

**MINUTES
STATE BOARD FOR VOCATIONAL EDUCATION**

**333 Market Street | 1st Floor
Harrisburg, PA 17126**

July 13, 2017

The meeting was called to order at 8:30 a.m. by Chairman Larry Wittig.

Attending:

James Agras <i>(via phone)</i>	Caroline DeWitt	Maureen Lally-Green <i>(via phone)</i>
Andrew Ahr <i>(via phone)</i>	Sandra Dungee Glenn	Jonathan Peri
Carol Aichele	Donald Fey	Craig Snider <i>(via phone)</i>
James Barker <i>(via phone)</i>	James Grandon	Karen Farmer White <i>(via phone)</i>
Nathan Barrett	Pamela Gunter-Smith	A Lee Williams
Nicole Carnicella	Kirk Hallett	Larry Wittig
	Shirlann Harmon	

APPROVAL OF MINUTES

The minutes of the May 11, 2017, meeting of the State Board for Vocational Education were approved on a **Peri/Grandon** motion.

OPENING REMARKS

Chairman Larry Wittig announced the presence of Dr. Sybil Knight-Burney, Harrisburg School District Superintendent; Jim Thompson, Harrisburg School Director; Dr. Peggy Grimm, Dauphin County Technical School (DCTS) Administrative Director; and Brian Shiflett, DCTS Joint Operating Committee Chairman. He invited them to share comments regarding the petition pending before the Board seeking to change the Area Vocational-Technical School attendance area assignments for Harrisburg and DCTS. Dr. Knight-Burney, Mr. Shiflett and Dr. Grimm all spoke in support of the petition.

**REPORT OF THE DIRECTOR OF THE BUREAU OF
CAREER AND TECHNICAL EDUCATION**

Dr. Lee Burket, Director of the Bureau of Career and Technical Education (BCTE), provided an update from the Board's Vocational-Technical Education Committee meeting that was held on July 12, 2017. Dr. Burket reported on the following items that were acted upon by the Committee.

Lebanon County Career and Technology Center

Dr. Burket shared that she presented the Department's recommendation on the accreditation application submitted by Lebanon County Career and Technical Center (LCCTC). She reminded the Board that LCCTC continued to have two areas of non-compliance related to the state's postsecondary vocational-technical accreditation standards even after being afforded the opportunity to submit additional documentation following BCTE's site visit to the institution. Thus, Dr. Burket said the BCTE recommended that the institution be granted probationary accreditation with stipulations for one year. She reported that the Committee voted to accept BCTE's recommendation on the application subject to monthly monitoring by the BCTE and subject to BCTE providing the Board with a mid-way progress report in six months. Dr. Burket explained the measures the BCTE would take to monitor LCCTC's progress toward compliance during the probationary period if the Board adopts the Committee's recommendation.

Petitions for AVTS Attendance Area Changes

Dr. Burket said the Committee approved two petitions from the Harrisburg School District and DCTS to change their Area Vocational-Technical School (AVTS) attendance areas and that the petitions now would come before the Board for final action. She said Harrisburg is recognized as a single district AVTS by the State Board for Vocational Education. Harrisburg's petition sought to rescind its single district status and, alternatively, join the attendance area of the DCTS. She noted that the petitions initially were reviewed by the Committee in May 2017, and said all members received a copy of supporting materials from both Harrisburg and DCTS that outline the positive impact on Harrisburg and show no negative impact upon DCTS.

Dr. Burket also highlighted the following items from her written report to the Board:

Perkins Updates

Perkins IV was extended by the United States Department of Education (USDE) for the 2017-18 fiscal year. Dr. Burket said required extension letters have been received from all Perkins recipients, and that there were 98 secondary and 31 postsecondary Perkins recipients for the 2017-18 fiscal year.

Civil Rights Activities

Dr. Burket provided an update on federally-mandated compliance monitoring of publicly funded programs under the Civil Rights Act. Annually, a minimum of 2.5% of the 189 secondary subrecipients and 30 postsecondary subrecipients must be reviewed. In 2016-17, one postsecondary and five secondary institutions were reviewed. Dr. Burket reported that non-compliance issues were identified at all reviewed institutions, with the most common non-compliance issues related to program/building accessibility and publication of nondiscrimination notices. She said each subrecipient submits a method of remedy and provides evidence once the non-compliance issues have been addressed.

Career and Technical Education Program Approval

The process for accepting new electronic program approval submissions for the 2017-18 school year opened in February 2017 and closed May 31, 2017. During that period, Dr. Burket

said 33 schools/Career and Technical Centers requested 45 new program approvals consisting of submissions for either the Tech Prep and/or Program of Study (POS) delivery. She also noted that re-approval for 149 school districts with approved programs is occurring this year (with a total of 429 approved programs to be reviewed and re-approved).

Congress-Bundestag Vocational Youth Exchange Program

Dr. Burket announced that three Pennsylvania students will join a cohort of 25 American students to participate in the vocational youth exchange program sponsored by the U.S. Congress and the German Bundestag. The Pennsylvania students selected to spend the 2017-18 school year in Germany are from Eastern Center for Arts and Technology (Montgomery County), Creative and Performing Arts High School (Philadelphia), and Northern Cambria High School (Cambria County).

Pennsylvania Workforce Development Association

The BCTE maintains a partnership with the Pennsylvania Workforce Development Association (PWDA). Dr. Burket reported on recent activity related to this partnership, including the participation of BCTE staff in PWDA's annual conference and the awarding of an Education Workforce Leadership Award to an educational partner nominated by a secondary school that offers Career and Technical Education. This year's award recognized the education/industry partnership between the Central Westmoreland Career and Technology Center and the Small Auto Group of Greensburg.

Chairman Wittig asked about the effectiveness of the PWDA as its work pertains to education. Dr. Burket shared that there is a strong relationship between the CTCs and the Workforce Development Boards.

Sandra Dungee Glenn asked how Workforce Development Boards are involved with the Department's focus on career readiness. Pedro Rivera, Secretary of Education, responded that the Department has been working with the Departments of Labor & Industry and Community and Economic Development, as well as other agencies, to create and alignment between business and industry and preparedness in K-12 and Adult Basic Education classes.

Chairman Wittig asked if the Workforce Investment Board was still engaged in information sharing with state agencies and cabinet Secretaries. Secretary Rivera replied in the affirmative.

PUBLIC COMMENT

There was no public comment.

ACTION ITEMS

APPLICATION FOR ACCREDITATION OF LEBANON COUNTY CAREER AND TECHNOLOGY CENTER

A motion to grant probationary accreditation of the postsecondary programs at Lebanon County Career and Technology Center for a one-year period, subject to stipulations, was made by Nicole Carnicella. The motion set forth the following conditions for actions that must occur during the probationary period: 1) the institution must act to correct all areas of non-compliance with accreditation standards related to its involvement with the community and its methods for monitoring and tracking student learning; 2) the institution must comply with actions requested by the Department of Education, per Chapter 10 of the Accreditation Guidelines for Pennsylvania Public Vocational Education, to bring the institution into compliance with accreditation standards; 3) the Department must conduct monthly monitorings of the institution, and 4) the Department must provide an interim report to the Board in six months on the status of these monitorings. The motion was seconded by James Grandon.

VOTE: All were in favor as indicated by unanimous voice vote.

PETITION TO AMEND THE AVTS ATTENDANCE AREA OF THE HARRISBURG SCHOOL DISTRICT

A motion to approve the petition to amend the Area Vocational-Technical School (AVTS) Attendance Area of the Harrisburg School District, rescinding Harrisburg's status as an approved single district provider of Career and Technical Education and permitting Harrisburg to join the AVTS attendance area served by Dauphin County Technical School, was made by James Grandon and seconded by Nicole Carnicella.

VOTE: All were in favor as indicated by unanimous voice vote.

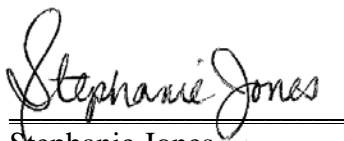
PETITION TO AMEND THE AVTS ATTENDANCE AREA OF THE DAUPHIN COUNTY TECHNICAL SCHOOL

A motion to approve the petition to amend the Area Vocational-Technical School Attendance Area of the Dauphin County Technical School to include the Harrisburg School District was made by James Grandon and seconded by James Agras.

VOTE: All were in favor as indicated by unanimous voice vote.

ADJOURNMENT

There being no further items of business, the meeting was adjourned at 9:05 a.m. on a **Grandon/Peri** motion.



Stephanie Jones
Administrative Assistant