

# PENNSYLVANIA LIQUOR CONTROL BOARD

## MEETING MINUTES

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WEDNESDAY, MAY 15, 2024

NORTHWEST OFFICE BUILDING, CONFERENCE ROOM 117, HARRISBURG, PA  
MICROSOFT TEAMS MEETING

Tim Holden, Chairman  
Randy Vulakovich, Board Member  
Darrell Clarke, Board Member  
Rodrigo Diaz, Executive Director  
Michael Vigoda, Board Secretary

[Office of Chief Counsel](#)  
[Bureau of Licensing](#)  
[Bureau of Human Resources](#)  
[Bureau of Accounting & Purchasing](#)

[Office of Retail Operations](#)  
[Bureau of Product Management](#)  
[Financial Report](#)  
[Other Issues](#)

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### PUBLIC MEETING – 11:00 A.M

**CALL TO ORDER** ..... *Chairman Holden*

Board Secretary Michael Vigoda indicated that a quorum of the Board was present, and Chairman Holden called the meeting to order.

Pledge of Allegiance to the Flag

**OLD BUSINESS**..... *Secretary Vigoda*

A. Motion to approve previous Board Meeting Minutes of the May 1, 2024 meeting.

**Motion Made:** Board Member Vulakovich  
**Seconded:** Board Member Clarke

**Board Decision:** Unanimously agreed (3-0 vote) to approve previous Board Meeting Minutes.

### **ANNOUNCEMENT OF EXECUTIVE SESSIONS**

As explained in the printed Meeting Agenda, certain matters being presented for “official action” at today’s meeting have been discussed during Executive Sessions held prior to today’s meeting as permitted by the Sunshine Act.

### **PUBLIC COMMENT**

The Board has reserved 10 minutes for public comment.

No public comments were offered.

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**NEW BUSINESS**

*From the Office of Chief Counsel.....Jason Worley, Chief Counsel*

- (1) **The Muhlenberg Tavern, Ltd.** Request for Recission or  
2246 Liberty Street Modification of Conditional  
Allentown, PA 18104-4358 Licensing Agreement  
Eating Place Retail Dispenser License No. E-2569  
LID 55572
- Motion Made:** Board Member Vulakovich  
**Seconded:** Board Member Clarke
- Board Decision:** Unanimously agreed (3-0 vote) to approve the recission of the conditional licensing agreement.

*From the Bureau of Licensing .....Tisha Albert, Director of Regulatory Affairs  
Andrew Stuffick, Director, Bureau of Licensing*

- (1) **Club Capri, Inc.** Notice of Change in Business  
R-19209 (LID No. 20050) Case No. 23-9115 Structure – Restaurant  
5300 Emilie Road  
Bristol Township  
Levittown, Bucks County **HOLD – 2/14/24 SESSION**
- Motion Made:** Board Member Vulakovich  
**Seconded:** Board Member Clarke
- Board Decision:** Unanimously agreed (3-0 vote) to approve the change in business structure.
- (2) **DHE, LLC** Appointment of Manager –  
**t/a Willow’s Bar** Restaurant  
R-13336 (LID No. 103921) Case No. 23-9137  
10905 Main Street **HOLD – 4/10/24 SESSION**  
P. O. Box 43  
Grove Township **Conditional Licensing Agreement**  
Sinnemahoning, Cameron County
- Motion Made:** Board Member Vulakovich  
**Seconded:** Board Member Clarke
- Board Decision:** Unanimously agreed (3-0 vote) to approve the change of manager with a conditional licensing agreement.

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- (3) **The Dog Penn, LLC** Double Transfer & Request to  
**t/a The Dog Penn** Conduct Other Businesses on the  
R-8513 (LID No. 120581) Licensed Premises – Restaurant  
2614 Penn Avenue  
Pittsburgh, Allegheny County
- Motion Made:** Board Member Vulakovich  
**Seconded:** Board Member Clarke
- Board Decision:** Unanimously agreed (3-0 vote) to hold the application for transfer and request to conduct other business on the licensed premises.
- (4) **Global Import USA, LLC** New & Request for an Interior  
(LID No. 118123) Connection with Another Business  
5825 Tacony Street – Importer  
Philadelphia, Philadelphia County
- Motion Made:** Board Member Vulakovich  
**Seconded:** Board Member Clarke
- Board Decision:** Unanimously agreed (3-0 vote) to approve the new importer license.
- (5) **Jocko’s Iron Gate, Inc.** Request for Hearing After  
R-19452 (LID No. 51984) Case No. 23-9128 Revocation –  
812 Main Street Restaurant  
Sharpsburg  
Pittsburgh, Allegheny County
- Motion Made:** Board Member Vulakovich  
**Seconded:** Board Member Clarke
- Board Decision:** Unanimously agreed (3-0 vote) that the license remains revoked.
- (6) **Milestone Sports Bar, LLC** Appointment of Manager –  
**t/a Milestone Sports Bar** Restaurant  
R-12727 (LID No. 104894) Case No. 23-9121  
2809 Brownsville Road  
Brentwood  
Pittsburgh, Allegheny County
- Motion Made:** Board Member Vulakovich  
**Seconded:** Board Member Clarke
- Board Decision:** Unanimously agreed (3-0 vote) to hold for a conditional licensing agreement.

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- (7) **New Lymehurst, Inc.** Notice of Change in Business  
**t/a Lymehurst Restaurant** Structure – Restaurant  
R-19276 (LID No. 20110) Case No. 23-9075  
2016 East Third Street  
Loyalsock Township  
Williamsport, Lycoming County
- Motion Made:** Board Member Vulakovich  
**Seconded:** Board Member Clarke
- Board Decision:** Unanimously agreed (3-0 vote) to hold for a conditional licensing agreement.
- (8) **851 Penn Street, Inc.** Renewal - District 3  
R-526 (LID No. 40001) Case No. 2023-40001  
851-853 Penn Street  
Reading, Berks County
- HOLD 11/15/23 SESSION**  
**Conditional Licensing Agreement**
- Motion Made:** Board Member Vulakovich  
**Seconded:** Board Member Clarke
- Board Decision:** Unanimously agreed (3-0 vote) to approve the renewal with a conditional licensing agreement.
- (9) **1805 East Carson Street Corporation** Renewal - District 5  
**t/a Fat Head’s South Shore Saloon**  
R-3949 (LID No. 30207) Case No. 2023-30207  
1805-1809 East Carson Street  
Pittsburgh, Allegheny County
- HOLD 2/28/24 SESSION**  
**Conditional Licensing Agreement**
- Motion Made:** Board Member Vulakovich  
**Seconded:** Board Member Clarke
- Board Decision:** Unanimously agreed (3-0 vote) to approve the renewal with a conditional licensing agreement.
- (10) **The Beer Shak, LLC** Renewal – District 3  
**t/a The Beer Shak**  
D-32642 (LID No. 58427) Case No. 2023-58427  
762 South Route 183  
Wayne Township  
Schuylkill Haven, Schuylkill County
- HOLD 3/20/24 SESSION**  
**Conditional Licensing Agreement**
- Motion Made:** Board Member Vulakovich  
**Seconded:** Board Member Clarke
- Board Decision:** Unanimously agreed (3-0 vote) to approve the renewal with a conditional licensing agreement.

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- (11) **Bunyans, Inc.** Renewal – District 7  
R-13142 (LID No. 53727) Case No. 2023-53727  
144 Diamond Street  
Titusville, Crawford County  
**HOLD 4/10/24 SESSION**  
**Conditional Licensing Agreement**
- Motion Made:** Board Member Vulakovich  
**Seconded:** Board Member Clarke
- Board Decision:** Unanimously agreed (3-0 vote) to approve the renewal with a conditional licensing agreement.
- (12) **C B Bar One, Inc.** Renewal - District 5  
H-4151 (LID No. 55451) Case No. 2023-55451  
1435 Freeport Road  
Hamar Township  
Cheswick, Allegheny County
- Motion Made:** Board Member Vulakovich  
**Seconded:** Board Member Clarke
- Board Decision:** Unanimously agreed (3-0 vote) to hold for a conditional licensing agreement.
- (13) **CB Three Bar One, LLC** Renewal - District 5  
H-192 (LID No. 72507) Case No. 2023-72507  
836-840 Linden Avenue  
East Pittsburgh, Allegheny County
- Motion Made:** Board Member Vulakovich  
**Seconded:** Board Member Clarke
- Board Decision:** Unanimously agreed (3-0 vote) to hold for a conditional licensing agreement.
- (14) **MC 6901 Frankford, Inc.** Renewal - District 10  
R-3187 (LID No. 56803) Case No. 2022-56803  
6901 Frankford Avenue  
Philadelphia, Philadelphia County
- Motion Made:** Board Member Vulakovich  
**Seconded:** Board Member Clarke
- Board Decision:** Unanimously agreed (3-0 vote) to hold for an amended conditional licensing agreement.

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- (15) **Sandi's Country Bar & Grill, LTD** Renewal – District 1  
R-7163 (LID No. 44081) Case No 2023-44081  
8804 Somerset Pike **HOLD 1/24/24 SESSION**  
Jenner Township **Conditional Licensing Agreement**  
Boswell, Somerset County

**Motion Made:** Board Member Vulakovich  
**Seconded:** Board Member Clarke

**Board Decision:** Unanimously agreed (3-0 vote) to approve the renewal with a conditional licensing agreement.

- (16) **Solkim, LLC** Renewal - District 5  
R-5092 (LID No. 100136) Case No. 2023-100136  
1505 East Carson Street  
Pittsburgh, Allegheny County

**Motion Made:** Board Member Vulakovich  
**Seconded:** Board Member Clarke

**Board Decision:** Unanimously agreed (3-0 vote) to hold for a conditional licensing agreement.

- (17) **Thurston Enterprises, LLC** Renewal – District 7  
**t/a The City Line**  
R-18790 (LID No. 85049) Case No. 2023-85049 **HOLD 3/20/24 SESSION**  
244 West Washington Street **Conditional Licensing Agreement**  
Bradford Township  
Bradford, McKean County

**Motion Made:** Board Member Vulakovich  
**Seconded:** Board Member Clarke

**Board Decision:** Unanimously agreed (3-0 vote) to approve the renewal with a conditional licensing agreement.

*From the Bureau of Human Resources ..... Jason Lutcavage, Director of Administration  
Jennifer Haas, Director, Bureau of Human Resources*

Personnel Actions:

There were 12 personnel actions presented for consideration.

- (1) **Erica Bonneau – Affirm Removal**
- (2) **Darnell Butler – Removal**
- (3) **Mea Campbell – Affirm Removal**

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- (4) **Jason Dutka – Affirm Removal**
- (5) **Gabriel Elcock – Removal**
- (6) **Robyn Hall - Removal**
- (7) **Joseph McCardell – Demotion**
- (8) **Brian Niccolai – Affirm Removal**
- (9) **Demarkay Norman – Affirm Removal**
- (10) **Patricia Rizzo – Removal**
- (11) **Jordan Somershoe – Affirm Removal**
- (12) **Marcus Tillman – Affirm Removal**

**Motion Made:** Board Member Vulakovich  
**Seconded:** Board Member Clarke

**Board Decision:** Unanimously agreed (3-0 vote) to approve the proposed personnel actions presented by the Bureau of Human Resources.

*From the Bureau of Accounting & Purchasing ..... Rodrigo Diaz, Executive Director  
Melinda John, Chief, Purchasing & Contracting Administration  
Ijeoma Ezekoye, Director, Bureau of Financial Management & Analysis*

Procurement Actions:

- (1) **Veritas NetBackup Software Renewal** – Veritas NetBackup is the software responsible for backing up non-VMware PLCB server data. This protects data on approximately 100 servers and 30+ databases at both the NWOB and the EDC.

Procured via DGS Contract #4400028357 – **VENDOR: Carahsoft Technology Corp. – TERM: 7/1/2024 through 6/30/2025 - \$52,985.75 estimated cost.**

- (2) **Marketing and Media Buying Services Renewal** – For the PLCB to continue with Tierney Communications to handle the creative marketing for Fine Wine & Good Spirits and media buying for Fine Wine & Good Spirits and Alcohol Education.

Procured via BPAs 63018494 and 63018501 Option Years – **VENDOR: Tierney Communications – TERM: Two years for period March 20, 2024 through March 19, 2026 - \$23,893,380.99 estimated cost (\$19,611,399.00 for FW&GS and \$4,281,981.99 for Alcohol Education).**

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Inter-Agency Charges:

- (1) **Office of Administration – HR Shared Services (Job 73)** – Billing of \$872,475.00 for FY 2023-24 Q4 the PLCB’s allocated share of OA’s HR-Enterprise Services (HR service center, training, labor relations, employee benefits, SEAP, etc.). The variance is \$51,525 (-5.9%) less than last year. The billing is allocated based on the agency’s number of benefit eligible employees (BEEs). The LCB’s billing portion is 3.2% of the HRSS total billing of \$27.2 million.
- (2) **Office of Administration – IT Shared Services** – Billing of \$909,600 for the FY 2023-24 Q4 billing for OA’s IT Enterprise Technology Essential Services. This billing is for enterprise-wide infrastructure, network, security, enterprise data center (EDC) and service desk costs. The LCB’s charge represents 1.1% of the total \$81.8M OA- IT Shared Services billing. Total billings for FY 2023-24 were \$0.5M, or +15.3% over FY2022-2023.
- (3) **Department of General Services (DGS) Property Costs (Job 7)** – Billing of \$109,080.08 for FY 2023-24 Q3 for Commonwealth property costs. This is for the property costs for the Northwest Office Building (NWOB), which includes direct costs paid by DGS (electricity charges), as well as prorated expenses for Capital Police services and City of Harrisburg Fire Protection. The year-to-date JOB 7 billings have decreased (-6.7%) or (\$22,086.57) less than last year.
- (4) **Office of Comptroller Operations** – Billing of \$1,510,849.70 for the third quarter’s actual expenses represent January, February and March from the Office of Comptroller Operations. This billing is \$134,835.78 or +9.8% more than last year’s third quarter billing.
- (5) **Office of Comptroller Operations** - Billing of \$1,886,749.10 for the fourth quarter’s “estimated” expenses from the Office of Comptroller Operations. The invoice supports the fiscal year “over-head” charges for portions of BAFM and BOA directors and Payables unit costs. The total FY23 billings are \$6,352,999.99 which is an increase of \$124,766.99 or +2.0%. Any over/under charges from this estimated billing will be “trued-up” with next year’s first quarter billing.
- (6) **Department of Auditor General** – Billing of \$761,073.24 for the third quarter’s actuals expenses represent January, February, and March from the Department of the Auditor General. The charge for FY 2023-24 Q3 services decrease \$103,275.03 (-11.9%) lower than last year’s Q3 billing. The invoice’s decrease is due to the reduction of the auditor’s hourly rate.
- (7) **Office of Unemployment Compensation** – Billing of \$320,654.52 for unemployment compensation from FY22-23. This payment is part of a catchup in benefit payments due to not receiving a bill over the fiscal year.

The Bureau of Financial Management and Analysis has reviewed these charges and determined that they are reasonable based on billing methodology and previous experience.

**Motion Made:** Board Member Vulakovich

**Seconded:** Board Member Clarke

**Board Decision:** Unanimously agreed (3-0 vote) to approve the procurement actions and inter-agency charges received from the Bureau of Accounting and Purchasing.



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*From the Office of Retail Operations..... Rodrigo Diaz, Executive Director*

- (1) **#1516 – 933 Paoli Pike, West Chester  
Amendment (to include use of temporary space)**
- (2) **#1602 – 452 Broad Street, New Bethlehem  
Amendment**
- (3) **#1901 – Briar Creek Plaza, 35 Briar Creek Plaza, Berwick  
Amendment**
- (4) **#3203 – 560 Franklin Street, Clymer  
Amendment**
- (5) **#3503 – 1520 South Main Avenue, Scranton  
Amendment**
- (6) **#5114 – Shelly’s Plaza, 8844 Frankford Avenue, Philadelphia  
Amendment**
- (7) **#6709 – Crossroads Shopping Center, 351 Loucks Road, York  
Amendment**
- (8) **#3923 – 7801 Glenlivet West Drive, Fogelsville  
Exercise Option**
- (9) **#1516 – 933 Paoli Pike, West Chester  
New Lease (Remodel/Upgrade)**
- (10) **#4502 – Mt. Pocono Village, 3430 Route 940, Mt. Pocono  
New Lease (Remodel/Upgrade)**

**Motion Made:** Board Member Vulakovich

**Seconded:** Board Member Clarke

**Board Decision:** Unanimously agreed (3-0 vote) to approve the proposed actions received from the Office of Retail Operations.

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*From the Bureau of Product Management..... Tom Bowman, Director of Product Management*

**VENDOR – ITEM NAME**

**BOARD ACTION REQUESTED**

“These items went to Board for the public meeting without pricing”

Various

1. Regular Recommended Delist

**1. Regular Recommended Delist**

**BRAND NAME AND SIZE**

**CODE**

**Majestic Wine and Spirits**

Rancho La Gloria Blueberry Margarita Wine Cocktail 1.5 L

97270

EFFECTIVE DATE: The transference to closeout will become effective June 14, 2024

**Motion Made:** Board Member Vulakovich

**Seconded:** Board Member Clarke

**Board Decision:** Unanimously agreed (3-0 vote) to approve the recommendations received from the Bureau of Product Management.

**FINANCIAL REPORT .....** *Michael J. Burns, Comptroller Operations, Office of Budget*

None

**OTHER ISSUES**

None

**PUBLIC COMMENT**

The Board has reserved 10 minutes for public comment.

No public comments were offered.

**NEXT BOARD MEETING**

The next meeting of the PLCB will be a formal meeting on Wednesday, June 5, 2024 beginning at 11:00 A.M. Prior to the public meeting, an Executive Session or Sessions will be held for the specific purposes as regularly set forth in the printed Board Agenda.

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**ADJOURNMENT**

On a motion by Board Member Vulakovich and seconded by Board Member Clarke, the meeting was adjourned.

The foregoing actions are hereby officially approved.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

ATTEST:

\_\_\_\_\_  
Secretary