

Exception Requests

Title 28 PA Code, Subpart A, Chapter 51.33 provides for agencies/facility to request “Exceptions” to regulatory requirements/standards. The Department may grant exceptions to this part when the policy and objectives contained therein are otherwise met, or when compliance would create an unreasonable hardship and an exception would not impair or endanger the health, safety or welfare of a patient or resident. No exceptions or departures from this part will be granted if compliance with the requirement is provided by the statute.

The Department has received inquiries into the process for requesting and granting of exceptions. The process is as follows:

- The Agency/Facility makes a formal request to the Division Director for an exception to a specific state regulation as per Title 28 PA Code, Subpart A, Chapter 51.33 (a). All requests must be submitted on the attached form with the signature of the agency’s/facility’s administrator.
- The request is published in the Pennsylvania Bulletin. Following publication, there is a 14-day comment period as per Title 28 PA Code, Subpart A, Chapter 51.33 (c).
- The Division Director reviews all comments received, information supplied by the agency/facility and comments/recommendations of the Health Care Nurse Surveyor (HCNS) and Health Care Surveyor Supervisor for the region.
 - If the 14-day comment period is completed and sufficient information has been provided, the Division Director renders a decision. A letter is generated to the agency/facility with the decision. Exceptions are approved for either a permanent or temporary period of time subject to annual review. The Agency/Facility is expected to maintain the State response on file.
 - If further information is required, a request is made to the provider for the additional information.
 - When the required information is received, the request is again reviewed.

The Department of Health reserves the right to revoke the exception for justifiable reasons. If you wish to request a reconsideration of a denial or revocation, you must write the Division Director within 30 days after service of the adverse notification (Title 28 PA Code, Subpart A, Chapter 51.34). In addition, exceptions are terminated in the event of a change of ownership.

If you have any questions about the program, please contact the Division of Home Health at ra-dhhomehealth@pa.gov.

Exception Request For Home Care Agencies/Registries

Division of Home Health

Name of Agency/Facility: _____

Facility License #: _____

Name of Agency/Facility Administrator: _____

Agency/Facility Address: _____

Agency/Facility Phone #: _____ Fax #: _____

Exception being requested (check appropriate box)

Exception to 28 PA Code, Part IV, Subpart H, Chapter 611.51 (a)(1); Hiring and Rostering Direct Care Workers

A home care agency may request an exception from 611.51 (a)(1) under the following circumstances:

1. The agency is requesting an exception from the state licensure requirement 611.51 (a)(1) Hiring and Rostering Direct Care Workers – conduct a face-to-face interview with the individual.

Description – How will the agency conduct and document virtual interviews with applicants?

Description of how the agency will assure that such exception(s) will not adversely affect patient care:

Signature of Administrator

- The Exception Request form can be saved as word document and text inserted.
- In addition to completing the Exception Request form, a letter may be submitted for the Exception Committee review and consideration.
- The Administrator of the facility who is responsible for the management and operations of the facility must sign the Exceptions Request form and letter, if one is submitted.