

PENNSYLVANIA MILK BOARD

INSTRUCTIONS FOR COMPLETION OF THE
PMMB-79, MILK HAULER'S MONTHLY REPORT

Haulers must report all milk picked up from Pennsylvania dairy farmers and all producer milk brought into Pennsylvania.

- Enter your hauler name, license number, and the month and year for which the report is being completed.
- Enter complete address as shown on your hauler license.

Column A, Receiving Dealer License No.

- Enter the license number of the dealer receiving the milk from the list provided by the Pennsylvania Milk Board.
- If the dealer is not on the list, enter 7777777.
- For dumped milk, use the license number of the dealer where the milk was originally destined.

Column B, Receiving Dealer Name

- Enter full dealer name.

Column C, Farm Pickup Pounds

- Enter farm pounds picked up and delivered to each dealer, including diverted milk. (Diverted milk is milk purchased from a dairy farmer by one dealer but delivered to another dealer).
- The fee for milk picked up at a producer's farm located outside of PA and delivered to a dealer or handler located within PA, is payable by the delivering hauler if the tanker is hauled by more than one hauler.
- Give the total for each location receiving milk. **Do Not** list multiple deliveries to the same location separately.
- Enter total lines of all milk hauled in total column.
- Calculating the monthly fee. Divide the number of pounds hauled by 100, then multiply by \$.005 = hundredweight fee.

CALCULATING THE MONTHLY FEE

Multiply \$.005 per hundredweight times for total pounds hauled. For example: 15,081,766 pounds hauled divided by 100 equals 150,817.66 (or 150,818) multiplied by \$.005 per hundredweight equals \$754.09 (round to nearest cent).

Calculation: $\frac{\text{POUNDS HAULED}}{100} \times \$0.005 = \text{MONTHLY FEE}$

DO NOT SEND CASH. ATTACH CHECK OR MONEY ORDER PAYABLE TO: "COMMONWEALTH OF PENNSYLVANIA."

The report must be signed and dated by the licensed milk hauler or their duly authorized representative. Haulers with no reportable activity must still file a monthly report, unless you were notified that you are exempt. If you are reporting no activity, write "NO ACTIVITY" across the report. Failure to comply with this reporting requirement could lead to legal action.

Please call Fatima Roberge at 717-836-3114 if you have questions or email: froberge@pa.gov