



MONTHLY SUBCONTRACTING AND PAYMENT STATUS REPORT FOR AVIATION GRANTS

General Information:

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| Airport Sponsor: | Grant #: |
| Contract #: | Contract Amount \$: |
| Prime Contractor/Consultant: | DBE Goal %: |
| Project Description: | |

| Name of Firm | Type of Firm | DBE (Y or N) | Contract Execution Date | Contract Amount \$ | Amount Paid This Month \$ | Amount Paid to Date \$ |
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| I certify that contracts have been executed with the above firms, amounts listed are accurate and payments were made in accordance with contractual obligations. Cancelled checks and/or supporting information will be on file for inspection or audit. | _____ Reviewed by _____ Date Received |
| _____ Company Official's Signature | _____ Date |
| _____ Telephone Number | |

Instructions for Completion of EO-406AV, MONTHLY SUBCONTRACTING AND PAYMENT STATUS REPORT FOR AVIATION GRANTS

GENERAL INFORMATION

1. AIRPORT SPONSOR: Indicate the name of the airport sponsor.
2. GRANT #: Identify the grant number.
3. CONTRACT #: Identify the contract number.
4. CONTRACT AMOUNT \$: Identify the amount of the prime contract.
5. PRIME CONTRACTOR/CONSULTANT: Identify the name of the prime contractor or consultant.
6. DBE GOAL %: List the DBE Goal percentage assigned to the contract. If no DBE goal is assigned, list 0%.
7. PROJECT DESCRIPTION: Provide a brief description of the project.
8. SUBCONTRACTORS/SUBCONSULTANTS:
 - a. NAME OF FIRM: Identify the name of the firm.
 - b. TYPE OF FIRM: Identify whether the firm is a consultant, subcontractor, supplier, service provider, trucking firm, etc.
 - c. DBE (Y or N): Identify whether the firm is certified as a DBE.
 - e. CONTRACT EXECUTION DATE: Identify the date the firm's contract or purchase order was executed.
 - f. CONTRACT AMOUNT: Provide the dollar amount of the firm's contract.
 - g. AMOUNT PAID THIS MONTH \$: Provide the dollar amount actually paid to the firm during the reporting month.
 - h. AMOUNT PAID TO DATE \$: Provide the total dollar amount paid to the firm to date. Include the current reporting period in the total.

Should you have any questions or concerns in completing this report you may contact the Bureau of Equal Opportunity for guidance. The Bureau can be reached via telephone at 717-787-5891 or the email resource account, PennDOTDBEGoal@pa.gov.