

## **Appendix M**

### **Summary of Reciprocal Leave Agreements**

If an organization is not listed, there is no reciprocal leave agreement with that entity. However, refer to the **Leave Service Credit** section in this manual to determine if time worked in the organization is applicable for leave service credit.

**Attorney General.** Effective, September 8, 1981, all positive annual, personal, and sick absence quotas will be transferred between the Office of the Attorney General and other agencies. All positive holiday and compensatory absence quotas will be paid by the losing agency, as provided for in appropriate labor agreements and *Personnel Rules*, upon termination of employment.

**Auditor General.** Effective, January 1, 1989, all positive annual, personal, and sick absence quotas will be transferred between the Office of the Auditor General and other agencies. All positive holiday and compensatory absence quotas will be paid by the losing agency, as provided for in appropriate labor agreements and *Personnel Rules*, upon termination of employment.

**House of Representatives.** Effective, May 7, 2009, all positive annual (up to a maximum of 50 days) and sick (up to a maximum of 300 days) absence quotas will be transferred between the House of Representatives and other agencies. All positive personal, holiday, and compensatory absence quotas will be paid by the losing agency, as provided for in appropriate labor agreements and the *Personnel Rules*, upon termination of employment.

**Health Care Cost Containment Council.** Effective, April 10, 1992, all positive sick absence quotas will be transferred between the Health Care Cost Containment Council and other agencies. All positive annual, personal, holiday, and compensatory absence quotas will be paid by the losing agency, as provided for in appropriate labor agreements and the *Personnel Rules*, upon termination of employment.

**Independent Fiscal Office (IFO).** Effective, January 20, 2023, all positive annual and sick absence quotas, up to a maximum of 45 days and 300 days, respectively, will be transferred between the IFO and other agencies. Personal, holiday and compensatory leave will not be credited. If appropriate, such leave will be paid to the employee by the agency that the employee is leaving, as provided for in each agency's existing collective bargaining agreements and other relevant policies.

**Independent Regulatory Review Commission (IRRC).** Effective, January 8, 2015, all positive annual and sick absence quotas, up to a maximum of 30 days and 120 days respectively, will be transferred between the IRRC and other agencies. Employees transferring to IRRC with balances exceeding the limits prescribed herein will be paid for such excess by the agency from which they are separating. All positive personal, holiday and compensatory absence quotas will be paid by the losing agency, as provided for in appropriate labor agreements and the *Personnel Rules*, upon termination of employment.

**Joint State Government Commission.** Effective, January 1, 2012, all positive annual and sick absence quotas will be transferred between the Joint State Government Commission and other agencies. All positive personal, holiday, and compensatory absence quotas will be paid by the losing agency, as provided in appropriate labor agreements and the *Personnel Rules*, upon termination of employment with the losing agency.

**Legislative Reference Bureau (LRB).** – Effective April 1, 2015, all positive annual and sick absence quotas, up to a maximum of 45 days and 300 days, respectively, will be transferred between the LRB and other agencies. Personal, holiday and compensatory absence quotas will be paid by the losing agency, as provided for in each agency's existing labor agreements and the *Personnel Rules* or other policies.

**Pennsylvania Gaming Control Board.** Effective January 1, 2005, all positive annual, personal, and sick absence quotas will be transferred between the Pennsylvania Gaming Control Board and other agencies. All positive holiday and compensatory absence quotas will be paid by the losing agency, as provided in appropriate labor agreements and the *Personnel Rules*, upon termination of employment with the losing agency.

**Pennsylvania Higher Education Assistance Agency.** Effective, June 1, 1998, all positive annual, personal, and sick absence quotas will be transferred between the Pennsylvania Higher Education Assistance Agency and other agencies. All positive holiday and compensatory absence quotas will be paid by the losing agency, as provided in appropriate labor agreements and the *Personnel Rules*, upon termination of employment with the losing agency.

**Philadelphia Port Authority.** Effective October 1, 2011, all positive annual (up to a maximum of 45 days) and sick (up to a maximum of 280 days) absence quotas will be transferred between the Philadelphia Port Authority and other agencies. All positive personal, holiday, and compensatory absence quotas will be paid by the losing agency, as provided for in appropriate labor agreements and the *Personnel Rules*, upon termination of employment.

**State Public School Building Authority.** Effective, November 16, 1971, all positive sick absence quotas will be transferred between the State Public School Building Authority and other agencies. All positive annual, personal, holiday, and compensatory absence quotas will be paid by the losing agency, as provided in appropriate labor agreements and the *Personnel Rules*, upon termination of employment with the losing agency.

**State System of Higher Education.** Effective, July 13, 1989, all positive annual, personal, and sick absence quotas will be transferred between the State System of Higher Education and other agencies. All positive holiday and compensatory absence quotas will be paid by the losing agency, as provided for in appropriate Labor Agreements and [Management Directive 505.7, Personnel Rules](#), upon termination of employment. **Note:** There are no reciprocal agreements with State-Related Institutions (Lincoln University, Temple University, University of Pittsburgh, and Pennsylvania State University) and leave service credit is not applicable for time worked in one of these universities. **Note:** Bloomsburg, Kutztown, California, Lock Haven, Cheyney, Mansfield, Clarion, Millersville, East Stroudsburg, Shippensburg, Edinboro, Slippery Rock, Indiana, and West Chester have a reciprocal leave agreement with the commonwealth.

**Thaddeus Stevens College of Technology.** Effective, July 1, 2003, all positive annual, personal, and sick absence quotas will be transferred between the Thaddeus Stevens College of Technology and other agencies. All positive holiday and compensatory absence quotas will be paid by the losing agency, as provided in appropriate labor agreements and the *Personnel Rules*, upon termination of employment with the losing agency.

**Treasury.** Effective, August 9, 1984, all positive annual, personal, and sick absence quotas will be transferred between the Treasury and other agencies. All positive holiday and compensatory absence quotas will be paid by the losing agency, as provided for in appropriate labor agreements and the *Personnel Rules*, upon termination of employment.