



# 2025 JCJC AWARDS PROGRAM

## JUVENILE PROBATION SUPERVISOR OF THE YEAR AWARD

A Juvenile Probation Supervisor is defined as an individual who supervises Juvenile Probation Officers, but who is not a Chief Juvenile Probation Officer, as of the date of the nomination email submission. This category includes Deputy Chiefs, Assistant Directors, Supervisors, Coordinators, and other positions functioning in a similar capacity who supervise Juvenile Probation Officers. Award Winners prior to **2018** are eligible for nomination.

**PLEASE ENSURE ALL INFORMATION BELOW IS CORRECT AND VERIFIED.**

*Please type or print legibly; information will be used to contact award winners and prepare banquet materials.*

Name of Nominee: \_\_\_\_\_ County: \_\_\_\_\_

Phone of Nominee: \_\_\_\_\_ Email of Nominee: \_\_\_\_\_

Name of Nomination Contact Person: \_\_\_\_\_

Agency of Contact Person: \_\_\_\_\_

Email of Contact Person: \_\_\_\_\_

Phone of Contact Person: \_\_\_\_\_

### GENERAL CRITERIA

1. Nominations must be submitted via email no later than **June 2, 2025**.
2. Nominations must be signed by the Chief Juvenile Probation Officer and Judge.
3. Nominee must be employed as a Juvenile Probation Supervisor at the time the nomination is submitted (*Date of submission is defined as the date the email submission is received*).
4. Winners from years prior to 2018 may be renominated (*Contact JCJC Awards Liaison for eligibility questions*).
5. Nominations must be written so the nominee's identity cannot be discerned by reading the narrative. **The name and county of the nominee should only be written on the front page.**
6. Nominations may be withdrawn by the Chief Juvenile Probation Officer or Judge who signed the nomination form.
7. Nominations must be submitted on this nomination form, using only the space provided.
8. Only one nomination per category per county will be accepted.

**PLEASE NOTE:**

***Nominations which do not meet all criteria will be rejected from the judging process.***

**Please email nomination to JCJC Awards Liaison:**

Angel R. Stewart,  
Director of Administration and Grant  
Programs  
[angstewart@pa.gov](mailto:angstewart@pa.gov)

CC: Keysla Rodriguez,  
JCJC Quality Assurance Specialist  
[keyrodrigu@pa.gov](mailto:keyrodrigu@pa.gov)

\_\_\_\_\_  
**Signature of Judge**

\_\_\_\_\_  
**Signature of Chief  
Juvenile Probation Officer**

Instructions: Complete **each** prompt with a **detailed** response. Incomplete responses will affect the total points awarded to each section.

**1. QUALITIES & SKILLS**

In great detail, please describe (do not list) the qualities, skills, and abilities as a supervisor which make the nominee worthy of this award. Examples include, but are not limited to, initiative, creativity, leadership, staff development, case management skills, ability to organize, and any other attributes they exhibit as a Juvenile Probation Supervisor. **(60 points)**

*FOR COMMITTEE  
ONLY: 60 POINTS  
MAXIMUM  
AWARDED:*

\_\_\_\_\_

**2. PROFESSIONAL DEVELOPMENT**

In great detail, please describe (do not list) any efforts made by the nominee to enhance their professional development within their role as a Juvenile Probation Supervisor. This may include, but is not limited to, completing required training hours, gaining certifications, becoming a subject matter expert in JJSES activities (e.g., YLS Master Trainer, MI Coach, etc.), college coursework, degree in juvenile justice or related field, training seminars or workshops conducted by state agencies or departments, etc. **(20 points)**

*FOR COMMITTEE  
ONLY: 20 POINTS  
MAXIMUM  
AWARDED:*

\_\_\_\_\_

**3. PROBLEM SOLVING & INITIATIVE**

Describe (do not list) any situations in which the nominee demonstrated leadership, creative problem solving, or adaptability in the department or in the field. **(15 points)**

*FOR COMMITTEE ONLY: 15 POINTS  
MAXIMUM AWARDED:*  
\_\_\_\_\_

**4. COMMUNITY INVOLVEMENT**

Describe (do not list) any contributions made by the nominee to their own local community. Describe community initiatives, programs, or organizations in which the nominee is actively engaged. **(5 points)**

*FOR COMMITTEE ONLY: 5 POINTS  
MAXIMUM AWARDED:*  
\_\_\_\_\_