

APPENDIX C

SAMPLE HEADING FOR FILINGS

**COMMONWEALTH OF PENNSYLVANIA
GOVERNOR'S OFFICE
PENNSYLVANIA HUMAN RELATIONS COMMISSION**

[Complainant's Name],	:	
Complainant	:	
v.	:	PHRC Case No. [Number]
	:	
[Respondent's Name],	:	EEOC/HUD No. [Number]
Respondent	:	

[TITLE OF MOTION, BRIEF, OR OTHER DOCUMENT]

- 1.
- 2.