

# PENNSYLVANIA LIQUOR CONTROL BOARD

## MEETING MINUTES

WEDNESDAY, NOVEMBER 1, 2023  
NORTHWEST OFFICE BUILDING, CONFERENCE ROOM 117, HARRISBURG, PA  
MICROSOFT TEAMS MEETING

Tim Holden, Chairman  
Mary Isenhour, Board Member  
Randy Vulakovich, Board Member  
Michael Demko, Executive Director  
Michael Vigoda, Board Secretary

[Office of Chief Counsel](#)  
[Bureau of Licensing](#)  
[Bureau of Human Resources](#)  
[Bureau of Accounting & Purchasing](#)

[Office of Retail Operations](#)  
[Bureau of Product Selection](#)  
[Financial Report](#)  
[Other Issues](#)

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### PUBLIC MEETING – 11:00 A.M

#### CALL TO ORDER ..... *Chairman Holden*

Board Secretary Michael Vigoda indicated that a quorum of the Board was present and Chairman Holden called the meeting to order.

Pledge of Allegiance to the Flag

#### OLD BUSINESS..... *Secretary Vigoda*

- A. Motion to approve previous Board Meeting Minutes of the October 18, 2023 meeting.

**Motion Made:** Board Member Isenhour  
**Seconded:** Board Member Vulakovich

**Board Decision:** Agreed (2-0 vote) to approve previous Board Meeting Minutes.  
Chairman Holden abstained from voting due to his absence at the October 18, 2023 meeting.

#### ANNOUNCEMENT OF EXECUTIVE SESSIONS

As explained in the printed Meeting Agenda, certain matters being presented for “official action” at today’s meeting have been discussed during Executive Sessions held prior to today’s meeting as permitted by the Sunshine Act.

#### PUBLIC COMMENT

The Board has reserved 10 minutes for public comment

No public comments were offered.

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**NEW BUSINESS**

*From the Office of Chief Counsel .....Rodrigo Diaz, Chief Counsel*

- (1) **C M Thompson Enterprises LLC t/a The Hideout** ALJ Appeal  
 1828 State Route 982  
 Mount Pleasant, PA 15666-2511  
 License No. R-16684/LID 73071  
 Citation No. 21-0494

**Motion Made:** Board Member Isenhour  
**Seconded:** Board Member Vulakovich

**Board Decision:** Unanimously agreed (3-0 vote) to affirm the ALJ’s decision and remand for action.

- (2) **Annin Enterprises, Inc. t/a Corner Restaurant** ALJ Appeal  
 437 West Main Street  
 Smethport, PA 16749-1173  
 License No. R-10513/LID 61141  
 Citation No. 21-0379

**Motion Made:** Board Member Isenhour  
**Seconded:** Board Member Vulakovich

**Board Decision:** Unanimously agreed (3-0 vote) to affirm the ALJ’s decision and remand for action.

*From the Bureau of Licensing .....Tisha Albert, Director of Regulatory Affairs  
Andrew Stuffick, Director, Bureau of Licensing*

- (1) **Han-Roe Associates, Inc.** Appointment of Manager –  
**t/a Bear A** Restaurant  
 R-16725 (LID No. 53300) Case No. 23-9045  
 200 Main Street  
 Blossburg, Tioga County

**Motion Made:** Board Member Isenhour  
**Seconded:** Board Member Vulakovich

**Board Decision:** Unanimously agreed (3-0 vote) to hold for a conditional licensing agreement.

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- (2) **Mel & Lee’z, LLC** Person-to-Person Transfer &  
**t/a Red Bull Saloon and Grill** Request for Dual Employment –  
R-6920 (LID No. 111952) Case No. 23-9033 Restaurant  
732 West 4<sup>th</sup> Street  
Erie, Erie County
- Motion Made:** Board Member Isenhour  
**Seconded:** Board Member Vulakovich
- Board Decision:** Unanimously agreed (3-0 vote) to approve transfer and the request for dual employment.
- (3) **Red Sea Walleye, LLC** Double Transfer – Restaurant  
**t/a Bird on the Run Southside**  
R-12211 (LID No. 111915) Case No. 23-9020 **HOLD – 9/20/23 SESSION**  
1733 East Carson Street  
Pittsburgh, Allegheny County **Conditional Licensing Agreement**
- Motion Made:** Board Member Isenhour  
**Seconded:** Board Member Vulakovich
- Board Decision:** Unanimously agreed (3-0 vote) to approve the transfer with a conditional licensing agreement.
- (4) **Tic Toc Food Mart, Inc.** Auction License – New  
(LID No. 110273) Case No. 23-9032 Restaurant  
2655 Ellwood Road  
Shenango Township  
New Castle, Lawrence County
- Motion Made:** Board Member Isenhour  
**Seconded:** Board Member Vulakovich
- Board Decision:** Unanimously agreed (3-0 vote) to conditionally reinstate the license for 30-days in order to allow a transfer application to be filed.
- (5) **YD Hospitality, LLC** Notice of Change in Business  
R-18425 (LID No. 111339) Case No. 23-9026 Structure – Restaurant  
400 Warrendale Village Drive  
Marshall Township  
Warrendale, Allegheny County
- Motion Made:** Board Member Isenhour  
**Seconded:** Board Member Vulakovich
- Board Decision:** Unanimously agreed (3-0 vote) to approve the notice of change in business structure.

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- (6) **Brandy's On Main, Inc.** Renewal – District 6  
**t/a Café Supreme**  
R-17864 (LID No. 96970) Case No. 2022-96970 **HOLD 9/20/23 SESSION**  
200 Main Street  
Irwin, Westmoreland County **Conditional Licensing Agreement**

**Motion Made:** Board Member Isenhour  
**Seconded:** Board Member Vulakovich

**Board Decision:** Unanimously agreed (3-0 vote) to approve the renewal with a conditional licensing agreement.

- (7) **Los Amigos, LLC** Renewal – District 3  
R-8399 (LID No. 73404) Case No. 2023-73404 **HOLD 9/20/23 SESSION**  
48-50 South 6th Street  
Reading, Berks County **Conditional Licensing Agreement**

**Motion Made:** Board Member Isenhour  
**Seconded:** Board Member Vulakovich

**Board Decision:** Unanimously agreed (3-0 vote) to approve the renewal with a conditional licensing agreement.

- (8) **Neffie's Inc.** Renewal – District 2  
**t/a Three Pines Tavern**  
R-15955 (LID No. 35656) Case No. 2023-35656 **HOLD 8/30/23 SESSION**  
336 North Baltimore Avenue  
Mt. Holly Springs, Cumberland County **Conditional Licensing Agreement**

**Motion Made:** Board Member Isenhour  
**Seconded:** Board Member Vulakovich

**Board Decision:** Unanimously agreed (3-0 vote) to approve the renewal with a conditional licensing agreement.

- (9) **Newmoyer Enterprises, Inc.** Renewal – District 2  
**t/a The Cocalico Tavern**  
R-18692 (LID No. 45441) Case No. 2022-45441 **HOLD 10/4/23 SESSION**  
1015 North Reading Road  
East Cocalico Township  
Stevens, Lancaster County **Conditional Licensing Agreement**

**Motion Made:** Board Member Isenhour  
**Seconded:** Board Member Vulakovich

**Board Decision:** Unanimously agreed (3-0 vote) to approve the renewal with a conditional licensing agreement.

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(10) **Panico, Inc.** Renewal – District 4  
**t/a Panico’s Neighborhood Grill & Tavern**  
R-2014 (LID No. 60438) Case No. 2022-60438 **HOLD 9/20/23 SESSION**  
530 North Cannon Avenue  
Lansdale, Montgomery County **Conditional Licensing Agreement**

**Motion Made:** Board Member Isenhour  
**Seconded:** Board Member Vulakovich

**Board Decision:** Unanimously agreed (3-0 vote) to approve the renewal with a conditional licensing agreement.

(11) **Washington Tavern, Inc.** Renewal – District 3  
**t/a Washington Tavern**  
R-9309 (LID No. 50684) Case No. 2023-50684  
10 King Street  
Northumberland, Northumberland County

**Motion Made:** Board Member Isenhour  
**Seconded:** Board Member Vulakovich

**Board Decision:** Unanimously agreed (3-0 vote) to hold for a conditional licensing agreement.

*From the Bureau of Human Resources ..... Jason Lutcavage, Director of Administration  
Jennifer Haas, Director, Bureau of Human Resources*

Personnel Actions

There were 18 personnel actions presented for consideration.

- (1) **Evan Bailey – Affirm Removal**
- (2) **Brian Battista – Affirm Removal**
- (3) **Charles Bell - Removal**
- (4) **Dennis Bernardini - Removal**
- (5) **Christian Carattini – Affirm Removal**
- (6) **James Fox – Affirm Removal**
- (7) **Precious Gaines – Affirm Removal**
- (8) **Moses Gilmore – Affirm Removal**

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- (9) **Jamal Green - Removal**
- (10) **Elideni Guzman – Affirm Removal**
- (11) **Jihad Miller – Affirm Removal**
- (12) **Edgar Navarrete – Removal**
- (13) **Leticia Norton – Affirm Removal**
- (14) **Elan Oliver – Affirm Removal**
- (15) **Daijionnier Ortiz – Removal**
- (16) **Angie Thoms - Removal**
- (17) **Tahira Weaver – Affirm Removal**
- (18) **Dwight Williams – Affirm Removal**

**Motion Made:** Board Member Isenhour  
**Seconded:** Board Member Vulakovich

**Board Decision:** Unanimously agreed (3-0 vote) to approve the recommendations from the Bureau of Human Resources.

*From the Bureau of Accounting & Purchasing .....Michael Demko, Executive Director  
Elizabeth Brassell, Deputy Executive Director  
Ijeoma Ezekoye, Director, Bureau of Financial Management & Analysis*

Procurement Actions:

- (1) **Waste Disposal Services** – The selected Contractor will provide the PLCB with waste disposal services for the PLCB’s distribution centers (“DC”) located in Philadelphia, Pittsburgh, and its e-commerce fulfillment center in East Greenville. The Contractor will be responsible for the hauling and disposal of damaged and/or unsellable merchandise from all PLCB DCs and the e-commerce fulfillment center on both a regularly scheduled and as-needed basis. The PLCB may also request, on a rare occasion, services to dispose of beverage alcohol at any of its Fine Wine & Good Spirits (“FW&GS”) retail stores or licensee service centers (“LSC”) located throughout Pennsylvania, given operational needs. A majority of the unsellable product will be beverage alcohol.

Procured via RFP #20230404 – VENDOR: **Miller Environmental Group, Inc.** – TERM: Three years for period 01/01/2024 through 12/31/2026 - **\$770,500.00 estimated cost.**

- (2) **Cisco Smartnet Maintenance Renewal** – Renew Cisco Smartnet hardware and software maintenance support (next business day) for the PLCB’s Cisco network components such as switches, routers, access points, and other appliances. These components are installed in distribution centers, regional offices, PLCB Central Office, and retail locations. Cisco Smartnet

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coverage provides PLCB staff with telephone, online, and onsite support from a Cisco authorized maintenance vendor, software upgrade assurance, and troubleshooting assistance.

Procured via DGS Contract #4400020304 – VENDOR: ePlus – TERM: One year for period 11/1/2023 through 10/31/2024 - **\$74,195.15 estimated cost.**

- (3) **Hearing Examiner Services Renewal** – Represent the Board in the capacity of a Hearing Examiner for administrative hearings conducted in the Commonwealth of Pennsylvania regarding matters which the Board shall adjudicate as required by law.

Procured via PO 80000806 Option Year – VENDOR: **Philip D. Press** - TERM: One year for period 1/1/2024 through 12/31/2024 - **\$150,000.00 estimated cost.**

- (4) **Northwest Office Building (NWOB) Roof Repair Replacement** – This project is for the sixth and seventh floor roof repair and replacement. The roof underlayment has deteriorated and is allowing the rubber membrane to sag, and the underlayment fasteners are puncturing the membrane. The NWOB maintenance crew has already temporarily patched roughly ten spots recently. If not properly replaced the membrane will continue to sag and more punctures will occur. The potential for further damage to the NWOB due to water infiltration is very high.

Procured via DGS Job Order Contracting (JOC) Program – VENDOR: **Lobar Associates Inc. and Facility Optimization Solutions LLC DBA FOS of CannonDesign** - **\$364,779.19 estimated cost** – (Lobar Associates Inc. construction cost - \$346,096.91; and FOS of CannonDesign administrative fees - \$18,682.28).

- (5) **Poly Rove Phone Systems** – This purchase request is for Poly Rove B2 base stations, Rove 30 handsets, R8 repeaters, three-year service plan for all Poly hardware, cables, and mounting tape. After the initial pilot of 38 stores this is the equipment required to replace the Android phones with Poly Rove systems at all remaining stores.

Procured via DGS Contract #4400017907 – VENDOR: **CDW-G** - **\$416,942.02 estimated cost.**

Inter-Agency Charges:

- (1) **Office of Administration – HR Shared Services (Job 73)** – Billing of 774,750.00 for FY 2023-24 second quarter the PLCB’s allocated share of OA’s HR-Enterprise Services (HR service center, training, labor relations, employee benefits, SEAP, etc.). The billing is \$149,250 (-16%) less than prior year, because the actual billing amount along with FY23 Q1 True-Up reduced the initial HR service center charges by \$97,725.00.
- (2) **Department of General Services (DGS) Employee Liability Insurance (Job 31)** – Billing of \$70,708.44 for FY 2023-24 annually to reimburse DGS for employee liability insurance premiums. The billing represents the PLCB’s share of the insurance premiums based on personnel complements (25%) and 10-year claim loss experience (75%).

The Bureau of Financial Management and Analysis has reviewed these charges and determined that they are reasonable based on billing methodology and previous experience.

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**Motion Made:** Board Member Isenhour  
**Seconded:** Board Member Vulakovich

**Board Decision:** Unanimously agreed (3-0 vote) to approve the recommendations from the Bureau of Accounting and Purchasing.

*From the Office of Retail Operations.....Michael Demko, Executive Director*

- (1) #4025 – Valley Plaza, 653 State Rte. 93, Suite 3, Conyngham Amendment
- (2) #5129 – 1446 Point Breeze Avenue, Philadelphia Amendment
- (3) #5174 – Baker's Centre, 3413 Fox Street, #6-A, Philadelphia Exercise Option

**Motion Made:** Board Member Isenhour  
**Seconded:** Board Member Vulakovich

**Board Decision:** Unanimously agreed (3-0 vote) to approve the recommendations from the Office of Retail Operations.

*From the Bureau of Product Selection .....Tom Bowman, Director of Product Selection*

**VENDOR – ITEM NAME**

**BOARD ACTION REQUESTED**

“These items went to Board for the public meeting without pricing”

Various

1. Regular Recommended Delist

**1. Regular Recommended Delist**

**BRAND NAME AND SIZE**

**CODE**

**North Wales Wines**

Taylor Lake Country Red Wine 3L

7869

EFFECTIVE DATE: The transference to closeout will become effective October 30, 2023

**Motion Made:** Board Member Isenhour  
**Seconded:** Board Member Vulakovich

**Board Decision:** Unanimously agreed (3-0 vote) to approve the recommendations from the Bureau of Product Selection.



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**FINANCIAL REPORT** ..... *Michael J. Burns, Comptroller Operations, Office of Budget*

None

**OTHER ISSUES**

None

**PUBLIC COMMENT**

No public comments were offered.

**SPECIAL PRESENTATION**

Chairman Holden and Member Vulakoivch presented Member Isenhour with a retirement certificate in honor of her years of service to the Commonwealth.

Member Isenhour thanked her fellow Board Members and PLCB staff for their dedication and hard work in keeping the agency thriving.

**NEXT BOARD MEETING**

**The next meeting of the PLCB will be a formal meeting on Wednesday, November 15, 2023 beginning at 11:00 A.M. Prior to the public meeting, an Executive Session or Sessions will be held for the specific purposes as regularly set forth in the printed Board Agenda.**

**ADJOURNMENT**

On a motion by Board Member Isenhour, seconded by Board Member Vulakovich, the meeting was adjourned.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

ATTEST:

\_\_\_\_\_  
Secretary