



November 1, 2017

To All Interested Parties:

The Mcare Fund has produced the 2018 Assessment Manual (Manual) with the goal of helping you better understand the assessment process and to prepare timely and accurate remittance advice forms. The prevailing primary premium specialty and territory classes have not changed from last year and the assessment percentage for 2018 remains at 19%.

The 2018 Manual has the following changes Mcare wants to highlight:

1. The e-216 remittance form now has a "Submit e-216" button which checks that certain information is provided and then automatically generates an email to the Mcare email remittance account with the correct subject line and attaches the e-216 for you to send.
2. Navigational Enhancements – Hyperlinks in the Contents and throughout the Manual allow you to navigate more efficiently to find what you need.
3. Exemptions - A list of exemptions from Mcare participation is on page 4 for easy reference.
4. Credit Balances – Clarification and examples have been added to this Section beginning on page 9.
5. Daily Rating – The guidance on daily rating of assessment (formerly "Locum Tenens") found on page 29 better defines when and how to use this rating method.
6. Bifurcation – Bifurcation is now being evaluated on a case by case basis. Page 30 has guidance that includes contacting your Coverage Specialist before assuming that bifurcation is needed.

The Manual does not supersede Pennsylvania laws and regulations and cannot address all possible situations. Users of the Manual are encouraged to regularly access Mcare's website at <http://www.insurance.pa.gov> for current information about Mcare. Any questions regarding how the Manual applies to specific facts should be addressed to your Coverage Specialist.

If you have any suggestions on how Mcare's service can be improved, please email me at [theo@pa.gov](mailto:theo@pa.gov) or call me at 717-783-7657 (direct).

Regards,

A handwritten signature in black ink that reads "Theodore G. Otto, III".

Theodore G. Otto, III Esq., CPCU, ARM, ARe  
Executive Director