

PENNSYLVANIA LIQUOR CONTROL BOARD

MEETING MINUTES

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WEDNESDAY, NOVEMBER 13, 2024

NORTHWEST OFFICE BUILDING, CONFERENCE ROOM 117, HARRISBURG, PA
MICROSOFT TEAMS MEETING

Tim Holden, Chairman
Randy Vulakovich, Board Member
Darrell Clarke, Board Member
Rodrigo Diaz, Executive Director
Michael Vigoda, Board Secretary

[Office of Chief Counsel](#)
[Bureau of Licensing](#)
[Bureau of Human Resources](#)
[Bureau of Accounting & Purchasing](#)

[Office of Retail Operations](#)
[Bureau of Product Management](#)
[Financial Report](#)
[Other Issues](#)

PUBLIC MEETING – 11:00 A.M

CALL TO ORDER *Chairman Holden*

Board Secretary Michael Vigoda indicated that a quorum of the Board was present, and Chairman Holden called the meeting to order.

Pledge of Allegiance to the Flag.

Chairman Holden recognized special guest Maj. Christopher Neal, from Pennsylvania State Police, Bureau of Liquor Code Enforcement.

OLD BUSINESS.....*Secretary Vigoda*

A. Motion to approve previous Board Meeting Minutes of the October 30, 2024, meeting.

Motion Made: Board Member Vulakovich

Seconded: Board Member Clarke

Board Decision: Unanimously agreed (3-0 vote) to approve previous Board Meeting Minutes of the October 30, 2024, meeting.

ANNOUNCEMENT OF EXECUTIVE SESSIONS

As explained in the printed Meeting Agenda, certain matters being presented for “official action” at today’s meeting were discussed during Executive Sessions held prior to today’s meeting as permitted by the Sunshine Act.

PUBLIC COMMENT

The Board reserved 10 minutes for public comment.

No public comments were offered.

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NEW BUSINESS

From the Office of Chief Counsel..... Jason Worley, Chief Counsel

None

*From the Bureau of Licensing Tisha Albert, Director of Regulatory Affairs
Andrew Stuffick, Director, Bureau of Licensing*

- (1) **Carini Restaurant, Inc.** Requests for Hearing After
t/a Carinis Restaurant Revocation and *Nunc Pro Tunc* –
R-21205 (LID No. 55832) Case No. 24-9049 Extension of Safekeeping –
210-212 Main Street Restaurant
Greenville, Mercer County

Motion Made: Board Member Vulakovich
Seconded: Board Member Clarke

Board Decision: Unanimously agreed (3-0 vote) to approve the licensees request for *Nunc Pro Tunc* relief and that the license be conditionally reinstated for a period of 30-days from today’s date to give the licensee the opportunity to file any necessary renewal, validation, and safekeeping applications along with payment of applicable fees. If the licensee fails to take these actions within 30-days, then license will be considered administratively revoked.

- (2) **Downingtown Station Project, LLC** New – Economic Development
t/a Noble Goat Restaurant
(LID No. 120377) Case No. 24-9078
200 River Station Boulevard
Suite B
Downingtown, Chester County

Motion Made: Board Member Vulakovich

Chairman Holden asked if anyone in the audience wished to speak on behalf of Downingtown Station Project, LLC. There was no response.

Seconded: Board Member Clarke

Board Decision: Unanimously agreed (3-0 vote) to refuse economic development application.

- (3) **J. D. Tincum, Inc.** Notice of Change in Business
H-1599 (LID No. 55508) Case No. 23-9148 Structure – Hotel
211 East 2nd Street
Tincum Township
Essington, Delaware County

HOLD – 7/31/24 SESSION

Conditional Licensing Agreement

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Motion Made: Board Member Vulakovich
Seconded: Board Member Clarke

Board Decision: Unanimously agreed (3-0 vote) to approve notice of change of business structure with a conditional licensing agreement.

- (4) **RIO150, LLC** Request for Hearing after
R-5945 (LID No. 113170) Case No. 23-9139 Administrative Cancellation –
150 North 6th Street Person-to-Person Transfer –
Reading, Berks County Restaurant

Motion Made: Board Member Vulakovich
Seconded: Board Member Clarke

Board Decision: Unanimously agreed (3-0 vote) to reinstate and approve transfer.

- (5) **Rockn Willys Hookah Garden, LLC** Request for Hearing to Extend
t/a Rockn Willys Hookah Lounge Safekeeping Period – Eating Place
E-5190 (LID No. 84417) Case No. 24-9046 Malt Beverage
578 Main Street
Stroudsburg, Monroe County

Motion Made: Board Member Vulakovich

Chairman Holden asked if anyone in the audience wished to speak on behalf of Rockn Willys Hookah Garden, LLC. There was no response.

Seconded: Board Member Clarke

Board Decision: Unanimously agreed (3-0 vote) to deny the licensees request for an additional free year of safekeeping but that the licensee be given 30-days from today's date to submit any outstanding and required applications to extend the safekeeping period along with payment of applicable fees.

- (6) **Shutters Inn, LLC** Appointment of Manager – Hotel
H-2276 (LID No. 57032) Case No. 24-9013
200 Memorial Drive
Elmhurst Township
Moscow, Lackawanna County **HOLD – 9/25/24 SESSION**
Conditional Licensing Agreement

Motion Made: Board Member Vulakovich
Seconded: Board Member Clarke

Board Decision: Unanimously agreed (3-0 vote) to approve appointment of manager with a conditional licensing agreement.

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- (7) **Gino's Grille, LLC** Renewal – District 3
t/a Gino's Grille
R-14135 (LID No. 84721) Case No. 2023-84721
2233 Lancaster Pike
Cumru Township
Shillington, Berks County
- Motion Made:** Board Member Vulakovich
Seconded: Board Member Clarke
- Board Decision:** Unanimously agreed (3-0 vote) to hold for a conditional licensing agreement.
- (8) **MPR York, LLC** Renewal – District 2
t/a NV Bar & Grill
R-52788 (LID No. 112548) Case No. 2024-112548
615-617 East Market Street
York, York County
- Motion Made:** Board Member Vulakovich
Seconded: Board Member Clarke
- Board Decision:** Unanimously agreed (3-0 vote) to approve renewal with an amended conditional licensing agreement.
- (9) **No Limit Studios, LLC** Renewal – District 5
t/a Mindful Brewing
R-14250 (LID No. 95551) Case No. 2023-95551
1001 Washington Avenue
Scott Township
Carnegie, Allegheny County
- Motion Made:** Board Member Vulakovich
Seconded: Board Member Clarke
- Board Decision:** Unanimously agreed (3-0 vote) to approve renewal with a conditional licensing agreement.
- (10) **Off The Wall Tavern, Inc.** Renewal – District 7
t/a Off The Wall Tavern
R-14988 (LID No. 65424) Case No. 2023-65424
1137 East 11th Street
Erie, Erie County
- Motion Made:** Board Member Vulakovich
Seconded: Board Member Clarke
- Board Decision:** Unanimously agreed (3-0 vote) to hold for a conditional licensing agreement.

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- (11) **Ronald E. Richter** Renewal – District 9
t/a Tombstone Inn
R-20032 (LID No. 61520) Case No. 2023-61520 **HOLD 7/10/24 SESSION**
North Branch Township
Mehoopany, Wyoming County **Conditional Licensing Agreement**
- Motion Made:** Board Member Vulakovich
- Chairman Holden asked if anyone in the audience wished to speak on behalf of Ronald E. Richter. There was no response.
- Seconded:** Board Member Clarke
- Board Decision:** Unanimously agreed (3-0 vote) to refuse renewal.

- (12) **South Point, LLC** Renewal – District 2
t/a District Bar & Lounge
R-4876 (LID No. 57918) Case No. 2024-57918 **HOLD 9/25/24 SESSION**
1014 North 3rd Street
Harrisburg, Dauphin County **Conditional Licensing Agreement**
- Motion Made:** Board Member Vulakovich
- Seconded:** Board Member Clarke
- Board Decision:** Unanimously agreed (3-0 vote) to approve renewal with a conditional licensing agreement.

From the Bureau of Human Resources Jason Lutcavage, Director of Administration
Jennifer Haas, Director, Bureau of Human Resources

Personnel Actions

There were 22 personnel actions presented for consideration.

- (1) **Nydia Brawley - Removal**
- (2) **Vanessa Breen – Removal**
- (3) **Kim Colognato – Affirm Removal**
- (4) **Stephanie Dean – Removal**
- (5) **Christina Evans - Removal**
- (6) **Mary Giamboy – Removal**
- (7) **Madelyn Glunt – Removal**
- (8) **Shelby Green – Affirm Removal**

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- (9) Elizabeth Ingram – Removal
- (10) Tanya Jones – Removal
- (11) Sarah Keeton – Removal
- (12) Miguel Lopez Nunez – Affirm Removal
- (13) Christine Luciano - Removal
- (14) Edwin McElya – Affirm Removal
- (15) Antonio Montanez – Removal
- (16) Sharon Okafor – Affirm Removal
- (17) Andrea Reinhart – Affirm Removal
- (18) Jaeden Reppert – Affirm Removal
- (19) Anisha Robinson – Affirm Removal
- (20) Nigel Swans – Affirm Removal
- (21) Mikhail Taliaferro – Affirm Removal
- (22) Adam Yeager – Affirm Removal

Motion Made: Board Member Vulakovich
Seconded: Board Member Clarke

Board Decision: Unanimously agreed (3-0 vote) to approve the proposed Personnel Actions received from the Bureau of Human Resources.

*From the Bureau of Accounting & Purchasing Rodrigo Diaz, Executive Director
Joshua Greene, Acting Chief, Purchasing & Contracting Administration
Ijeoma Ezekoye, Director, Bureau of Financial Management & Analysis*

Procurement Actions:

None

Inter-Agency Charges:

- (1) **Office of Administration – IT Shared Services** – Billing of \$1,061,670.00 for the FY 2024-25 Q2 billing for OA’s IT Enterprise Technology Essential Services. This billing is for enterprise-wide infrastructure, network, security, enterprise data center (EDC) and service desk costs. The LCB’s charge represents 1.1% of the total \$93.2M OA- IT Shared Services billing. Total billings for FY 2024-25 were \$76,564 or +7.8% over FY2023-2024.

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- (2) **Department of General Services (DGS) Property Costs (Job 7)** – Billing of \$109,080.08 for FY 2023-24 Q4 for Commonwealth property costs. This is for the property costs for the Northwest Office Building (NWOB), which includes direct costs paid by DGS (electricity charges), as well as prorated expenses for Capital Police services and City of Harrisburg Fire Protection. The year-to-date JOB 7 billings have decreased (-6.3%) or (-\$29,448.77) less than last year.
- (3) **Department of Auditor General** – Billing of \$1,048,869.34 for the FY 2024-25 Q1 from the Department of the Auditor General. The first quarter’s services increased \$157,069.21 or (+17.6%) over first quarter FY 2023-24.
- (4) **Department of General Services (DGS) Vehicle Leases (Job 35)** – The billing of \$53,328.77 for August/2024 to reimburse DGS vehicle leases in accordance with Management Directive 615.3. This billing is for the 101 vehicles leased by the PLCB and includes the monthly lease costs for Telematic (GPS) devices.

The Bureau of Financial Management and Analysis has reviewed these charges and determined that they are reasonable based on billing methodology and previous experience.

Motion Made: Board Member Vulakovich
Seconded: Board Member Clarke

Board Decision: Unanimously agreed (3-0 vote) to approve the Inter-Agency Charges received from the Bureau of Accounting and Purchasing.

From the Office of Retail Operations..... Rodrigo Diaz, Executive Director

- 1. **#0907 – Edgewood Village Shopping Center, 635 Heacock Road, Yardley (One Stop) Amendment**
- 2. **#0927- Plumstead Square Shopping Center, 5837 Easton Road, Plumsteadville Amendment**
- 3. **#2006 – 19017 park Avenue Plaza, Meadville Amendment**
- 4. **#2105 – 5301 Simpson Ferry Road, Mechanicsburg (One Stop) Amendment**
- 5. **#5202 – The Village Center, 123 Village Center Drive, Lords Valley Amendment**
- 6. **#06XX – Broadcasting Square, 2721 North Meridian Boulevard, Wyomissing New Store (to replace #0621)**
- 7. **#13XX – Blakeslee Station, Lehighton New Store (to replace #1304)**

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Motion Made: Board Member Vulakovich
Seconded: Board Member Clarke

Board Decision: Unanimously agreed (3-0 vote) to approve the lease actions received from the Office of Retail Operations.

From the Bureau of Product Management.....Megan Painter, Director of Product Management

VENDOR – ITEM NAME

BOARD ACTION REQUESTED

“These items went to Board for the public meeting without pricing”

Various

1. Regular Recommended Delist

1. Regular Recommended Delist

BRAND NAME AND SIZE

CODE

Southern Glazer’s Wine and Spirits of PA

Top Box Sauvignon Blanc 3 L

97022

Stateside Brands LLC

Stateside Vodka Soda Pineapple 4x355 mL Cans

96667

EFFECTIVE DATE: The transference to closeout will become effective December 13, 2024

Motion Made: Board Member Vulakovich
Seconded: Board Member Clarke

Board Decision: Unanimously agreed (3-0 vote) to approve the proposed product actions received from the Bureau of Product Management.

FINANCIAL REPORT *Michael J. Burns, Comptroller Operations, Office of Budget*

None

OTHER ISSUES

Oracle: Additional Reporting and Retail Mobile Support – Two separate ordering documents totaling \$261,745.15 have been executed to provide PLCB with seven additional reports related to FW&GS Pickup and an open-to-buy report (\$240,000), as well as software and support related mobile retail inventory management (\$21,745.15). These engagements fall under the PLCB’s existing contract purchase agreement No. 63017408 with Oracle, approved by the Board on Jan. 17, 2018, with term through Feb. 26, 2030, and are within the Board’s approved spend cap.

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Recognition of Chairman Tim Holden

Board Secretary Michael Vigoda recognized Chairman Tim Holden, whose term on the Pennsylvania Liquor Control Board (PLCB) concludes in just a few days:

This marks Tim's final meeting as a member of the Board.

Tim's journey with the PLCB began in June 2013, when Governor Tom Corbett nominated him for the position, followed by unanimous confirmation by the state Senate that November. He was later appointed Chairman by Governor Tom Wolf on February 17, 2015. Governor Wolf went on to nominate Tim for a second and third term, and each time, he earned unanimous Senate approval—a testament to his leadership and contributions. Clearly, Tim was doing something right.

Under Tim's leadership, the PLCB navigated significant changes in operations and in the state Liquor Code. During his tenure, wine and ready-to-drink cocktails became available at grocery and convenience stores, among other licensees. More licensees gained the ability to host events off-site. Pennsylvania's wine, spirits, and brewing industries now each receive \$1 million annually, and state-made products have become more accessible to consumers statewide. The PLCB also launched an award-winning campaign promoting responsible alcohol consumption and increased funding for educational institutions, law enforcement, and community-based organizations that share its mission.

Throughout this period, the PLCB has remained self-funded and profitable, generating revenues that support the Commonwealth's General Fund, the Pennsylvania State Police, the Department of Drug and Alcohol Programs, local communities, and more.

Tim's leadership style emphasized strategic direction while empowering the team to deliver results. From navigating the challenges of the COVID-19 pandemic to overseeing the implementation of the ERP project and establishing new business operations under tight deadlines, Tim consistently made tough decisions while providing steady leadership to more than 5,000 employees.

In recognition of his 11 years of dedicated service to the PLCB and the Commonwealth of Pennsylvania, we are proud to present this ceremonial gavel to Chairman Tim Holden so he can use it to adjourn this meeting one final time.

Chairman Holden reflected on his tenure, calling it a true gift. He praised the PLCB's employees for their professionalism and tireless dedication to serving the citizens of Pennsylvania. He expressed gratitude to Senator Jay Costa and the Pennsylvania Senate Democratic Caucus for supporting his role on the Board. He also extended thanks to Governors Corbett, Wolf, and Shapiro for entrusting him with the honor of serving as Chairman of the PLCB.

Also presented to Chairman Holden, on behalf of the PLCB, was a retirement certificate and on behalf of the City of Philadelphia, Office of the Mayor, a certificate of recognition for his service.

Lastly, a resolution was presented to Chairman Holden from the Pennsylvania State Senate recognizing his public service to the Commonwealth of Pennsylvania.

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PUBLIC COMMENT

The Board reserved 10 minutes for public comment.

No public comments were offered.

NEXT BOARD MEETING

The next meeting of the PLCB will be a formal meeting on Wednesday, December 4, 2024, beginning at 11:00 A.M. Prior to the public meeting, an Executive Session or Sessions will be held for the specific purposes as regularly set forth in the printed Board Agenda.

ADJOURNMENT

On a motion by Board Member Vulakovich and seconded by Board Member Clarke, the meeting was adjourned.

The foregoing actions are hereby officially approved.

Chairman

Member

Member

ATTEST:

Secretary