



**OFFICE OF GENERAL COUNSEL
PENNSYLVANIA INSURANCE DEPARTMENT (HARRISBURG)
ADMINISTRATIVE HEARINGS EXAMINER**

The Pennsylvania Governor's Office of General Counsel (OGC) and the Pennsylvania Insurance Department (PID) are looking for a highly qualified and motivated attorney to fill the role of **Administrative Hearings Examiner** in the PID's Administrative Hearings Office (AHO). This is a unique opportunity to take a lead role in presiding over critical insurance law hearings and influencing regulatory decisions within the Commonwealth.

Why This Role?

As an Administrative Hearings Examiner, you will:

- Preside over hearings concerning Pennsylvania's insurance laws and regulations.
- Issue formal recommendations to the PID Commissioner, playing a key role in the final resolution of regulatory matters.
- Conduct hearings primarily in Harrisburg, with opportunities for hearings in Philadelphia and Pittsburgh.

This position offers a chance to work at the intersection of law and public policy, helping to ensure fairness and clarity in the insurance marketplace. You'll be part of a dynamic team that oversees the regulation of a key industry, working to protect both consumers and businesses across the Commonwealth.

Who Should Apply?

We are seeking an attorney with:

- A **minimum of 10 years** of experience in administrative law, litigation before administrative tribunals, or adjudicatory roles.
- Expertise in Pennsylvania's General Rules of Administrative Practice and Procedure and the Pennsylvania or Federal Rules of Evidence.
- Exceptional written and oral communication skills, and the ability to navigate complex regulatory frameworks with precision and professionalism.

Experience in insurance law or related regulatory fields is a plus, especially if you've handled cases involving licensing, compliance, or insurance policy terminations.

What Makes You Stand Out?

The ideal candidate will:

- Demonstrate a strong ability to conduct fair, impartial hearings and develop a thorough, accurate record.
- Possess outstanding legal research, writing, and analytical skills, with a talent for crafting detailed legal opinions and recommendations.
- Have the interpersonal skills to work collaboratively and solve sensitive problems with discretion.
- Uphold high standards of confidentiality and independent judgment.

Why Join OGC?

At OGC, you're not just practicing law—you're shaping the future of Pennsylvania. We offer a career filled with purpose, opportunities for professional growth, and the chance to make a difference. Here's what you can expect:

- **Comprehensive Benefits:** Top-tier health care options, retirement plans, and generous paid time off.
- **Work-Life Balance:** Excel in your career while having the time to enjoy your personal life.

- **Continuous Learning:** A supportive culture that fosters ongoing professional development and advancement.

Joining our team means being part of a respected institution dedicated to legal excellence and public service. To learn more about OGC's mission and what it is like to be part of the OGC team, visit our website, at www.ogc.pa/careers.

Qualifications:

- Juris Doctor (JD) degree from an ABA-accredited law school.
- Active membership in good standing with the Pennsylvania Bar.

This position is anticipated to be classified as Attorney 3 or 4, depending on your relevant experience, with a competitive salary package commensurate with your background.

Application Process:

To apply, please submit a cover letter outlining your interest, along with your resume and a writing sample (maximum 10 pages) by **October 1, 2024**, to ogchiring@pa.gov. Address your application to Derek Riker, Deputy Chief of Staff, 333 Market Street, 17th Floor, Harrisburg, PA 17101.

OGC is an equal employment opportunity employer and is committed to a diverse workforce. The Commonwealth values inclusion as we seek to recruit, develop, and retain the most qualified people to serve the citizens of Pennsylvania. The Commonwealth does not discriminate on the basis of race, color, religious creed, ancestry, union membership, age, gender, sexual orientation, gender identity or expression, national origin, AIDS or HIV status, disability, or any other categories protected by applicable federal or state law. All diverse candidates are encouraged to apply.