

The anatomy of a Quality Employee

Educating for Employability



Pennsylvania's commitment is to ensure that all residents of the commonwealth benefit from schools that teach, jobs that pay, and government that works. This commitment positions departments serving children and youth to work together to prepare all high school graduates to hold the academic, technical, and soft skills necessary to be college, career, and community ready.



Career Ready Skills



Self-Awareness and Self-Management: Recognize and regulate emotions



Establish and Maintain Relationships: Communicate and collaborate among diverse groups



Social Problem Solving-Skills: Demonstrate empathy and respectful choice

Employability Skills



People Skills: Teamwork, communications, and respect



Workplace Skills: Problem solving, decision making, planning and organizing, business fundamentals, and customer focus



Applied Knowledge: Critical thinking and writing



Personal Skills: Integrity, initiative, dependability, reliability, adaptability, and professionalism

Source: http://www.nationalnetwork.org/wp-content/uploads/2015/05/Common_Employability_Skills-03-30-15.pdf



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