educated by occupational and comprehensive CTC schools as identified in Field 2 (SCHOOL NUMBER) of this template.</p>		Valid Value: Y or N
191	Not collected							
192	Not collected							
193	Not collected							
194	Not collected							
195	Not collected							
196	Not collected							
197	Not collected							

Field No.	Max Length	Name	R/O/CR	Code	Definition	Business Rules	eScholar Name	Sample / Valid Value
198	Not collected							
199	Not collected							
200	Not collected							
201	Not collected							
202	Not collected							
203	Not collected							
204	Not collected							
205	Not collected							
206	Not collected							
207	1	MILITARY FAMILY CODE	R	U	Indicate whether the student's parent/guardian is an active duty member of a branch of the United States Armed Forces (Army, Navy, Air Force, Marine Corp, and Coast Guard) including full-time National Guard.	Set field to "Y" if the condition is true at any time during the school year, otherwise set to "N". Parent/Guardian includes legal guardian or other person standing in loco parentis (such as grandparent or stepparent with who the child lives, or a person whom is legally responsible for the child's welfare including a foster parent on active military duty. It is not applicable for group home, detention centers and wards of state.		Valid Value: Y or N
208	Not collected							
209	1	FOSTER STUDENT	CR	U	An AAP student who is in or has aged out of Foster Care.	Report Adult Affidavit (AAP) students only.	FOSTER CARE INDICATOR	Valid Value: Y or N
210	Not collected							
211	Not collected							
212	1	PSSA / PASA ASSESSMENT (continued next page)	R	U	Identifies the associated assessment(s) in which a student participates throughout the given school year. This field will facilitate PDE parsing data for LEAs administering the test and support the	If PASA Testing Agency AUN (field 226) is reported, this must be A.	ASSESSMENT PARTICIPATION CODE	Valid Values: <ul style="list-style-type: none"> A – PASA, no PSSA precode label B – PSSA, receive precode label

Field No.	Max Length	Name	R/O/CR	Code	Definition	Business Rules	eScholar Name	Sample / Valid Value
					<p>creation of pre-code labels by various testing vendors. Follow these rules for applying the assessment participation code:</p> <ul style="list-style-type: none"> • LEAs with PASA eligible students in grades 3-8 and 11 use Code A regardless of testing agency. (Do not use code I) • LEAs not administering an assessment to a student are to use Code I. • LEAs administering an assessment indicate the appropriate code. <p>NOTE: Purposes of this field are to generate precode labels for the PSSA and to produce the PIMS PASA DLM Enrollment Report. This field is not used for PSSA Accountability. During the Accountability snapshot, this field can remain unchanged.</p> <p>Students in grades 3-8 must test in the PSSA (code B) or PASA (code A) per Chapter 4 requirements.</p> <p>The LEA should use Code I (Not Participating) for the student that is dually enrolled in a PIMS-reporting LEA, but being educated outside the reporting LEA.</p> <p>Valid Values:</p> <ul style="list-style-type: none"> • A – PASA, populated to Testing Agency's PIMS PASA DLM Enrollment Report • B – PSSA, receive precode label • I – Not participating in any of these assessments (Not to be used for PASA eligible students in grade 3-8 and 11) 			<ul style="list-style-type: none"> • I – Not participating in any of these assessments • N – PSSA Online testing, no label required

Field No.	Max Length	Name	R/O/CR	Code	Definition	Business Rules	eScholar Name	Sample / Valid Value
					• N – PSSA Online testing, no label required			
213	Not collected							
214	20	KEYSTONE WINTER ASSESSMENT	R	U	<p>Identifies that a student will participate in a Winter Keystone Assessment. This field will facilitate PDE parsing data for LEAs administering the test and support the creation of pre-code labels by various testing vendors.</p> <p>NOTE: Adherence to these rules will reduce the need for hand-bubbling of test booklets.</p>	<p>NOTE: The purpose of this field is to generate precode labels. This field is not used for Accountability.</p>	ASSESSMENT PARTICIPATION CODE 2	<p>Valid Value:</p> <ul style="list-style-type: none"> • Y – Receive precode label • N – Not testing • O – Online testing, no label required
215	20	KEYSTONE SPRING ASSESSMENT <i>(continued next page)</i>	R	U	<p>Identifies that a student will participate in a Spring Keystone Assessment. This field will facilitate PDE parsing data for LEAs administering the test and support the creation of pre-code labels by various testing vendors.</p> <p>NOTE: Adherence to these rules will reduce the need for hand-bubbling of test booklets.</p>	<p>NOTE: The purpose of this field is to generate precode labels. This field is not used for Accountability.</p>	ASSESSMENT PARTICIPATION CODE 3	<p>Valid Values:</p> <ul style="list-style-type: none"> • Y – Receive precode label • N – Not testing • O – Online testing, no label required
216	20	KEYSTONE SUMMER ASSESSMENT	R	U	<p>Identifies that a student will participate in a Summer Keystone Assessment. This field will facilitate PDE parsing data for LEAs administering the test and support the creation of pre-code labels by various testing vendors.</p> <p>NOTE: Adherence to these rules will reduce the need for hand-bubbling of test booklets.</p>	<p>NOTE: The purpose of this field is to generate precode labels. This field is not used for Accountability.</p>	ASSESSMENT PARTICIPATION CODE 4	<p>Valid Values:</p> <ul style="list-style-type: none"> • Y – Receive precode label • N – Not testing • O – Online testing, no label required

Field No.	Max Length	Name	R/O/CR	Code	Definition	Business Rules	eScholar Name	Sample / Valid Value
217	20	AUN OF ENROLLMENT	R	U	Provide the AUN of the LEA providing the majority of the student's core academic education. Only PIMS Reporting Agency AUNs are valid (SD, IU, CS, CTC, APS, PRRI, SJCI). If the AUN is not PIMS-reporting, this should equal Field 1. Informs various indicators in the Future Ready PA Index .	This field is used to identify the LEA providing the majority of the student's core academic education. If this is the same as the reporting LEA (SUBMITTING AUN is reported in Field 1), a school enrollment must exist in the warehouse, or in an accompanying school enrollment upload file.	DISTRICT OF ENROLLMENT CODE	All LEA and School Numbers can be found on the EdNA website . Example: 123456789
218	Not collected							
219	Not collected							
220	Not collected							
221	20	ACCESS FOR ELLS ASSESSMENT	CR	U	Identifies that a student will participate in an EL Assessment. This field will facilitate PDE parsing data for LEAs administering the test and support the creation of precode labels by various testing vendors. NOTE: Adherence to these rules will reduce the need for hand-bubbling of test booklets.	This data is needed for EL students only.	ASSESSMENT PARTICIPATION CODE 5	Valid Values: <ul style="list-style-type: none"> E – ACCESS for ELLs precode label A – Alternate ACCESS for ELLs precode label O – Other LEA requesting precode label
222	1	ELA ASSESSMENT EXEMPTION INDICATOR	CR	U	Student will have been enrolled in US school < or equal to 12 months by the end of current year ELA/Keystone Literature testing window and was not previously exempted.	A student can only be assigned a Valid Value of Y once in their educational career.		Valid Value: Y or N
223	9	AUN OF SENDING CHARTER SCHOOL	CR	U	The 9-digit AUN of the charter school that contracted with the educating LEA to educate a charter school student.			All LEA and School Numbers can be found on the EdNA website . Example: 123456789

Field No.	Max Length	Name	R/O/CR	Code	Definition	Business Rules	eScholar Name	Sample / Valid Value
224	4	SENDING CHARTER SCHOOL NUMBER	CR	U	The PDE defined 4-digit code of the charter school that contracted with the educating LEA to educate a charter school student.			All LEA and School Numbers can be found on the EdNA website . Example: 1234
225	1	GENDER IDENTITY	O	U	Identifies a student's personal conception of oneself. This is for state and local use.			Valid Values: <ul style="list-style-type: none"> X – Gender Non-binary or Not Listed (identify exclusively as neither male nor female)
226	9	PASA TESTING AGENCY AUN	CR	U	AUN of the agency administering the PASA for the student. This field places a student on the PIMS PASA DLM Enrollment Report of the agency that will assess the student using PASA DLM.	Must be valid in EdNA. Required if PSSA/PASA Assessment (field 212)= A.	TESTING AGENCY	All LEA and School Numbers can be found on the EdNA website . Example: 123456789

Rules *See the Rules Section of the Template Domain for rules consistent throughout all templates

Load Sequence/Dependencies

No dependencies

Note related to Migrant Status

Official Migrant data will be sourced into PIMS from MIS2000, the official source. Therefore, submission of migrant is required for Adult CTE students only.

Student Snapshot Template

(226 Fields, 71 Collected, Delimited)

Target Table(s): STUD_SNAPSHOT

Template Description

The Student Snapshot Template contains the same information as the Student Template, with the addition of a snapshot date. Each Student Snapshot Template is used for a different purpose and the criteria of the students included may be different from other Student Snapshots. Some Student Snapshots are not true Snapshots in time, refer to the October Student How-To Guide for exceptions.

The only difference between the Student and Student Snapshot Templates is the inclusion of the SNAPSHOT DATE (Field 83) in the Student Snapshot Template. See the Student Template above for all other Student Snapshot Data Elements.

PIMS Student Snapshot Template Specifications

Field No.	Max Length	Name	R/O/CR	Code	Definition	Business Rules	Sample / Valid Value
83	10	SNAPSHOT DATE	R	N/A	One of the standard reporting dates defined by PDE.		Example: 2023-10-05

Rules *See the Rules Section of the Template Domain for rules consistent throughout all templates

Load Sequence/Dependencies

Load Sequence/Dependency
STUDENT

Note related to Migrant Status

Official Migrant data will be sourced into PIMS from MIS2000, the official source. Therefore, submission of migrant is required for Adult CTE students only.