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Good morning,

PSERS will be processing a Non-Qualifying (NQ) Partial Refund report for FY 2023 (22/23 school year) this month. This report identifies members that have not rendered qualifying service based on their contract history and the work reporting received by PSERS for the fiscal year.

Each year PSERS refunds contributions for employees who did not qualify the previous year and PSERS contributions were withheld. To qualify, employees must work 80 days or 500 hours, or have a full time or salaried work status. If employees have never met the criteria, PSERS will be refunded their contributions. Employees who did not qualify in 2022/2023 will have their PSERS contributions refunded.

Important Information:

Employers:

PSERS is running this report on 2/12/2024.

Employers can expect to see the credit on their February statement that is received in early March.

The Credit on your employer statement will read as: "PT NON – QUAL REF #".

Employers will receive a letter with a list of employees, SSN's, wages and employer contributions.

Employees:

Employees can expect a check in the mail with a 3/1/2024 pay date.

Employees will receive this check in 2-4 weeks.

If there are any discrepancies, please contact the Employer Service Center, 1-866-353-1844.

Thank you,