



How to Electronically Sign Your Grant Application

Pennsylvania Commission on Crime & Delinquency

E-signature Process

Welcome!

Once you have been approved for the signatory role:

- You will not need to apply for this role again, unless you move to a different organization
- If you are chosen as the signatory on the grant application, you must access the signing request detail page to electronically sign it
- You will have the ability to be the signatory for all your agencies grant applications and Project Modification Requests (PMR's) on the E-grants website



Where Do I Assign the Signatory in the Grant Application?

APPLICATION SUMMARY

Section Listing and Status

Section Name	Status	Last Update
Main Summary Information	Resubmit	10/9/2024 11:18:57 AM
Budget Detail	Complete	10/9/2024 10:59:14 AM
Executive Summary	Complete	10/9/2024 10:59:31 AM
Statement of Purpose	Complete	10/9/2024 10:59:41 AM
Project Description	Complete	10/9/2024 10:59:50 AM
Procurement Details	Complete	10/9/2024 11:00:09 AM
Approval Checklists	Complete	10/9/2024 11:00:48 AM
Performance Indicators	Complete	10/9/2024 10:56:57 AM
Standard Terms and Conditions 7/22/2024	Complete	10/9/2024 11:01:07 AM
Fiscal Accountability	Complete	10/9/2024 11:01:26 AM
Federal Transparency Act Certification	Complete	10/9/2024 11:02:05 AM
Non-Profit Agency Checklist	Complete	10/9/2024 11:02:17 AM

Authorized Signatories

Please select from the approved Agency Signatory(ies) the individual(s) to receive email notifications when a signature is required for this grant. If you do not see the individual that should be selected from the table below, follow the instructions for requesting the Agency Signatory security role [Requesting Agency Signatory role.](#)

Email	Signatory	Title	Authorization
<input type="checkbox"/>	Mr. Kerry	Superintendent	

[View Contract](#)[View Signature Page](#)[Submit Application](#)[Withdraw Application](#)[View Issues/Comments](#)[Return to Project Summary](#)

How Does the Signatory Sign the Grant Application?



Pennsylvania
Commission on Crime
and Delinquency

Please sign grant contract

Mr. Kerry

The following grant document 44548 - How to sign your grant application (Slippery Rock Area School District) requires the Application Submission Signature.

To view the signature request and sign the Grant Contract, please click the button or link below

VIEW SIGNATURE REQUEST

If you cannot see the button, copy and paste this link to your web browser <http://cdedcdvwbegr003.pa.lcl/UATAny/SignatureRequest/56> to view the signing request.

This email was generated automatically; please do not respond to this message. Thank you!

This link expires 11/08/2024.

! About this Activity

You have received this message as your signature is required for PCCD Egrants.

? Questions or Concerns

If you have questions or security concerns about this email, just call our PCCD Egrants support helpdesk at (717) 787-5887.



How Does the Signatory Sign the Grant Application?

SIGNING REQUEST DETAIL

Type: Application Submission

Description of Request: Signature of the external applicant organization for the Grant Contract Signature Page after the grant has been submitted

Status: Pending

Title: Application Submission Request: 44548 - How to sign your grant application (Slippery Rock Area School District)

Requested Date: 10/9/2024 11:02 AM

Due Date: 11/8/2024

Legal Disclaimer:

You are about to engage in an electronic transaction with the Commonwealth of Pennsylvania. You are submitting official information. Pursuant to the Pennsylvania Electronic Transactions Act, 73 P.S. §2260.101 et seq., you certify under penalty of law that this document and all attachments were prepared under your directive or supervision in accordance with a system designed to assure that qualified personnel gather and evaluate the information submitted. Based on your inquiry of the person or persons who manage the system

I Agree

Sign

Cancel

Associated Attachments

Submitted Grant Contract: [ApplicationContract_44548.pdf](#)

Contract Signature Page: [SignaturePage_44548.pdf](#)



Help I Can't Find My Email!

Back Button will not take you back pages, instead use the application menus and controls.

[Main Menu](#) | [User Management](#) | [Funding Announcement](#) | [Project Management](#) | [Work Manager](#) | [E-Signing](#)

Welcome to PCCD Egrants!

Please select a menu tab or prompt link to continue.

[CLICK HERE](#) To access an existing project (Grant Application, Continuation Application, Modification...) or create/update reports such as the Program Report, Fiscal Report, or Inventory Report ([Project Management](#) tab).

[CLICK HERE](#) To create a new Application (or Concept Paper) in response to a Funding Announcement ([Funding Announcement](#) tab).

[CLICK HERE](#) To view any Alerts and/or Tasks assigned to you ([Work Manager](#) tab).

[CLICK HERE](#) To update your profile information (Name, Address, Phone Number...) or to request security in order to maintain or view grants for your organization/county ([User Management](#) tab).

[CLICK HERE](#) To Subscribe to receive an email when new granting opportunities become available.

[CLICK HERE](#) To Unsubscribe from Email notifications when granting opportunities become available.

Announcements

Announcement: All Project Modification Requests and the executed signature page (if required) should be submitted in Egrants at least 30 days prior to the termination of the project period. Project modification requests not submitted at least 30 days **prior to** the project end date may not be reviewed or approved by PCCD. Project modification requests will not be accepted by Egrants or PCCD after the end of the project period.



Help I Can't Find My Email!

SIGNING/APPROVAL REQUEST SEARCH

Search Criteria: A minimum of at least one search criterion must be selected before you can perform a search. You may select include additional search criterion to further narrow your search.


Title:

Organization:

Request Type:

Request Status:

Navigation: Items Per Page: 1 items in 1 pages

Action	Title	Type	Status	Requested Date	Due Date	Completion Date	Completed By
	Application Submission Request: 44548 - How to sign your grant application (Slippery Rock Area School District)	Application Submission	Pending	10/09/2024	11/08/2024		



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I Agree

Sign

Cancel

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Contract Signature Page: [SignaturePage_44548.pdf](#)



Questions?



[EGRANTS Support](#)



[Egrants Electronic Signature Access Request Instructions \(PDF\)](#)



[Egrants Electronic Signature Access Request Form \(PDF\)](#)





Thank you!