

EVALUATION FOR ELIGIBILITY PROCEDURE CHECKLIST

Preschool

The Early Intervention program has evaluation and assessment procedures that include the following:

- Use of nondiscriminatory language.
- Conducting the evaluation in the child's native language unless clearly not feasible.
- Use of qualified personnel for evaluations.
- Obtaining parental consent for initial and re-evaluations.
- Use of diagnostic instruments and standard tests for the purpose and population for which they are valid and reliable.
- Gathering both family and child assessment information.
- Review of current medical records, educational and other records.
- Ensuring timely evaluation and eligibility determination.
- Defining eligibility criteria per Announcement: EI 13-08.
- Ensuring appropriate eligibility determinations for the Early Intervention program.
- Ensuring prior written notice is provided to the parent when the child is not eligible for Early Intervention services.
- Ensuring staff are trained on new or updated procedures. *
- Effective date of the procedure.

*This item does not necessarily need to be found in every procedure; however, there must be at least one statement that indicates how training is provided on new or updated procedures.

REFERENCES

IDEA 34 CFR §300.15; §300.29; §300.300-301; §300.303-304; §300.305; and §300.503
Title 22 Pa Code §14.153
EI Announcement: 13 #08