2024 Adult and Secondary Career and Technical Education (CTE) Follow-Up Survey

February 28, 2024

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Before We Begin

Participant handouts are posted on the Pennsylvania Department of Education's (PDE) website www.education.pa.gov > [Data and Reporting](http://www.education.pa.gov) > [PIMS](http://www.education.pa.gov) > [Resources and Trainings](http://www.education.pa.gov) > How-To Guides under Adult and Secondary CTE Training Documents.

Agenda

- Why is the follow-up survey needed?
- Which adult and secondary students are included in the survey?
- Students who should complete the follow-up survey
- Participant handouts
- Survey website
- Completing the web-based survey
- Timeline
- Best practices
- Technical and program-related assistance

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Why is the follow-up survey needed?

- To meet Perkins V federal accountability requirements

- To evaluate performance of registered Career and Technical Education (CTE) Adult Affidavit Programs (AAPs)

- To enhance available data needed for CTE program evaluation and improvement efforts

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Which adult students are included in the survey?

Perkins V accountability definitions require PDE to survey adult CTE students who completed (CTE status type code of 41) their CTE program during the 2022-23 reporting year.

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Which secondary students are included in the survey?

Perkins V accountability definitions require PDE to survey CTE concentrators who exited a secondary CTE program during the 2022-23 reporting year.

The Perkins secondary follow-up indicator includes secondary CTE 12th grade students reported in PIMS as:

(1) Perkins Concentrator; AND

(2) CTE status type code from PIMS Manual Volume 2, Appendix P, indicating that the student either graduated or dropped out.

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Students who should complete the follow-up survey

PDE provides a report to LEAs (via PIMSReportsV2 application) listing students who need to complete the survey.

For Adult Education:
CTE > Adult > Follow-Up > List of Adult CTE Students to Survey

For Secondary Education:
CTE > Secondary > Follow-Up > List of Secondary CTE Students to Survey

These reports, which can be downloaded as PDF, Excel, Excel Data, HTML or CSV, provide student demographics to assist with a mail merge. Two other important data elements are in the reports:

- Security Code – needed for a student to log into web survey
- Survey Submitted

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Participant handouts

- Sample Letters
  - Adult Education
  - Secondary Education

- Survey Questions
  - Adult Education
  - Secondary Education

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Survey website

Follow-up survey website:

https://www.flp.pa.gov

Completing the web-based survey

How can LEAs notify students to complete the web-based survey?

- Mail
- Email/Social Media
- Phone
- Any combination of above

What if students do not have direct access to the internet?

- Students may access the internet via a library or their school.
- With the student's permission (written or verbal), LEAs may enter the student's survey response data.

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Timeline

April 22   LEAs complete first wave of student communications

June 3   LEAs complete second wave of student communications

July 15   LEAs complete third wave of student communications

August 31   PDE closes follow-up web survey application

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Best practices

- Update student contact information upon student exiting LEA

- Maintain or update contact information through alumni group/social media

- Obtain student responses to questions, along with permission for LEA to enter into website at the same time

- Ensure the responses reflect student status six months after exiting LEA

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Technical and Program-Related Assistance

- Perkins Accountability System Administration Questions:
  Brenda Gomez-Perez, Bureau of Career and Technical Education, brgomezper@pa.gov

- Perkins Planning Process Questions:
  Monique Burton, Bureau of Career and Technical Education, moburton@pa.gov

- CTE Follow-Up Survey, Non-Technical Questions:
  Office of Data Quality, ra-catsdata@pa.gov

- PIMS Reports (PIMSReportsV2) Access and Technical Questions:
  PIMS Support Services: 1-800-661-2423

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Contact/Mission

For more information on the 2024 Adult and Secondary CTE Follow-Up Survey, please contact PDE's Office of Data Quality at ra-catsdata@pa.gov

The mission of the Department of Education is to ensure that every learner has access to a world-class education system that academically prepares children and adults to succeed as productive citizens. Further, the Department seeks to establish a culture that is committed to improving opportunities throughout the commonwealth by ensuring that technical support, resources, and optimal learning environments are available for all students, whether children or adults.

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